

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Bank Ltd
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Renovation Works- Kohat Branch
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/1421/2025
- 5) BRIEF DESCRIPTION OF CONTRACT Renovation Works- Kohat Branch
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE _____
- 8) ENGINEER'S ESTIMATE Rs.1,352,300/-
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 45 Days
- 10) TENDER OPENED ON (DATE & TIME) 28.02.2025 at 1030 Hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD 1
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED _____
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 1
- 14) BID EVALUATION REPORT 13.03.2025
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Xpert Support Services
- 16) CONTRACT AWARD PRICE Rs.1,343,200/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1. M/s. Xpert Support Services

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Competent Authority

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA EPADS S-250261566 13.02.2025
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Notification 13.02.2025
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of
Authorized Officer

ARSHAD ABBAS SOOMRO
Head of Administration & Security
Administration Division
Sindh Bank Limited
Head Office Karachi

25/1/2025

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Bid Evaluation Report	
Renovation Works – Kohat Branch	
1	Name of Procuring Agency Sindh Bank Limited
2	Tender Reference No. SNDB/COK/ADMIN/TD/1421/2025
3	Tender Description Renovation Works – Kohat Branch
4	Method of Procurement Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S. No. SPPRA E-PADS –S-250261566 Notification (13/02/2025)
6	Total Bids Received 01
7	Technical / Financial Bid Opening Date & Time 28/02/2025 at 1030 Hrs.
8	No. of bids qualified 01
9	Bid(s) Rejected / Disqualified 00

Details on the above as given below:

S. No	Name of Firm or Bidder	Qualified / Disqualified in Technical / Eligibility Inspection/ Mandatory	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.1,352,300/-)	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. Xpert Support Services (Pvt) Ltd	Qualified	Rs.1,343,200/-	Only Bidder	Rs.9,100/- Below the Estimated Cost i.e.0.6730%	Accepted as Most Advantageous Bid	Accepted- Award of Contract and Rule 48 has been complied with

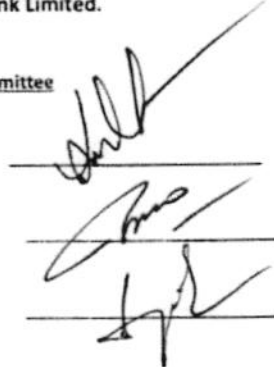
Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, M/s. Xpert Support Services (Pvt) Ltd is the most advantageous bid i.e.Rs.1,343,200/-, and their bid is also below the estimated cost, hence recommended for award of contract for Renovation Works — Kohat Branch of Sindh Bank Limited.

Members Signature- Procurement Committee

Dilshad Hussain Khan
Chief Financial Officer

Arshad Abbas Soomro
Head of Administration


Syed Muhammad Aqeel
Chief Manager, IDBL Karachi



SUMMARY OF EVALUATION FOR RENOVATION OF KOHAT BRANCH

S.No	Contractors	Status of Firm		Experience in similar nature of work		Average Turn Over in Last Five Years		Grand Total	Qualified (70%) marks / Disqualified	
		Total Points		Points Obtained		Points Obtained				
		Private Limited / Partnership	Sole Proprietorship	One similar nature work having minimum cost 80% of the estimated cost	Two similar nature work having minimum cost 50% of the estimated cost	Total Points	Total Points			2.2 million & Above
1	Xpert Support Services (Pvt) Ltd	20	15	40	30	40	40	40	100	Qualified

Members Signature- Evaluation Team

 Fozia Siddiqi
Admin Division
Operation Division

 Hasan Raza
Finance Division

Members Signature- Procurement Committee

 Dilshad Hussain Khan
Chief Financial Officer

 Arshad Abbas Soomro
Head of Administration


 Syed Muhammad Aqeeb
Chief Manager, IDBL Karachi


MANDATORY / DISQUALIFICATION CONDITIONS


RENOVATION OF KOHAT BRANCH

S.No	Contractors	Submission of Black Listing Affidavit (Yes/No)	FBR Registration/ SRB/ Provincial Revenue Collecting Authority (Yes/No)	Alternate Bid Offered (Yes/No)	Bid Security Submitted (Yes/No)	2 X Warning Letters issued by SNDB (Yes/No)	Blacklisted on SPRA/Sindh Bank Ltd (Yes/No)	Qualified / DisQualified
1	Xpert Support Services (Pvt) Ltd	Yes	Yes	No	Yes	No	No	Qualified

