

SNDB/COK/ADMIN/TD/1205/2021

COPY NO: _____

Sindh Bank Limited

Tender Document Maintenance Contract of Generator Sets

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DEFINITIONS

“Bid” means a tender, or an offer by a person, consultant, firm, company or an organization expressing willingness to undertake a specified task at a price, in response to an invitation by SNDB.

“Bidding Documents” means the documents notified by the Authority for preparation of bids in uniform manner.

“Bidding Process” means the procurement procedure under which sealed bids are invited, received, opened, examined and evaluated for the purpose of awarding a contract;

“Blacklisting” means barring (or debarring) a bidder, contractor, consultant or supplier from participating in any future procurement proceedings by SNDB.

“Calendar Days” means days including all holidays;

“Conflict of Interest” means -

- (i) where a contractor, supplier or consultant provides, or could provide, or could be perceived as providing biased professional advice to SNDB to obtain an undue benefit for himself or those affiliated with him;
- (ii) receiving or giving any remuneration directly or indirectly in connection with the assignment except as provided in the contract;
- (iii) any engagement in consulting or other procurement activities of a contractor, consultant or service provider that conflicts with his role or relationship with the SNDB under the contract;
- (iv) where an official of the SNDB engaged in the procurement process has a financial or economic interest in the outcome of the process of procurement, in a direct or an indirect manner;

“Consultant” means a professional who can study, design, organize, evaluate and manage projects or assess, evaluate and provide specialist advice or give technical assistance for making or drafting policies, institutional reforms and includes private entities, consulting firms, legal advisors, engineering firms, construction managers, management firms, procurement agents, inspection agents, auditors, international and multinational organizations, investment and merchant banks, universities, research institutions, government agencies, nongovernmental organizations, and individuals;

“Consulting Services” means services of an advisory and intellectual nature provided by consultants using their professional skills to study, design, organize, and manage projects, encompassing multiple activities and disciplines, including the crafting of sector policies and institutional reforms, specialist advice, legal advice and integrated solutions, change management and financial advisory services, planning and engineering studies, and architectural design services, supervision, social and environmental assessments, technical assistance, and programme implementation;

“Contract” means an agreement enforceable by law and includes General and Special Conditions, Specifications, Drawings and Bill of Quantities;

“Contractor” means a person, firm, company or organization that undertakes to execute works including services related thereto, other than consulting services, incidental to or required for the contract being undertaken for the works;

“Corrupt and Fraudulent Practices” means either one or any combination of the practices given below;

“Coercive Practice” means any impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;

“Collusive Practice” means any arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the SNDB to establish prices at artificial, non-competitive levels for any wrongful gain;

“Corrupt Practice” means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;

“Fraudulent Practice” means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

“Obstructive Practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit rights provided for under the Rules.

“Emergency” means natural calamities, disasters, accidents, war and breakdown of operational equipment, plant, machinery or engineering infrastructures, which may give rise to abnormal situation requiring prompt and immediate action to limit or avoid damage to person(s), property or the environment;

“Government” means the Government of Sindh;

“Head of the Department” means the administrative head of the department or the organization;

“Lowest Evaluated Bid” means a bid most closely conforming to evaluation criteria and other conditions specified in the bidding document, having lowest evaluated cost.

“Lowest Submitted Price” means the lowest price quoted in a bid, which is otherwise not substantially responsive;

“Notice Inviting Tender” means the notice issued by a SNDB through publication in the newspapers or through electronic means for the purpose of inviting bids, or applications for pre-qualifications, or expression of interests, which may include Tender Notice, Invitation for Bids, Notice for Pre-qualifications or Request for Expression of Interests;

“Open Competitive Bidding” means a fair and transparent specified procedure defined under these Rules, advertised in the prescribed manner, leading to the award of a contract whereby all interested

persons, firms, companies or organizations may bid for the contract and includes both National and International Competitive Biddings;

“**SNDB**” means the Sindh Bank Limited;

“**Services**” includes physical, maintenance, professional, intellectual, consultancy or advisory services but does not include appointment of an individual to a post or office, advertisement, arbitration, conciliation or mediation services, services of an advocate in a court case or any other services specifically excluded under the rules;

“**Supplier**” means a person, firm, company or an organization that undertakes to supply goods and services related thereto, other than consulting services, required for the contract;

“**Value for Money**” means best returns for each rupee spent in terms of quality, timeliness, reliability, after sales service, up-grade ability, price, source, and the combination of whole-life cost and quality to meet SNDB’s requirements.

