

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Bank Limited
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Printing & Supply of Security Stationery
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/1290/2023
- 5) BRIEF DESCRIPTION OF CONTRACT Printing & Supply of Security Stationery
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 2.1 Million
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Year
- 10) TENDER OPENED ON (DATE & TIME) Tech: 03/02/2023 at 1100 Hrs. & Fin: 03/02/2023 at 1500 Hrs.
- 11) NUMBER OF TENDER DOCUMENTS SOLD 01
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 01
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 01
- 14) BID EVALUATION REPORT 28/04/2023
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Apex Printry (Pvt.) Ltd. Recorder House, 531-
Business Recorder Road KHI.
- 16) CONTRACT AWARD PRICE Rs. 24,233,694.75
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1. M/s. Apex Printry (Pvt.) Ltd.
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA NIT T00531-22-0024 (17/01/2023)
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune (English) , Daily Express (Urdu), Sobh (Sindhi) - (17/01/2023)
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of
Authorized Officer

ARSHAD ABBAS SOOMRO
Head of Administration & Security
Administration Division
Sindh Bank Limited
Head Office Karachi

4/5/23

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Buyer Lisi						
Printing & Supply of Security Stationery (1290)						
S.NO	COMPANY NAME	TENDER FEE	PST	TOTAL	PAY ORDER NO	NAME OF BANK
01	Apex Printry (Pvt.) Ltd.	300	39	339	5824527	MCB
02						
Grand Total		339/-				

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires security printed Stationery for its 330 existing branches on need basis as per the given detail:

3.1 Paper Specification

- CBS 1- Cheque Paper 90Gms (High grade paper called Chemi guard with laser guard) with Sindh Bank Ltd Logo as watermark.
- Invisible highlights
- Instant verification with marker
- Paper must react against all kind of chemical families including 20 chemicals as per the requirement of SBP.

3.2 Printing Specification

- Anti-forgery ink
- Invisible Erasable U.V ink
- Personalized Cheque book through NIFT
- MICR bleed through
- Binding with Patti stapled pin on 02 places, duly perforated, counterfoil and requisitioned slip title cover on hard/Art Card

3.3 Specification/Tentative Quantity Required

SR. NO.	Type of Cheque Books	Total Qty Ch. Books New Tender-2023 2024
1	Current A/c. 10 Leave	3,224
2	Current A/c. 25 Leave	38,225
3	Current A/c. 50 Leave	6,643
4	Current A/c. 100 Leave	7,241
5	PLS Cheque book 10 Leave	110
6	PLS Cheque book 25 Leave	5,669
7	PLS Cheque book 50 Leave	1,184
8	PLS Cheque book 100 Leave	260
9	Daily Product 10 Leave	156
10	Daily Product 25 Leave	4,510
11	Daily Product 50 Leave	1,225
12	Daily Product 100 Leave	1,720
13	FCY \$ - 10 Leave USD	20
14	FCY \$ - 25 Leave USD	50
15	FCY \$ - 50 Leave USD	20
16	FCY \$ - 100 Leave USD	15
17	FCY £ - 10 Leave GBP	17
18	FCY £ - 25 Leave GBP	27
19	FCY £ - 50 Leave GBP	7
20	FCY £ - 100 Leave GBP	5
21	FCY € - 10 Leave EURO	14
22	FCY € - 25 Leave EURO	14
23	FCY € - 50 Leave EURO	7
24	FCY € - 100 Leave EURO	7
25	Islamic Product 25 Leave	310
26	Asan Product 25 Leave	20,461
27	Asan Product 50 Leave PLS	20

Annexure “D”

9. INTEGRITY PACT

Declaration of Fees, Commissions and Brokerage etc Payable by the Suppliers of Services Pursuant To Rule 89 Sindh Public Procurement Rules Act, 2010

Apex Printry (Pvt.) Ltd. [the Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[The Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [The Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [the Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

For and On Behalf Of

Apex Printry (Pvt.) Ltd.