Members Signature- Evaluation Team



 M. Athar Iqbal
 Admin Division



 Fouzia Shamim
 Operation Division


 Hasan Raza
 Finance Division

Members Signature- Procurement Committee

1. Dilshad Hussain Khan
 CFO


 Arshad Abbas Soomro
 Head of Administration


 Syed Muhammad Aqeel
 Chief Manager, IDBL

TENDER No: SNDB/ADMIN/TD/1421/2025

Dated: 04-03-2025

Renovation Works – Kohat Branch
Certificate in Compliance of Rule 48 of SPPRA

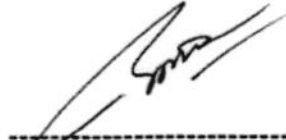
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Estimated Engineer Cost.	Current Tender Price
01	Rs.1,352,300/-	Rs.1,343,200/-

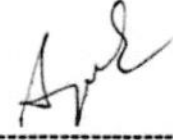
Member Procurement Committee



Head of Finance Division



Head of Admin Division



Member of IDBL

ANNEXURE "E"

7.5 FINANCIAL BID FORM/PRICE SCHEDULE

[To be signed & stamped by the Bidder and reproduced on the letter head. To be attached with Financial Bid]
PRICE SCHEDULE

(Applicable for the year 2025-2026)

RENOVATION WORKS- KOHAT BRANCH

S#	DESCRIPTION	AMOUNT
A	CIVIL WORKS	1343200-00
	*TOTAL RENOVATION COST	1343200-00

**This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 9. below)*

***Grand Total:**

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 3. below)

Note

- The branch has to be handed over in 25 days of issue date of award letter. In case of delay, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, labor and any other charges.
- No advance payment will be made; bills will only be processed for necessary payment on receipt of certificate of satisfaction from the Branch Manager & Project Manager.
- Substitution of bid security:** 2% of the "Total Amount" will be submitted with the tender document as bid security.
- In case it is revised at any stage after the completion of work that the asked specification of the tender have not been met, the amount of that specific item will be fined to the contractor with appropriate action as deemed necessary by the procurement committee.
- In case of any observation arising in respect of quality of the item, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
- All terms and condition of Agreement (BBO Section 7.8) are part of Tender Document.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
- Lowest evaluated bid is going to be the criteria for award of contract rather than considering the lowest offered bid, encompassing the lowest whole sum cost which the procuring agency has to pay for the services/items duration the contract period. SPPFA Rule 43 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- Payment will be made as per the schedule attached as Annexure "K".
- The successful bidder has to deposit 2% retention money at the time of award of contract and 2% will be withheld at the time of final payment. The total 3% withheld amount on account of retention money/performance security will be released after 3 months of completion of tender assigned job and after due receipt of letter of satisfaction from concerned Branch Manager (performa attached as Annexure "H").