1 INVITATION FOR BIDS (IFB)

Sindh Bank Limited (SNDB) invites proposal from reputed companies for maintenance contract of Generator Sets for Sindh Bank Ltd Branches and Head Office in country wide region and specifications of related services to be provided are given in the scope of work/technical specifications in Section [3] hereto.

Bidders will be selected under procedure described in this tender document in accordance with the Sindh Public Procurement Rules 2010 (Amended 2019) and instructions to bidders ITB given under SPPRA bidding document for national competitive bidding Pakistan – procurement of goods, which can be found at www.pprasindh.gov.pk/. For the purposes of this document, any reference to the term “Act” shall mean a reference to the Sindh Public Procurement Act 2009 and any reference to the Rules shall mean a reference to the Sindh Public Procurement Rules 2010 (Amended 2019)

This TD includes the following Sections:

- Instructions to Bidders (ITB)
- Eligibility Criteria
- Scope of Work / Technical Proposal
- Financial Proposal
- Conditions of Contract

Proposals must be submitted in drop box at the below mentioned address;

Yours sincerely,

HEAD OF ADMINISTRATION DIVISION
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600

2 INSTRUCTION TO BIDDERS (ITB)

For All legal purpose, all clauses of instructions to bidders (ITB) hoisted by SPPRA on their website www.sppra.org will be taken as part and parcel of this tender document and the agreement thereof. Accordingly the bidders are advised in their own interest to go through the same meticulously as ignorance of the said ITB will not be taken as excuse to waive off any plenty or legal proceedings.

However, few important clauses of the above mentioned ITB are appended below for the guidance/perusal of the bidders.

2.1 Correspondence Address

The contact number and the correspondence address for submitting the proposals are as follow:

Head of Administration Division
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600
Tel: 021-35829320/394
Email:admin@sindhbankltd.com

2.2 Eligible Bidders

All the bidders duly incorporated and based in Pakistan governed by rules, laws and statutes of Government of Pakistan and Government of Sindh shall be eligible. [SPPRA Rule 29]

2.3 Corrupt Practice

1. SNDB requires that Bidders / Suppliers / Contractors, observe the highest standard of ethics during the procurement and execution of contract and refrain from undertaking or participating in any corrupt or fraudulent practices. [SPPRA Rule 2 (q – iii, iv)]
2. SNDB will reject a proposal for award, if it determines that the Bidder recommended for award was engaged in any corrupt or has been blacklisted under the Sindh Public Procurement Rules 2010(Amended 2019) , in competing for the contract in question.
3. Any false information or misstatement on the part of the vendor will lead to disqualification/ blacklisting/ legal proceeding regardless of the price or quality of the product.

2.4 Preparation of Bids

2.4.1 Bidding Process

This is the Single Stage – One Envelope Procedure; the bid shall comprise a single package containing **TECHINCAL, ELIGIBILITY CRITERIA & FINANCIAL PROPSOAL** (duly filled in all respect). [SPPRA Rule 46 (1-a&b)]

2.4.2 Cost of Bidding

The bidder shall bear all costs associated with the preparation and submission of its bid and SNDB will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2.4.3 Language of Bid

The bid prepared by the bidders as well as all correspondence and documents exchanged by the bidder and SNDB must be written in English. [SPPRA Rule 6 (1)]

2.4.4 Technical Proposal

Bidders are required to submit the Technical Proposal along with the specifications asked in the section- scope of work with brief description of the bidder's organization outlining their recent experience, professional staff who participates during the assignment, the technical approach, sample templates/prototypes of deliverables, methodology, work plan and organization, including workable suggestions that could improve the quality and effectiveness of the assignment. The Technical proposal shall be duly signed by the authorized representative of the Bidder not including any financial information otherwise it will be declared as non responsive.

2.4.5 Financial Proposal

The Financial Proposal shall be prepared using the standard form attached, duly signed by the authorized representative of the Bidder. It should list all costs inclusive taxes associated with the assignment including remuneration for staff, and reimbursable expenses and such other information as may be specifically requested by SNDB.