Signature: _____

Name: Munib Shah

NIC No: 42000-4273979-5



For & on Behalf of
Sindh Bank Ltd

SIGNATURE: _____

NAME: Arshad Ahmad Soomro

SIGNATURE: Head of Admin

SNDB/COK/ADMIN/TD/1290/2023
Dated: 04/05/2023

M/s. Apex Printry (Pvt.) Ltd.
Recorder House, 531 - Business
Recorder Road, Karachi.

Subject: Contract Award - Printing & Supply of Security Stationery

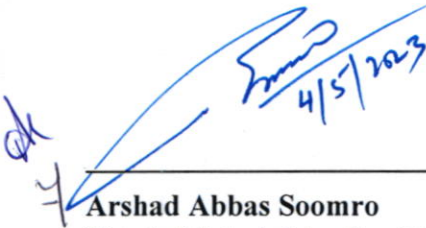
Dear Sir,

The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Apex Printry (Pvt.) Ltd. in accordance with terms and conditions mentioned in our tender dated 17/01/2023.

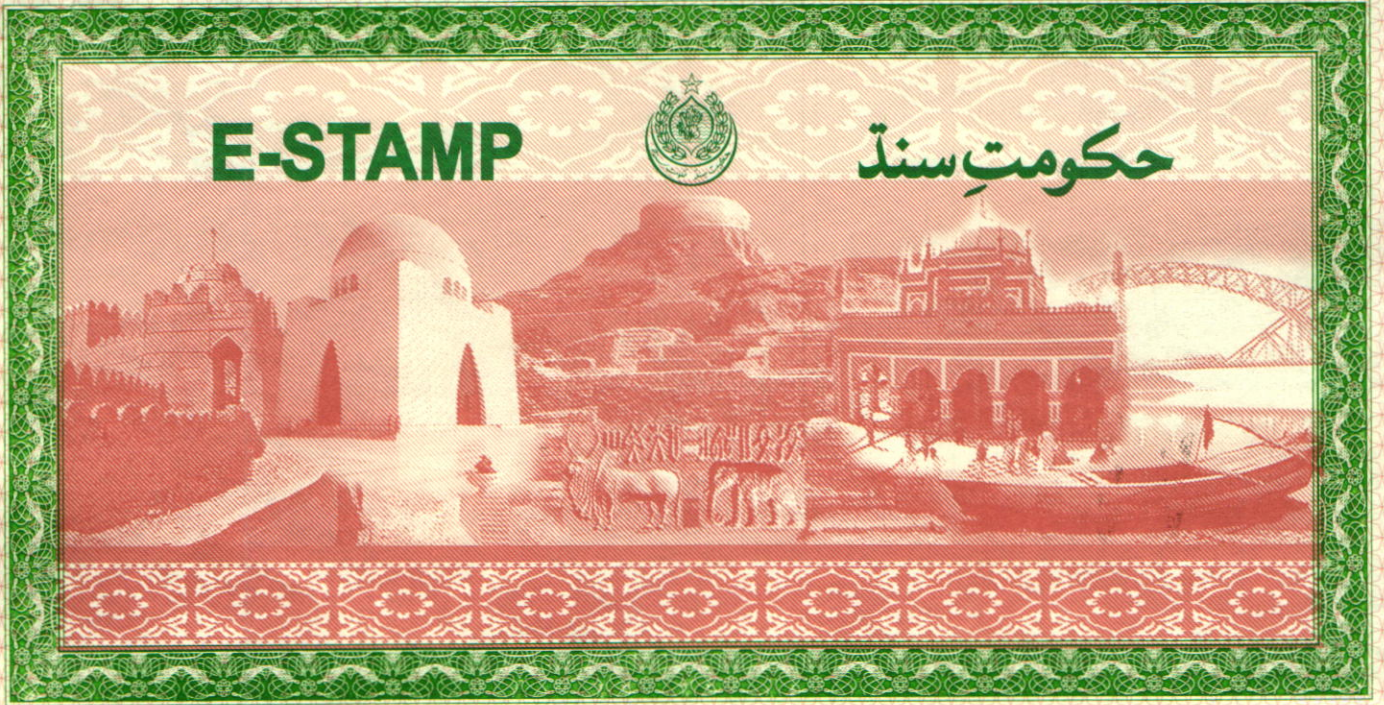
Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,