SIGNATURE MEMBERS/PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____



Handwritten signature and text:
 Bilal Masood
 Director OPS
 28/02/25

Renovation Works- Kohat Branch

S#	DESCRIPTION	UNIT	QTY.	RATE	AMOUNT
1	Flooring, Elevation & Special Finishes. Providing and laying glazed full body Porcelain tiles 24" X 24" at floor, of approved design, colour and pattern, bone colour or Master/Shabbir or equivalent full body porcelain, setting in Stile dry bond (with cement), with matching color imported Grout. Complete in all respect, including curing, cleaning, finishing & hacking/chipping of existing surface for bonding where necessary,, with 1:2:4 PCC 50 mm thick, etc. as per specifications and/or as directed	SFT	1900	480	912,000
2	Tile Skirting 4" wide	RFT	300	250	75,000
3	providing & installation of togh tiles 12"x12" with P.C.C & sand complete in all respect.	Sft	280	400	112,000
4	Ceramic Tiles Toilet: Providing / Laying wash room tiles (HMD45-117 9"x17" SB for floor & walls upto 7 feet height (Master brand) or equivalent as per approved shade & layout pattern with 2" thick base concrete including grouting of joint with matching grout material of Stile, complete in all respect as per satisfaction of Architect / bank engineer.	SFT	90	460	41,400
5	Providing & installation of Wash Room Commode	No	1	60000	60,000
6	Paint work Providing and applying, 2 coats of Matt Finish Paint Ash White colour and shade, at any height making smooth and even surface by appling, to surface of walls, complete in all respects	Sft	2800	51	142,800
TOTAL CIVIL WORKS.....					1,343,200

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____



COMPARISON OF COST OF RENOVATION WORKS-KOHAT BRANCH

AMOUNT IN RS.

S#	DESCRIPTION	Estimated Engineering Cost	Xpert Support Services (Pvt) Ltd
A	CIVIL WORKS	1,352,300	1,343,200
TOTAL RENOVATION COST		1,352,300	1,343,200

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL


Comparison of Cost of Renovation Works- Kohat Branch

S#	DESCRIPTION	UNIT	QTY.	Engineering Estimates Cost		Xpert Support Services (Pvt) Ltd	
				RATE	AMOUNT	RATE	AMOUNT
1	Flooring, Elevation & Special Finishes. Providing and laying glazed full body Porcelain tiles 24" X 24" at floor, of approved design, colour and pattern, bone colour or Master/Shabbir or equivalent full body porcelain, setting in Stile dry bond (with cement), with matching color imported GROUT. Complete in all respect, including curing, cleaning, finishing & hacking/chipping of existing surface for bonding where necessary, with 1:2:4 PCC 50 mm thick, etc. as per specifications and/or as directed	SFT	1900	590	1,121,000	480	912,000
2	Tile Skirting 4" wide	RFT	300	200	60,000	250	75,000
3	providing & installation of tough tiles 12"x12" with P.C.C & sand complete in all respect.	Sft	280	360	100,800	400	112,000
4	Ceramic Tiles Toilet: Providing / Laying wash room tiles (HMD45-117 9"x17" SB for floor & walls upto 7 feet height (Master brand) or equivalent as per approved shade & layout pattern with 2" thick base concrete including grouting of joint with matching grout material of Stile, complete in all respect as per satisfaction of Architect / bank engineer.	SFT	90	450	40,500	460	41,400
5	Providing & installation of Wash Room Commode	No	1	30000	30,000	60000	60,000
6	Paint work Providing and applying, 2 coats of Matt Finish Paint Ash White colour and shade, at any height making smooth and even surface by applying, to surface of walls, complete in all respects	Sft	2800	80	224,000	51	142,800
TOTAL CIVIL WORKS					1,352,300		1,343,200

ATTENDANCE SHEET
BID OPENING -

FOR SELECTION OF Renovation Works - Kohet Branch

Date: 28-02-2025

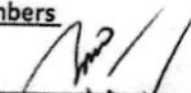


S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	M/S. XPEZI	Syed Imran Ali	0333-3977277	I-B WAKKAR, ISLAMABAD.	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT ADMIN / IT / CONSULTANT / MEDIA
 TENDER NAME Renovation works - Kohat Branch
 TYPE OF TENDER SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE
 OPENING DATE 26-02-2025
 OPENING TIME 10:30 Hours

ATTENDANCE (MEMBER PC)
 HbA
 CFO
 CHIEF MANAGER, IDBL

ATTENDANCE (REPS. OF BIDDERS)	NAME	FIRM	BID OFFERED
	<u>Mr. IMRAN</u>	<u>M/S XPERI</u>	<u>Rs 1,347,201/-</u>
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

