

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Bank Ktd
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Supply of ATM Pin Mailers
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/1323/2023
- 5) BRIEF DESCRIPTION OF CONTRACT SSupply of ATM Pin Mailers
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs.4,950,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 18.05.2023 at 1130 Hrs 1 Year
- 10) TENDER OPENED ON (DATE & TIME) 18/05/2023 at 1130
- 11) NUMBER OF TENDER DOCUMENTS SOLD ¹ _____
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 1
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS ¹ _____
- 14) BID EVALUATION REPORT
(Enclose a copy) 21.07.2023
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Multi Computer Forms, 6 SATTAR,
- 16) CONTRACT AWARD PRICE Rs.4,950,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 29 WGT WHARF ROAD
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ ☐ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	T00531-22-0040 28.04.2023
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Exprss & Sobh 28.04.2023
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

Signature & Official Stamp of
Authorized Officer

ARSHAD ABBAS SOOMRO
Head of Administration & Security
Administration Division
Sindh Bank Limited
Head Office Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

<u>Buyer List</u>		
S.No	Company Name	AMOUNT DEPOSITED
1	Multi Computer	1150
Total		1150

S.No	Company Name	AMOUNT DEPOSITED
1	Multi Computer	1150
Total		1150

3. SCOPE OF WORK

Sindh Bank requires supply of ATM CARD PIN MAILERS on need basis. The actual quantity may be less or more than estimated quantity depending on the requirement of the bank, accordingly bank will not be responsible if the quantity asked is not as per scope of work below and in this context no claim will be entertained. Payment will be done on supply of actual numbers of ATM CARD PIN MAILERS.

ATM CARD PIN MAILERS WITH FOUR COLOR PRINTING

SPECIFICATION

DESCRIPTION	ATM PIN MAILER
SIZE	8" Width x 4" Depth
Ply	3ply Width NCR CB
1ST PLY	56 gsm NCR CB
Printing	1 Colour Texture Printing Front and 1 colour on Back
2nd ply	80 gsm CFB
Printing	4 Colour printing on front only
3rd ply	80 gsm CF
Printing	4 Colour printing on front and 1 colour on back
Miscellaneous	Sample must be provided before printing for final approval
Delivery	within 4 weeks
QTY	110,000

Note

This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated.

Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on.

Contract agreement is extendable / renewable up to 2 years only on mutual understanding on same terms & conditions and rates.

PURCHASE ORDER

PO No: 01323

Date: 25-07-2023

M/s The Multi Computer,
 6 Sattar 29 West Wharf Road,
 Karachi.

Subject: Supply Of ATM PIN MAILER.

Dear Sir,

With Reference to the Tender Bid SNDB/COK/ADMIN/TD/1323/2023 Dated 28-04-2023 For Supply Of ATM Pin Mailer at Sindh Bank Ltd Submitted by you. After detail review the Sindh Bank Ltd Management is pleased to inform that your Tender Bid is accepted

S.NO	ITEMS	UNIT PRICE	QTY	AMOUNT IN PKR
1	ATM PIN MAILERS	13.10/-	110,000	1,441,000/-

Terms & Conditions

Payment Terms

as Per Agreement.

Taxes/Deduction

Above Prices are inclusive of all taxes.