4/5/2023

Arshad Abbas Soomro
Head of Administration Division & Chief Security Officer



NBP-0289-2305030002267430

GoS-KHI-0E4488A51921F2E3

Non-Judicial**Rs 84,818/-**

Description	: Contract - 15(a)
Principal	: SINDH BANK LIMITED [00000000]
Contractor	: M/S APEX PRINTRY (PVT) LTD [00000000]
Applicant	: MIRZA ASLAM BAIG [42101-1731450-9]
Stamp Duty Paid by	: M/S APEX PRINTRY (PVT) LTD [00000000]
Issue Date	: 03-May-2023, 03:56:45 PM
Paid Through Challan	: 202361CCEC0E5D3A
Amount in Words	: Eighty Four Thousand Eight Hundred and Eighteen Rupees Only

Please Write Below This Line

AGREEMENT FOR PRINTING & SUPPLY OF SECURITY STATIONERY

THIS AGREEMENT is entered at Karachi
on this the 4 day of May, 2023

BETWEEN

M/S. Apex Printry Pvt Ltd, a sole proprietorship, having its principal place of business at **Recorder House, 531 Business Recorder House, Karachi-74550** (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "**SINDH BANK**", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

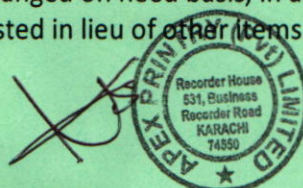
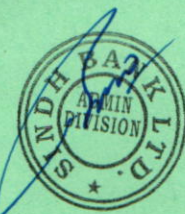
The bidding process carried out by Sindh Bank in connection with its tender financial opening dated 03-02-2023 for Printing & Supply of Security Stationary, the supplier has been declared successful for awarding the contract by Sindh Bank, for the said goods / services.

"SINDH BANK" intends to acquire the services of "Supplier" for Printing & Supply of Security Stationary at Head office and supplier agrees to provide the following services to the bank, as per tender along with Price Schedule mentioned in Financial Proposal attached as Annexure "A".



1) Terms & Conditions:

- i. All terms & conditions of Tender Document are remain part of this agreement.
- ii. The Supplier has agreed that strict secrecy will be maintained by the Supplier in the Printing/handling and delivery of the said Cheque / Draft Books and other documents agreed to under this Agreement and hand over the same intact to the Bank's Authorized Officer along with the Design, Films Prepared or received by them for Printing of the Cheque / Draft Books within the prescribed time and misprinted paper will be destroyed by Supplier at their own cost.
- iii. That work shall be completed by the Supplier as per agreed price schedule and specifications in excellent workmanship manner acceptable to the Sindh Bank. Sindh Bank shall be entitled to reject such printing material, without any reason from the Printer, which may be found unsatisfactory by Sindh Bank lacking, in good workmanship, material and required standard as per sole discretion of Sindh Bank.
- iv. That the Supplier shall execute all printing orders and supply the required stationery to Sindh Bank and the design, art work ink, paper, size and quality of all the requisite security documents shall be in accordance with the sample approved by Sindh Bank as per details given in Annexure – A to this Agreement.
- v. That Sindh Bank shall pay to the Supplier as per price schedule of charges contained in Annexure A.
- vi. That the Supplier shall take the order and deliver the Cheque books etc. only to persons authorized in writing by the Bank.
- vii. The Supplier shall be responsible to indemnify and keep indemnified and hold harmless the Bank against all losses, demand, determines, claims, actions, which the Bank may suffer on account of any act of omission/commission or security, negligence, fraud committed by Supplier's staff theft, pilferage of any and all materials, security documents, whether intentional or unintentional by the Supplier or his agents, employees and servants.
- viii. That Supplier shall not assign its obligations under this Agreement or any portion hereof to any one, without the prior written consent of the Bank.
- ix. This Agreement shall be governed and construed in accordance with the laws of Islamic Republic of Pakistan. The courts at Karachi shall have jurisdiction to resolves any dispute under this Agreement.
- x. All rights, title and ownership in and to the Bank's stationery and security documents, designs, blocks and plates shall at all times remain vested in the Bank and the Supplier covenants, agrees and undertake not to do or perform any prejudicial act, damage or destroyed any item without prior written permission to the Bank.
- xi. Supplier has the capability to print the security stationary. Incapability at any stage will render the supplier disqualified or the bank will be at liberty to get the supply and printing of security stationary from own resources and all expenses going to incur in this regard will be paid by the Supplier.
- xii. The tender will be cancelled even after due qualification, if the supplier fails to provide any required document within 07 days of asking by the bank at any stage after winning of the tender.
- xiii. A penalty of Rs. 1000/- per day will be charged in case of failure to supply / print the requisite within 15 days of issue of supply order.
- xiv. The cost must include all taxes, installation, labor including delivery charges upto Sindh Bank Limited Head office.
- xv. The Supplier assured a warranty of supplied security stationary for a period of 01 Year against any printing defect from the date of its supplied.
- xvi. No advance payment for supply of equipment will be made, bills will only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned Head of department.
- xvii. In case it is revealed at any stage after printing and supply of the security stationary that the asked specification of the tender have not been met, the amount of the total supplies of that specific security stationary will be fined to the supplier with appropriate action as deemed necessary by the procurement committee.
- xviii. Supplier bound /undertakes that in case of any observation arising in respect of quality of the security stationary within the warranty period, the supplier company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- xix. Quantity of any security stationery item can be changed on need basis, in addition any increase in billing specific to any item will be adjusted in lieu of other items.