TOTAL BIDS ACCEPTED FOR EVALUATION 1/01
 TOTAL BIDS REJECTED _____
 REMARKS _____

SIGNATURE MEMBERS PC-ADMIN
 Head - Fin Div. _____
 Head - Admin Div. _____
 Member-IDBL. _____
 Date: _____

SINDH BANK LIMITED
MINUTES OF THE MEETING OF THE PROCUREMENT COMMITTEE FOR
REVIEWING/PREPARING OF BIDDING DOCUMENTS HELD ON FEBRUARY 10th,
2025 AT 03:00 PM AT THE SINDH BANK HEAD OFFICE BOARD ROOM

A meeting was held under the chairmanship of Chief Financial Officer (SNDB) on February 10, 2025 to review and prepare the bidding documents in respect of Renovation Works – Kohat Branch.

Meeting was attended by the following members of the Procurement Committee.

Procurement Committee:

- 1) Mr. Dilshad Hussain Khan Chief Financial Officer (Chairman – Sindh Bank Ltd)
- 2) Mr. Arshad Abbas Soomro Head of Admin Division (Member- Sindh Bank Ltd)
- 3) Syed Muhammad Aqeel Independent Member (Member– Chief Manager (IDBL)
- 4) Mr. Muhammad Ather Iqbal Incharge Procurement (Secretary- Sindh Bank Ltd)

Mr. Dilshad Hussain Khan convened the meeting with recitation of the Holy Quran by Muhammad Ather Iqbal. Mr. Dilshad Hussain Khan while welcoming, thanked the members.

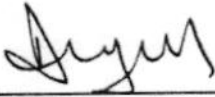
Mr. Dilshad Hussain Khan informed the members that the meeting had been convened to consider and if deemed fit, to approve the tender document and Advertisement for Renovation Works – Kohat Branch, which had been circulated with the Notice of the Meeting.

The procurement committee formulated the eligibility criteria compatible to the SPPRA Rules & Regulations.

After discussions and deliberations, the members unanimously approved the drafts of the Tender Document and Advertisement for Renovation Works – Kohat Branch, as detailed attached separately.

**MINUTES OF THE MEETING OF THE PROCUREMENT COMMITTEE FOR
REVIEWING/PREPARING OF BIDDING DOCUMENTS HELD ON FEBRUARY 10th,
2025 AT 03:00 PM AT THE SINDH BANK HEAD OFFICE BOARD ROOM**

There being no other matter for discussion, the meeting concluded with a vote of thanks to the Convener.



Muhammad Ather Iqbal

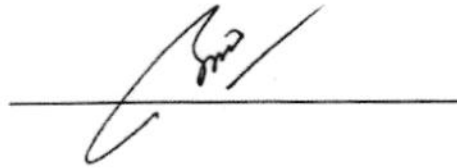
Incharge Procurement / Secretary
Procurement Committee

PROCUREMENT COMMITTEE

Dilshad Hussain Khan
Chairman
Procurement Committee,
Chief Financial Officer, SNDB



Arshad Abbas Soomro
Member
Procurement Committee,
Head – Admin Division, SNDB



Syed Muhammad Aqeel
Independent Member
Procurement Committee,
Chief Manager – IDBL



INTEGRITY PACT

Contract Number: _____

Dated: _____

Contract Value: Rs. 1,343,200/-

Contract Title: Contractor For Renovation, Interior and Electrical work for its Kohat Branch

Declaration of Fees, Commissions and Brokerage etc. Payable by the Suppliers of Services Pursuant To Rule 89 Sindh Public Procurement Rules Act, 2010

XPERT SUPPORT SERVICE PVT LTD hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (Gos) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Gos) through any corrupt business practice.

Without limiting the generality of the foregoing, XPERT SUPPORT SERVICE PVT LTD represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Gos, except that which has been expressly declared pursuant hereto.

XPERT SUPPORT SERVICE PVT LTD certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Gos and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

XPERT PVT LTD accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Gos under any law, contract or other instrument, be voidable at the option of Gos.