Thank you,

S. Khurram Waheed
 OG-I/I.T. Division

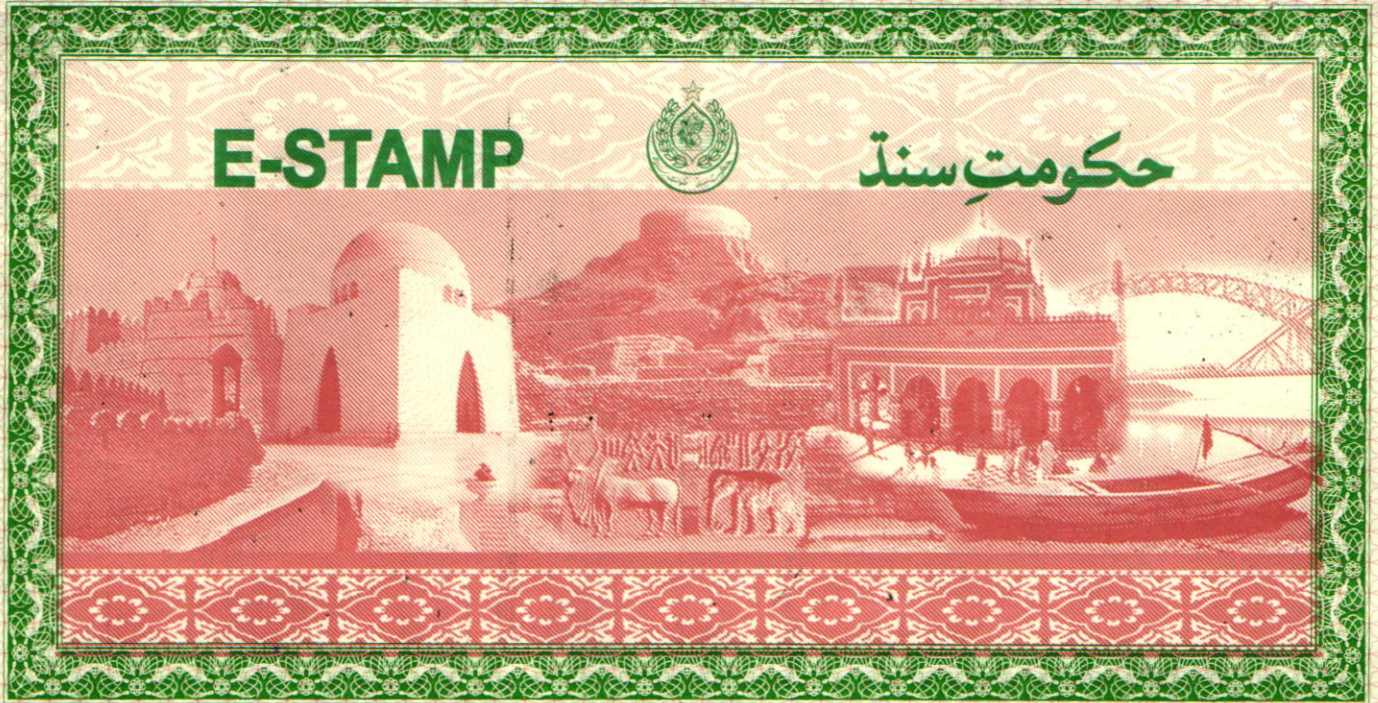
S.M. Rizwan
 VP-I/CFC Dept

S. Zeeshan Ul Haq
 SVP-I/I.T. Division

Hasnain Ali Merchant
 SVP-I/PS Division.

Riaz Ahmed
 EVP-II/ I.T Division

S. Ata Hussain
 EVP/ Head Of IT



NBP-0289-2307250002732586

GoS-KHI-3348C4395255EE15

Non-Judicial**Rs 5,044/-**

Description	: Contract - 15(a)
Principal	: Sindh bank [00000000]
Contractor	: Multi computer forms [21517525]
Applicant	: Rizwan Tajjuddin [42201-0701784-3]
Stamp Duty Paid by	: Multi computer forms [21517525]
Issue Date	: 25-Jul-2023, 10:21:43 AM
Paid Through Challan	: 2023D9ADF2B8116F
Amount in Words	: Five Thousand and Forty Four Rupees Only

Please Write Below This Line

TENDER REFERENCE NO. SNDB/COK/ADMIN/TD/1323/2023
Supply of PIN MAILER ENVELOP

Agreement**(For Supply of PIN MAILER ENVELOP)**This agreement is made at Karachi on this 25/7/2023

BETWEEN

SINDH BANK a banking company incorporated under the laws of Pakistan, having its Head office at Address: 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi. Hereinafter referred to as "SINDH BANK".

AND

M/s The Multi Computers Forms, having its office at 6, Sattar 29 West Wharf Road, Karachi. Hereinafter referred to as "The Multi Computers Forms".