12) Good Faith:

The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

13) Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to the grievance committee of Sindh Bank, thereafter arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

14) Obligation of the Supplier:

The Supplier shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Supplier shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Sindh Bank, and shall at all times support and safeguard the Sindh Bank legitimate interests in any dealing with Sub-Suppliers or third Parties.

15) Conflict of Interest:

The Supplier shall hold the Sindh Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

16) Confidentiality:

Except with the prior written consent of the Sindh Bank, the Supplier and the Personnel shall not at any time communicate to any person or entity and confidential information acquired in the course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

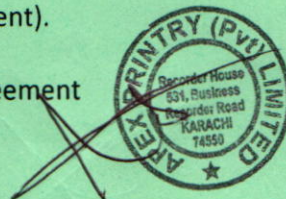
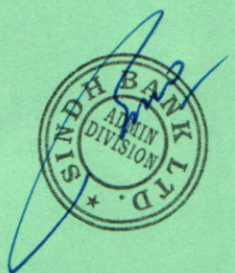
17) Indemnity

Supplier (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the Sindh Bank and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).

This Article shall also survive after termination of this Agreement

18) Ensuring Access to SBP

Supplier and Sindh Bank agree to provide to State Bank of Pakistan necessary access to the documentation and accounting records in relation to the activities and right to conduct on-site to supplier, if required.



19) **Anti – Money Laundering.**

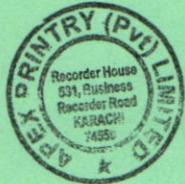
"Supplier acknowledge that they do not violate any statutory / prudential requirement on anti-money laundering or record keeping procedure as per existing laws / rules and regulations of locals as well as foreign jurisdiction."

20) **Support Escalation Matrix:**

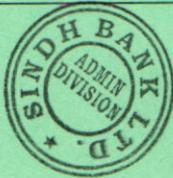
For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	Aamir Ishaque Sale & Marketing Manager
First complain if the call is not resolved "within specified response time" (48 hours)	Landline Phone	021-111-010-010
	Email	Aamir.ishaque@br-mail.com
	Cell	0321-2024385
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	Munib Shah G.M. Sales & Marketing
Second complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-1 (72 hours)	Landline Phone	021-32251667
	Email	Munib.shah@br-mail.com
	Cell	0301-8233578
LEVEL-3	Name/Designation (CEO of the firm)	Mr. Ahmad Zuberi Director
Third complain, if the call is attended within "Specified Response Time" and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	021-111-010-010
	Email	ahmad@aaaj.tv
	Cell	
Note: Ensure that no column above is left blank		