Notwithstanding any rights and remedies exercised by Gos in this regard, XPERT SUPPORT SERVICES (Pvt) LTD agrees to indemnify Gos for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Gos in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by, as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from Gos.

For and On Behalf of

Signature: [Signature]
Name: Syed Imran Ali



For and On Behalf of

Sindh Bank Limited
Signature: [Signature]
Name: Ahmad Aslam Head of A/c





XPERT
SUPPORT SERVICES (PVT) LTD.

FINANCIAL PROPOSAL

Annexure "A"

Name of Bidder: Xpert Support Services (Pvt) Ltd

S.No	Description	Amount in Rs.
1.	Renovation Works – Kohat Branch	Rs.1,343,200/-



SK



+92 312 8888 429
info@xpertpk.com

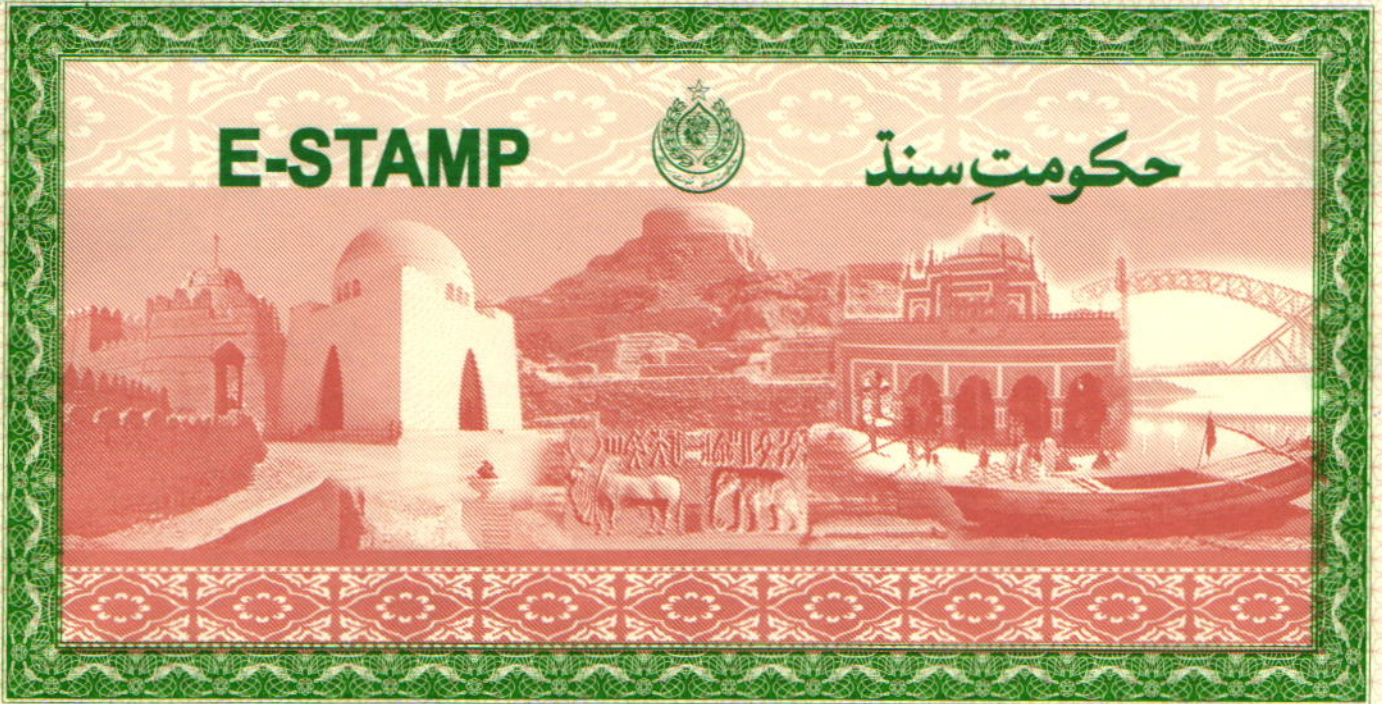
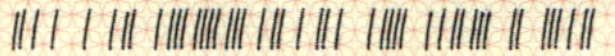
Office 201, 2nd Floor, Block 2F, Pakeeza Market, I-8/4, Islamabad. Tel: 051 8483939

 www.xpertpk.com

3. SECTION –III TECHNICAL SPECIFICATIONS/SCOPE OF WORK

Sindh Bank Limited (SNDB) requires proposal from the Contractors for RENOVATION WORKS- KOHAT BRANCH -