2.4.6 Bid Currencies

For the purpose of comparison of bids quoted in different currencies, price shall be converted in PAK RUPEE (PKR). The rate of exchange shall be the selling rate prevailing seven working days before the date of opening of the bids. [SPPRA Rule 42 (2)]

2.4.7 Bid Security

The SNDB shall require the bidders to furnish the Earnest Money @ 5% of Bidding Cost or Irrevocable Bank Guarantee acceptable to the bank, which shall remain valid for a period of twenty eight (28) days beyond the validity period for bids, in order to provide the SNDB reasonable time to act, if the security is to be called. [SPPRA Rule 37(1)]

Bid Security should be attached with Financial Proposal. Bidders are also required to submit affidavit that the Bid Security has been attached with the Financial Proposal.

Any Bid not accompanied by an acceptable Bid Security shall be rejected by the SNDB as non – responsive.

Bid security shall be released to the unsuccessful bidders once the contract will be signed with the successful bidder or the validity period has expired. [SPPRA Rule 37(2)]

The bid security shall be forfeited:

- If a Bidder withdraws its bid during the period of its validity specified by the Bidder on the Bid Form; or
- In the case of a successful Bidder, if the Bidder fails to;
 - Sign the contract in accordance with ITB Section [2.7.4]; or
 - Furnish performance security in accordance with ITB Section [2.7.5].

2.4.8 Bid Validity

Bids shall remain valid for a period of ninety (90) days, after the date of bid opening prescribed by SNDB; [SPPRA Rule 38 (1)]

Whenever an extension of bid validity period is requested, a bidder shall have the right to refuse to grant such an extension withdraw his bid and bid and security shall be returned forthwith; and [SPPRA Rule 38 (6)]

If the bid validity period will be expired, the SNDB may extend original period of bid validity upto 90 days subject to approval by the Competent Authority of the SNDB and all bidders.

Bidders who agree to extension of the bid validity period shall also extend validity of the bid security for the agreed extended period of the bid validity. [SPPRA Rule 38 (7-a)]

2.5 Submission of Bids

2.5.1 Sealing and Marking of Bids

This is the Single Stage – One Envelope Procedure; the bid shall comprise a single package containing **TECHINCAL, ELIGIBILITY CRITERIA & FINANCIAL PROPOSAL** (duly filled in all respect) [SPPRA Rule 46 (1-a & b)]

2.5.2 Response Time

Bidders are required to submit their Bids within fifteen (15) calendar days from the date of publication of Notice Inviting Tender as per National Competitive Bidding. Bids must be received by SNDB at the address specified under ITB Section [2.1] within office hours. [SPPRA Rule 18 (2)]

2.5.3 Extension of Time Period for Submission of Bids

SNDB may extend the deadline for submission of bids only, if one or all of the following conditions exist;

- Fewer than three bids have been submitted and SNDB is unanimous in its view that wider competition can be ensured by extending the deadline. In such case, the bids submitted shall be returned to the Bidders un-opened; [SPPRA Rule 22 (1)]
- If the SNDB is convinced that such extraordinary circumstances have arisen owing to law and order situation or a natural calamity that the deadline should be extended. [SPPRA Rule 22 (2)]

2.5.4 Clarification of Bidding Documents

An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and SNDB shall respond to such queries in writing within three calendar days, provided they are received at least five (5) calendar days prior to the date of opening of bid. [SPPRA Rule 23 (1)]

It should be noted that any clarification to any query by a bidder shall also be communicated to all parties, who have obtained bidding documents.

2.5.5 Late Bids

Any bid received by SNDB after the deadline for submission of bids prescribed by SNDB pursuant to ITB Section [2.5.2] will be rejected and returned unopened to the Bidder. [SPPRA Rule 24 (1)]. The rejection of bids received after the deadline for submission shall apply regardless of any reason whatsoever for such delayed receipt.

2.5.6 Withdrawal of Bids

The Bidder may withdraw its Technical Proposal and Financial Proposal after it has been submitted by sending a written Withdrawal Notice, duly signed by the Bidder and/or by an authorized representative, and shall include a copy of the authorization. Provided that, written notice of Withdrawal, shall be received by SNDB prior to the opening of bids.

No bid shall be withdrawn in the interval between the opening of Bids and the expiration of the period of Bid validity specified in ITB section [2.4.8].