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Signature [Signature]
Name Munib Shah
Designation G.M Sales & Marketing
Company Name Apex Printry (Pvt.) Limited
Address Recorder House, 531- Business
Recorder Road, Karachi
Stamp 

Witness:
Signature [Signature]
Name Aamir Ishaque
Designation Sales Manager
Address Recorder House, 531- Business
Recorder Road, Karachi

Customer's Signature [Signature]
Name ABHAS ARZAN SAMI
Designation Head of Administration
Company Name SINHA DARTS
Address Head office KARACHI
Stamp 

Witness:
Signature [Signature]
Name Atif Ishaq
Designation AVP-1/Marketing Research
Address Same as above

2) **Payment Schedule:**

100 % of the total amount of final bill for the Supply & Printing of Security Stationary will be paid within one month of invoice submission by the Supplier.

3) **Performance Security**

As per SPPRA Rule 39, the performance security can only be submitted in shape of pay order/demand draft/bank guarantee. 5% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

4) **Period of Contract:**

This agreement will be effect from 04/5/2023 to 04/05/2024 (One Year).

5) **Notice:**

- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.

6) **Authorized Representative:**

Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by Sindh Bank or the Supplier may be taken or executed by the officials.

7) **Taxes and Duties:**

The Supplier and its Personnel shall be liable to pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Laws, the amount of which is deemed to have been included in the Contract Price. Payment shall be made net of withholding taxes where applicable.

8) **Termination of Agreement by Sindh Bank:**

- If the performance of the Supplier is not satisfactory this agreement can be terminated by Sindh Bank upon giving a 30 days' advance notice in writing to the Supplier. In such event the Supplier shall refund all advance money to Sindh Bank after adjusting the cost of work done by that date.
- If the Supplier becomes insolvent or bankrupt.
- If the Supplier, in the judgment of the Sindh Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- If the Sindh Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.

9) **Termination of Agreement by the Supplier:**

The Supplier may terminate this Agreement, by not less than (30) days' written notice to the Sindh Bank, if the Sindh Bank fails to pay any money due to the Supplier pursuant to this Agreement without Suppliers fault.

If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

10) **Force Majeure:**

The failure on the part of the parties to perform their obligation under the agreement will not be considered as default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

11) **Extension of Time:**

Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

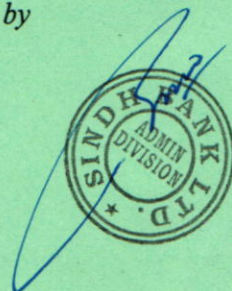


Security Documents will be printed on the following specification: -

1. CBS-1 Cheque Paper, 90 Gsm React against 20 Chemical.
2. OWN Water-Mark.
3. Instant Verification (Black) (Paper can be checked through I.V Marker)
4. Invisible Hi-Lites 2 Colour (Visible under UV Light)

S. No.	Items	Size	Rates (inclusive GST) (Per Book)
1	Current Account Cheque Book (10 leaves per book)	9"x3"	Rs. 72.50
2	Current Account Cheque Book (25 leaves per book)	9"x3"	Rs. 181.25
3	Current Account Cheque Book (50 leaves per book)	9"x3"	Rs. 362.50
4	Current Account Cheque Book (100 leaves per book)	9"x3"	Rs. 725.00
5	PLS Cheque Books Bearer (10 leaves per book)	9"x3"	Rs. 72.50
6	PLS Cheque Books Bearer (25 leaves per book)	9"x3"	Rs. 181.25
7	PLS Cheque Books Bearer (50 leaves per book)	9"x3"	Rs. 362.50
8	PLS Cheque Books Bearer (100 leaves per book)	9"x3"	Rs. 725.00
9	Pay Order / Demand Draft (83,667 leaves per book)	7.5"x8.5"	Rs. 10.50
10	TDR (1,800 leaves per book)	12"x9"	Rs. 10.50
11	CDR (14,667 leaves per book)	12"x9"	Rs. 10.50

The size of the above documents and security features shall be as per prescribed standard by Bank and the Committee under the State Bank of Pakistan.