S#	DESCRIPTION	UNIT	QTY.
1	Flooring, Elevation & Special Finishes.		
	Providing and laying glazed full body Porcelain tiles 24" X 24" at floor, of approved design, colour and pattern, bone colour of Master/Shabbir or equivalent full body porcelain, setting in Stile dry bond (with cement), with matching color imported Grout. Complete in all respect, including curing, cleaning, finishing & hacking/chipping of existing surface for bonding where necessary, with 1:2:4 PCC 50 mm thick, etc. as per specifications and/or as directed job includes taking away the debris away from the branch & to dispose off.	SFT	1900
2	Tile Skirting 4" wide	RFT	300
3	Providing & installation of tough tiles 12"x12" with P.C.C & sand complete in all respect.	Sft	280
4	Ceramic Tiles		
	Toilet: Providing / Laying wash room tiles (HMD45-117 9"x17" SB for floor & walls upto 7 feet height (Master brand) or equivalent as per approved shade & layout pattern with 2" thick base concrete including grouting of joint with matching grout material of Stile, complete in all respect as per satisfaction of Architect / bank engineer.	SFT	90
5	Providing & installation of Wash Room Commode	No	1
6	Paint work		
	Providing and applying, 2 coats of Matt Finish Paint Ash White colour and shade, at any height making smooth and even surface by applying, to surface of walls, complete in all respects	Sft	2800
TOTAL CIVIL WORKS.....			



SND-0302-443938112615

GoS-KHI-98892BF5C56007E5

Non-Judicial

Rs 4,702/-

Description	: Contract - 15(a)
Principal	: Sindh Bank Ltd [00000000]
Contractor	: Xpert Support Services Pvt. Ltd [00000000]
Applicant	: Syed Imran Ali [42201-1307633-5]
Stamp Duty Paid by	: Xpert Support Services Pvt. Ltd [00000000]
Issue Date	: 21-Mar-2025, 11:32:27 AM
Paid Through Challan	: 20256D97F1C547DC
Amount in Words	: Four Thousand Seven Hundred and Two Rupees Only

Please Write Below This Line

You can verify your e-Stamp paper by scanning the QR code or online at www.estamps.gos.pk using the 'Verification Through Web' option.

سندھ جے ڈی





Muhammad Zakir Stamp Vendor
Lic No. 31, Suite No. 705-A, 7th Floor
Panorama Center-1, Near Atrium Mall
Saddar Karachi-Pakistan

113315

S NO DATE:
ISSUED TO WITH ADDRESS
THROUGH WITH ADDRESS
PURPOSE
VALUE RS ATTACHED
STAMP VENDOR SIGNATURE
Not For Use From Will & Divorce Court

14 MAR 2025

Shafiq Yousuf

(Advocate)

Agreement for Renovation, Interior and Electrical work for Kohat Branch of Sindh Bank Ltd

THIS AGREEMENT is entered into at Karachi
on this the 25 day of MARCH, 2025

BETWEEN

M/S. Xpert Support Services (Pvt) Ltd, a sole proprietorship, having its principal place of business Office No.201, 2nd Floor, Block 2F, Pakeeza Market, I-8/4, Islamabad (hereinafter referred to as "Contractor", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan, (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE BANK" intends to acquire the services of "Contractor" for Renovation, Interior and Electrical Work, for its Kohat Branch and Contractor agrees to provide the following services to the bank, as per the tender opened on 28/02/2025.