WHEREAS M/s The Multi Computers Forms has agreed to provide PIN MAILER ENVELOP to SINDH BANK as per tender dated 09-05-2023 and submitted following Financial Bid: -

Multi Computer Forms,

Proprietor



Further Detail is as follows.

S. No	Product	Quantity	Unit Price PKR	Total Price (PKR)
1	PIN MAILER ENVELOP	110,000	13.10	14,41,000.00
	Total (Including All Taxes)			

Terms & Conditions:

1. All terms and condition of the tender documents will remain part of this agreement.
2. The Multi Computers Forms shall provide the performance security in the form acceptable to the Bank for the 10% of the tender value for the period of 90 days from the date of Submission of performance security. In case The Multi Computers Forms does not fulfill its commitments the bank reserves the right to enforce the performance security.
3. The Multi Computers Forms shall supply PIN MAILER ENVELOP as per specifications and upon the recommendations of the Technical / Standardized Committee appointed by the Bank within 6 weeks from the date of receipt of Purchase Order.
4. The bank will have the option to enforce the performance bond on happening of any or all the following events (in furtherance to any breach of Tender terms and conditions and this agreement).
 - a. If The Multi Computers Forms fails to deliver the PIN MAILER ENVELOP as per agreed Schedule.
 - b. If The Multi Computers Forms fails to get the PIN MAILER ENVELOP inspected by the Technical Committee.
 - c. If the PIN MAILER ENVELOP supplied by The Multi Computers Forms fails to perform as per Bank's requirement.

In addition to above the Bank will have the option to cancel the tender and offer the same to the next lowest bidder.

5. The Multi Computers Forms also undertakes to bear all kind of taxes i.e. Stamp duty, Services Charges, Professional Tax / Sales Tax Invoice, Income Tax, Zila/Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
6. The Bank reserves the right to Test/Check the supplied item(s) to ensure that it is provided as per specification in the tender document. For any discrepancies, the Bank reserves the right to forfeit full security deposit/ cancel the order for the supply and black listed The Multi Computers Forms forever. The decision of the Bank shall be final and binding upon The Multi Computers Forms.
7. In the event of the default on the part of The Multi Computers Forms, in the performance of any condition of the contract and if such default is not remedied within 3 days it shall be lawful for the Bank to enforces full or part of the Earnest money / Performance Security and or cancel the whole part of the supply order from The Multi Computers forms and the decision of the Bank will be final and legally binding on The Multi Computers Forms.
8. Proportionate payments against supply of equipment will be made within Thirty days from the equipment delivery date OR may be extended due to circumstances on mutual consent.
9. Delivery will be made by The Multi Computers Forms at Head Office Karachi of the Sindh Bank.
10. In case of failure to supply the requisite within 7 working days after the delivery time, as described under clause no 3 of this agreement, penalty of Rs.1,000/- per day may be charged.
11. The term of this agreement shall be for the period of one year, commencing from the date of signing of this agreement and may be extended every year after mutual consent of both parties.

Multi Computer Forms,

Proprietor

20. Goods Faith:

The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

21. Conflict of Interest:

The Multi Computer Forms shall hold the Sindh Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

22. Anti- Money Laundering Requirement:

The Multi Computer Forms acknowledge that they do not violate any statutory/prudential requirement on anti money laundering or record keeping procedure as per existing laws/rules and regulations of locals as well as foreign jurisdiction.

23. Governing Law Jurisdiction

This Agreement shall in all respects be constructed and be governed in the accordance with the Laws of Pakistan and both the parties i.e. SINDH BANK and The Multi Computer Forms, hereby submits (if any) within the jurisdiction of the local courts in Karachi in any legal proceedings and as regard any claims or matter relating to this Agreement.

24. Force Meajure

Neither party shall be liable for any failure to perform or observe its obligations under this Agreement, if such failures or delays are caused by acts of God, wars, riots, strikes, accident, explosion, fire, shortage of labor or materials, labor disputes, government restrictions, or any other cause beyond its reasonable control. In the event of the occurrence of any of the foregoing, the date of performance shall be deferred for a period of time equal to the time lost by reason of the delay. The affected party shall notify the other in writing of such events or circumstances promptly upon their occurrence.

25. Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

26. Obligation of the Contractor:

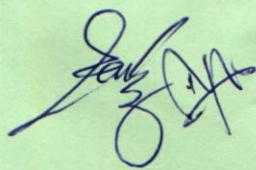
1. The Multi Computer Forms shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Multi Computer Forms shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Sindh Bank, and shall at all times support and safeguard the Sindh Bank legitimate interests in any dealing with Sub-Suppliers or third Parties.
2. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to The Multi Computer Forms. Risk & subsequent cost to this effect if any will be liability of The Multi Computer Forms and any subsequent expenses on the equipment will also be borne by the Multi Computer Forms .

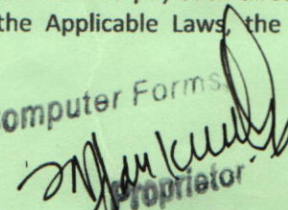
27. Extension of Time:

- Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure AND/OR with mutual consent.

28. Taxes and Duties

The Multi Computer Forms and its Personnel shall be liable to pay such direct or indirect taxes duties, fees, and other impositions levied under the Applicable Laws, the amount of which deemed to have been included in Contract Price.



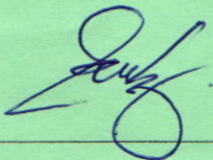
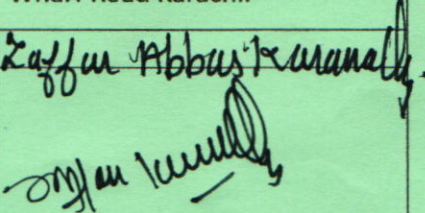
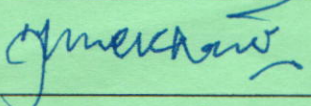
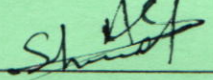
Multi Computer Forms

Proprietor

29. Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	Mr. Aziz
First complain if the call is not resolved " within specified response time " (24 hours)	Landline Phone	021-32313120
	Email	mcfpak@gmail.com
	Cell	-
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	Rizwan Tajuddin
Second complain, if the call is attended within " Specified Response Time " and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Landline Phone	021-32313120
	Email	bfmpapers@gmail.com
	Cell	0336-2338819
LEVEL-3	Name/Designation (CEO of the firm)	Zaffar Abbas Karam Ali
Third complain, if the call is attended within " Specified Response Time " and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	021-32313120
	Email	mcfpak@gmail.com
	Cell	0300-8248983
Note: Ensure that no column above is left blank		

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Sindh Bank Limited		M/s Multi Computer Forms	
Address:	3rd Floor, Federation House, Clifton, Karachi, Pakistan	Address:	6, Sattar Chamber 29 West Wharf Road Karachi.
Name	SYED M. RIZWAN	Name:	Zaffar Abbas Karam Ali
Signatures:		Signatures:	
Title:		Title:	CEO
Date:		Date:	24/7/2023
Witness:		Witness:	
Name:	HASNAIN	Name	Muhammad Shahid
Signatures:		Signatures:	
Title:	HEAD PSD	Title:	Business Executive
Date:		Date:	24/7/2023





Multi Computer Forms

Sales Tax No. 11-09-4820-002-82
NTN No. 2151752-5

9. INTEGRITY PACT

Annexure "D"

Declaration of Fees, Commissions and Brokerage etc Payable by the Suppliers
Of Services Pursuant to Rule 89 Sindh Public Procurement Rules Act, 2010

MULTI COMPUTER FORMS hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, MULTI COMPUTER FORMS warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

MULTI COMPUTER FORMS certifies that it has made and make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. MULTI COMPUTER FORMS accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresentation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, MULTI COMPUTER FORMS agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

For and On Behalf of

MULTI COMPUTER FORMS

Signature:

Name: Zaffar Abbas Karam ali
NIC NO: 42301-1151014-1



G-06, Sattar Chambers, 29 West Wharf Road, Karachi-Pakistan.
Tel: (021) 32313120, E-mail: mcfpak@gmail.com

Tel: (021) 32313120, E-mail: mcfpak@gmail.com