Bid Evaluation Report		
Printing & Supply of Security Stationery		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1290/2023
3	Tender Description	Printing & Supply of Security Stationery
4	Method of Procurement	Single Stage Two Envelope Bidding Procedure
5	Tender Published & SPPRA S. No.	T00531-22-0024. Express Tribune (English) , Daily Express (Urdu), Sobh (Sindhi) (17/01/2023)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical / Financial Bid Opening Date & Time	Tech: 03/02/2023 at 1100 Hrs. / Fin: 03/02/2023 at 1500 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected / Disqualified	0

Data in the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified In Technical / Eligibility Inspection/ Mandatory	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.21 Millions)	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. Apex Printry (Pvt.) Ltd.	Qualified	Rs.24,233,694.75	1 st Lowest Bidder	Rs. 3,233,694.75 Above the estimated cost	Accepted as Most Advantageous Bid	Rule 48 has been Complied With.

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, M/s. Apex Printry (Pvt.) Ltd. is the most advantageous bid, hence recommended for award of contract to Printing & Supply of Security Stationery to Sindh Bank Limited.

Members Signature- Procurement Committee

Arshad Abbas Soomro
Head of Administration

Dils Hussain Khan
Chief Financial Officer

Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

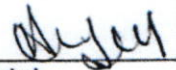
Security Stationery Evaluation Performa

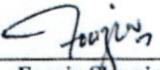
Serial No: 01

Bidder Name: Apen Printing (Pvt) Ltd

S/No.	Descriptions	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Attach evidence as
1	Banks presently on Cliental List (For counting of each bank services to at least 25 branches are mandatory)	15	15	08 Banks and above	Letters to be attached duly issued from each concerned Bank verifying that the company is currently supplying and printing security Stationery for them.	Annexure "A"
		08		05 Banks and above		
2	Years in Business in relevant field	10	10	05 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	Annexure "B"
		04		03 Years and above		
3	Average Yearly Turn Over in Last 3 Years	10	10	On an average of 130 Million & above per year	Audit Report or Tax Return for Last 3 Years	Annexure "C"
		04		On an average of 80 Million & above per year		
4	Permission to import CBS-I Security check paper with water mark of the company	20	20	Letter attached	Attach valid letter duly issued from Pakistan Security Papers Ltd	Annexure "D"
5	ISO Certification	15	15	Attach Certificate	Copy of certificate	Annexure "E"
6	Paper Test Certification	30	30	If from 02 labs	Letter from PCSIR/PSPC & any international laboratory)	Annexure "F"
		10		If from 01 lab		
TOTAL MARKS		100	100			
QUALIFIED / DISQUALIFIED						

Members Signatures- Evaluation Team


Athar Iqbal
Administration Division


Fouzia Shamim
Operations Division


Hasan Raza
Finance Division

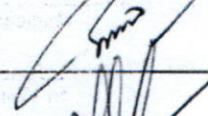
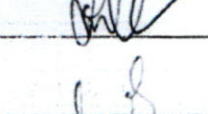

Members Procurement Committee

1 HEAD OF ADMINISTRATION

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

Signature

ANNEXURE “I”

Mandatory Performa

S.No: 01 (To be filled by Procurement Committee of the Bank)

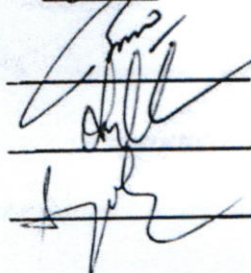
Bidder: Apex Printing (Pvt) Ltd

S.No	Description	Remarks -Complied with or not
01	Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee at the time of opening of bids.	complied with
02	The bidders are required to submit bids only in prescribed financial proforma given in Tender Document	complied with
03	Attachment of Annexure “A” Financial Proposal & Annexure “B”, if Bank Guarantee is going to be submitted as Bid Security.	complied with
04	The representative present at the time of opening of tender shall be in possession of authority letter on the company's letter head, duly signed by the CEO of the company	complied with
COMPLIED WITH/NOT COMPLIED WITH		

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature



ANNEXURE “J”

Disqualification Performa

(To be filled by Procurement Committee of the Bank)

S.No: 01

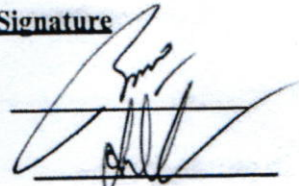
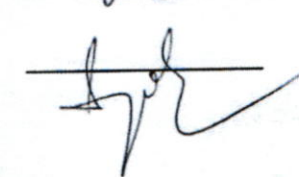
Bidder: Apex printing (Pvt) Ltd.