2.5.7 Cancellation of Bidding Process

1. SNDB may cancel the bidding process at any time prior to the acceptance of a bid or proposal; [SPPRA Rule 25 (1)]
2. SNDB shall incur no liability towards the bidders, solely by virtue of its invoking sub-rule (2.5.7 - 1); [SPPRA Rule 25 (2)]
3. Intimation of the cancellation of bidding process shall be given promptly to all bidders and bid security shall be returned along with such intimation; [SPPRA Rule 25 (3)]
4. SNDB shall, upon request by any of the bidders, communicate to such bidder, grounds for the cancellation of bidding process, but is not required to justify such grounds. [SPPRA Rule 25 (4)]

2.5.8 Mechanism for Redressal of Grievances

SNDB has a Committee for Complaint Redressal to address the complaints of bidder that may occur during the procurement proceedings. [SPPRA Rule 31 (1)]

Any bidder being aggrieved by any act or decision of the SNDB after the issuance of notice inviting tender may lodge a written complaint [SPPRA Rule 31(3)].

The complaint redressal committee upon receiving a complaint from an aggrieved bidder may, if satisfied; [SPPRA Rule 31(4)]

1. prohibit the procurement committee from acting or deciding in a manner, inconsistent with these rules and regulations; [SPPRA Rule 31(4-a)]
- 2.

3. annul in whole or in part, any unauthorized act or decision of the procurement committee; [SPPRA Rule 31(4-b)] and
4. [recommend to the Head of Department that the case be declared a mis- procurement if material violation of Act, Rules Regulations, Orders, Instructions or any other law relating to public procurement, has been established; [SPPRA Rule 31(4-bb)] and]
5. reverse any decision of the procurement committee or substitute its own decision for such a decision;

Provided that the complaint redressal committee shall not make any decision to award the contract. [SPPRA Rule 31(4-c)]

SNDB shall announce its decision as to the grievance within seven (7) days. The decision shall be intimated to the Bidder and the Authority within three (3) working days by SNDB. [SPPRA Rule 31(5)]

SNDB shall award the contract only after the decision of the complaint redressal committee [SPPRA Rule 31 (6)]

Mere fact of lodging of a complaint shall not warrant suspension of the procurement proceedings. [SPPRA Rule 31(7)].

Provided that in case of failure of the complaint Redressal Committee to decide the complaint; SNDB shall not award the contract. [until the expiry of appeal period or the final adjudication by the Review Committee]

IMPORTANT

In addition to above it may be added that no complaint will be entertained unless it is:-

- a) Forwarded on company's original letter head with complete address, NTN of the company and CNIC of the complainant.**
- b) Incriminating evidence in respect of complaint.**

2.5.9 Appeal Review Committee

1. A bidder not satisfied with decision of the SNDB Complaints Redressal Committee may lodge an appeal to the Review Committee; [within ten (10) days of announcement of the decision]. provided that he has not withdrawn the bid security, if any, deposited by him. [SPPRA Rule 32 (1)].
2. The bidder shall submit the following documents to the Review Committee: [SPPRA Rule 32 (5)].
3. (a) A letter stating his wish to appeal to the Review Committee and nature of complaint; [SPPRA Rule 32 (5-a)].
4. (b) A copy of the complaint earlier submitted to the complaint Redressal committee of the department and all supporting documents; [SPPRA Rule 32 (5-b)].
5. (c) Copy of the decision of Procuring Agency / Complaint Redressal Committee. [if any] [SPPRA Rule 32 (5-c)].
6. On receipt of appeal, [along with all requisite information & documents] the Chairperson shall convene a meeting of the Review Committee within seven working days; [SPPRA Rule 32 (6)].
7. It shall be mandatory for the appellant and the Head of SNDB or his nominee not below the rank of BS-19 to appear before the Review Committee as and when called and produce documents, if required; [SPPRA Rule 32 (8)].
8. In case the appellant fails to appear twice despite the service of notice of appearance, the appeal may be decided ex-parte [SPPRA Rule 32 (9)].