- Renovation, Interior and Electrical work as detailed in BOQ submitted to the Bank.
Total Price as per Financial / Technical Proposal
Submitted by M/s. Xpert Support Services (Pvt) Ltd: Rs.1,343,200/- as Annexure "A".

The terms and conditions are as follows:

Terms & Conditions:

All terms and conditions of the tender document will remain part of this agreement.

Change / alteration in the original Plan:

- Any change/alteration in the original plan, if required, due to site hindrance or any other reason shall be made after written approval of the Bank. Electricity & Water for renovation activities will be provided free of charge to the Contractor, by the Bank.

Payment Schedule:

The payment will be made given as per following schedule:

S.No	Payment Stages	Payment in terms of percentage	Job to be Completed	Verified By
1	1 st Running Payment 50%	On completion of 60% job.	Removal of old tiles, supply of complete new floor tiles/bond/cement at branch	Admin / Area Office
2	Final Payment 47%	On completion of 100% job.	All remaining work as mentioned in BOQ	Admin / Area Office
3	5% Retention Money (2% Performance Security + 3% Retention Money)	On satisfactory completion for three month period, after actual completion of work	After satisfactory completion of 3 months from actual completion.	Branch Management

The contractor has to deposit 2% retention money at the time of award of contract and 3% will be withheld at the time of final payment. The total 5% withheld amount on account of retention money / performance security will be released after 3 month of completion of tender assigned job and after due receipt of letter of satisfaction from concerned branch manager. Final Bill will be made on actual verified quantities.

Period of Contract:

- Date of Handing over site
- Branch Completion date:

25/3/25
19/4/25

Commencement of Work:

- The job will be commenced from the date of acceptance of Award/Letter by the Contractor.

Penalty:

- The completion period of the awarded work will be 25 days from the date of handing over the site.
- In case of delay in completion, a penalty @ 0.15% of total contract amount, for each day of delay will be imposed.
- The rates quoted by the Contractor will include all works, necessary for establishment of Bank Branch, complete in all respect strictly in accordance with our specifications given in design book. In case of any deviation in design/ specification, without written permission of Bank's Engineer, the payment of such item will not be paid and the contractor will be liable to replace the objected item as per the design book at his own cost.

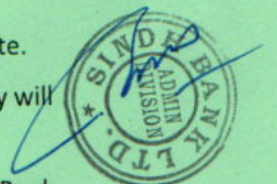
Notice:

- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Contractor may be taken or executed by the officials.

Taxes and Duties:



- The Contractor and its Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price.

Termination of Agreement by the Bank:

- If the performance of the Contractor is not satisfactory this agreement can be terminated by the Bank upon giving a 30 days' advance notice in writing to the Contractor. In such event the Contractor shall refund all advance money to the Bank after adjusting the cost of work done by that date.
- If the Contractor becomes insolvent or bankrupt.
- If the Contractor, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued with two warning letter/email by the bank for unsatisfactory performance to the bidder.

Termination of Agreement by the Contractor:

- The Contractor may terminate this Agreement, by not less than (30) days' written notice to the Bank, if the Bank fails to pay any money due to the Contractor pursuant to this Agreement without Contractors fault.
- If, as the result of Force Majeure, the Contractor is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

Force Majeure:

- The failure on the part of the parties to perform their obligation under the agreement will not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

Extension of Time:

- Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

Good Faith:

- The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Obligation of the Contractor:

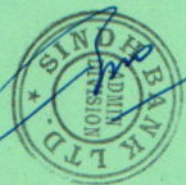
- The Contractor shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Contractor shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Bank, and shall at all times support and safeguard the Bank legitimate interests in any dealing with Sub-Suppliers or third Parties.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier

Conflict of Interest:

- The Contractor shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Confidentiality:

- Except with the prior written consent of the Bank, the Contractor and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Contractor and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.



Handwritten signature/initials.

INDEMNIFICATION.

a) **Contractor** (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the BANK and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).

b) This Article shall survive after termination of this Agreement.