S.No	Description	Remarks/Evidence attached	Qualified	Disqualified
01	History of Blacklisted by SPPRA & Sindh Bank Ltd in the past.	NO	✓	
02	Issued with two (2) warning letters/emails by the Sindh Bank Ltd in past to the bidder for unsatisfactory performance.	NO	✓	
03	The company is registered with GST/Income Tax/Sindh Revenue Board.	Yes	✓	
04	Alternate Bid is offered.	NO	✓	
05	History of Premature cancellation of tender in the past with Sindh Bank Ltd.	NO	✓	
06	ISO 9000/SECP Certification	Yes	✓	
OVERALL ASSESSED : QUALIFIED / DISQUALIFIED				

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature

✓
MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Printing & Supply at Security Station

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

03-02-23

OPENING TIME

1100 hrs

ATTENDANCE (MEMBER PC)

TYPE

TECH

FIN

ADM

NAME

FIRM

BID OFFERED

ATTENDANCE (REPS. OF BIDDERS)

AT

1) Open printing (PRV) U-L

TOTAL BIDS ACCEPTED FOR EVALUATION

#01

TOTAL BIDS REJECTED

REMARKS

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. [Signature]

Head - Admin Div. [Signature]

Member-IDBL [Signature]

Date: [Signature]

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Printing & supply of Printed Stationery

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

03-02-23

OPENING TIME

1500 hours

ATTENDANCE (MEMBER PC)

MEMBER

MEMBER

MEMBER

NAME

FIRM

BID OFFERED

ATTENDANCE (REPS. OF BIDDERS)

1) Aperu Printing (Pvt) Ltd

Rs. 24,233.694.75

/

TOTAL BIDS ACCEPTED FOR EVALUATION

#01

TOTAL BIDS REJECTED

REMARKS

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL.

Date:

ATTENDANCE SHEET
BID OPENING -

FOR SELECTION OF Printing & Supply of Security Stationery

Date: 03-02-2023

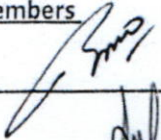
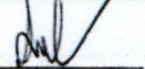
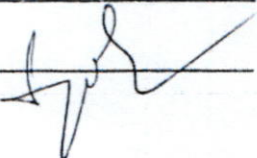
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Apex Printing (Pvt) Ltd.	By Drop Box			

Signature –Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

ATTENDANCE SHEET
 BID OPENING -

FOR SELECTION OF Printing & supply of Printed Stationery

Date: 03-02-2023

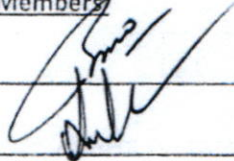
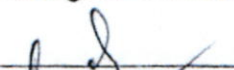
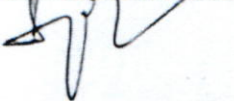
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Apex Printing (Pvt) Ltd.			Byang Box	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

TENDER No: SNDB/ADMIN/TD/1290/2023

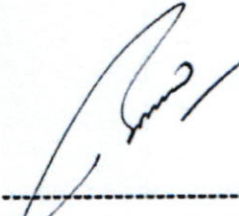
Dated 18-04-2023

Printing & Supply of Security Stationery
Certificate in Compliance of Rule 48 of SPPRA

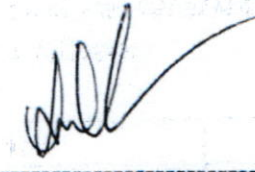
This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Estimated Price	Current tender Price
01	Rs.21,000,000/-	Rs.24,233,694.75

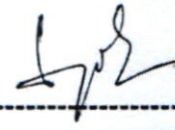
Member Procurement Committee



Head of Admin Division



Head of Finance Division



Member of IDBL