ACCESS TO REGULATOR.

Contractor and THE BANK agree to provide State Bank of Pakistan necessary access to the documentation and accounting records in relation to the Renovation Works – Kohat Branch and right to conduct on – site inspection, if required.

Anti – Money Laundering.

Contractor acknowledge that they do not violate any statutory / prudential requirement on anti-money laundering or record keeping procedure as per existing laws / rules and regulations of locals as well as foreign jurisdiction."

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Contractor Signature [Signature]
Name Syed Imran Ali
Designation Regional Manager South
Company Name XPERT SUPPORT SERVICES PVT LTD
Address 201 2ND FLOOR PAKPEZZA MARKET I-8/4 ISLAMABAD

Witness:
Signature [Signature]
Name Usman
Designation A. Manager Liaison
Address Pakeeza Market 2-8/4 Islamabad

Stamp
Costumer Signature
Name Arshad Abbas Sana
Designation HQA
Company Name Sindh Bank Limited

Signature [Signature]
Name Atiqe Iqbal
Designation VIP-II INCHARGE
Company Name Sindh Bank Limited

Address Federation House, Sindh Bank Ltd. Head Office, Karachi
Stamp

Address Federation House, Sindh Bank Ltd. Head Office Karachi

Witness:
Signature [Signature]
Name FAZAL AHMED
Designation Chief Executive
Address SANCO





Muhammad Zakir Stamp Vendor
 Lie No. 31, Suite No. 705-A, 7th Floor
 Panorama Center-1, Near Atrium Mall
 Saddar Karachi-Pakistan

113316

S NO DATE:
 ISSUED TO WITH ADDRESS 14 MAR 2025
 THROUGH WITH ADDRESS
 PURPOSE
 VALUE RS ATTACHED
 STAMP VENDOR SIGNATURE
 Not For Use Free Will & Divorce Bond

Sherif Yousof
 (Advocate)

Dated: 25/3/25

M/S. Xpert Support Services (Pvt) Ltd
 Office No.201, 2nd Floor, Block 2F,
 Pakeeza Market, I-8/4,
 Islamabad

Letter of Award

Renovation, Interior Work, Construction and Electrical Work at Sindh Bank Limited
 "Kohat Branch".

This is with reference of your Tender opened dated 28/02/2025 pertaining to captioned work. We are pleased to inform you that based on your quotation the above work has been assigned to you on contract price basis, on item wise rates, with a total of Rs.1,343,200/-

Other terms & conditions would be as follows:

1. Description of Work:

- Civil/Interior work as per the detailed drawing submitted to the bank.
- Electrical Works

Any change / alteration in the original plan, if required, due to site hindrance or any other reason shall be made after written approval of the bank. Electricity & water for construction activities will be provided free of charge to the contractor, by the bank.



2. Payment Schedule:

The payment will be given as per following schedule.

S.No	Payment Stages	Payment in terms of percentage	Job to be Completed	Verified By
1	1 st Running Payment 50%	On completion of 60% job.	Removal of old tiles, supply of complete new floor tiles/bond/cement at branch	Admin / Area Office
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The contractor has to deposit 2% retention money at the time of award of contract and 3% will be withheld at the time of final payment. The total 5% withheld amount on account of retention money /performance security will be released after 3 month of completion of tender assigned job and after due receipt of letter of satisfaction from concerned branch manager. Final Bill will be made on actual verified quantities / area.

3. Completion of Period:

The completion period of the entire work will not exceed 25 Days, from the date of handing over SITE to the Contractor i.e. 21/3/25. In case of failure to complete the job within stipulated period i.e. 19/4/25, penalty @ 0.15% per day will be imposed upon contractor.

4. Commencement of Work:


The job will be commenced immediately from the date of acceptance of this Award/Letter.

Please sign & affix your company's stamp and return the same to us as a token of your acceptance immediately.

With Regards,


Faraz Ahmed
Chief Engineer




Agreed & Accepted
For & on behalf of