9. The Review Committee shall hear the parties and announce its decision within ten working days of submission of appeal;[However, in case of delay, reasons thereof shall be recorded in writing] [SPPRA Rule 32 (10)]
10. The decision of Review Committee shall be final and binding upon the SNDB. After the decision has been announced, the appeal and decision thereof shall be hoisted by the Authority on its website; [SPPRA Rule 32 (11)]

2.5.10 Matters not subject to Appeal or Review

The following actions of the SNDB shall not be subject to the appeal or review: [SPPRA Rule 33]

- Selection method adopted by the SNDB; [SPPRA Rule 33 (1)]
- Decision by the SNDB under ITB section [2.5.7]. [SPPRA Rule 33 (2)]

2.6 Opening and Evaluation of Bids

2.6.1 Opening of Bids by SNDB

The opening of bids shall be as per the procedure set down in Section 2.4.1 dealing with Bidding Process.

2.6.2 Clarification of Bids

No Bidder shall be allowed to alter or modify his bids after the expiry of deadline for the receipt of the bids; provided, SNDB may at its discretion, ask a Bidder for clarifications needed to evaluate the bids but shall not permit any bidder to change the substance or price of the bid. Any request for clarification in the bid made by the SNDB, shall invariably be in writing. The response to such request shall also be in writing. [SPPRA Rule 43]

2.6.3 Preliminary Examination

SNDB will examine the bids to determine whether the bids are complete and the documents have been properly signed and whether the bids are generally in order.

SNDB may waive any minor informality; nonconformity or irregularity in a bid that does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder and further provided that such waiver will be at the complete and sole discretion of SNDB.

If a bid is not substantially responsive, it will be rejected by SNDB and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

2.6.4 Supplier Evaluation Criteria

All bids shall be evaluated in accordance with the evaluation criteria. [SPPRA Rule 42 (1)] SNDB will evaluate the bids, which have been determined to be substantially responsive and reject any proposal which does not conform to the specified requirements.

2.6.5 Eligibility Criteria

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Presently Banks on Cliental List (For counting of each bank services to at least 100 branches are mandatory) for supply of items / services for which tender was now seen floated	20		5 and above	Award letters to be attached duly issued from each concerned Bank.	Annexure “A”
		10		3 and Above		
		5		1 and above		
2	Years in Business in relevant field	20		10 Years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure “B”
		10		7 years and above		
		5		3 years and above		
3	Average Turn Over in Last 3 Years	20		36 Million and above	Audit Report / Tax Return	Annexure “C”
		10		27 Million and above		
		5		18 Million & above		
4	Number of Offices in cities including Capital Territory & Federal Administration Territories	20		4 and above	Attach lease document/rental agreement with company mentioned name & addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted.	Annexure “D”
		10		3 and above		
		5		2 and above		
5	Number of Service Level Agreement (SLA) presently in implementation with Banks on account of subject tender.	15		3	Attach Copies of Service Level Agreement	Annexure “EF”
		10		2		
		5		1		
6	Firm’s Status	5		Public/Private Ltd	NTN Certificate/GST Registration/ Letter of Incorporation	Annexure “F”
		3		Partnership		
		1		Proprietorship		
Total Marks		100		Qualified / Disqualified		

Note:

- There can be subsequent clarification to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd & SPPRA websites regularly.
- Acquiring of 70% marks of the total score will make the Bidder qualify in eligibility criteria.
- Attachment of relevant evidence in eligibility criteria is mandatory. In case of non-provision of evidence in any of the requisite, no marks will be awarded.

MANDATORY

1. GST/Income Tax Registration/Registration with FBR & Sindh Revenue Board
2. Attachment of Affidavit (specimen attached as Annexure “I”) on stamp paper from the owner of the company.
3. Attachment of Annexure “A” (With Financial Proposal) & Annexure “B” (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
4. Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee at the time of opening of bids.
5. The bidders are required to submit bids only in prescribed financial proforma given in Tender Document.
6. The representative present at the time of opening of tender shall be in possession of authority letter on the company’s letter head, duly signed by the CEO of the company.
7. The bidder must provide affidavit / documentary proof that.
 - It has a workshop and repair facility with necessary tools and machines.
 - It is maintaining own warehouse with spare parts inventory.
8. The bidder must submit CV of the following staff to provide uninterrupted service to bank along with documentary evidence such as bank statement in which salary is being transferred / salary slip etc.
 - BE Mechanical with three-year experience at least 3.
 - BE electrical with three-year experience at least 3.
 - BTECH electrical / or 10 Year Experience at least 5 in each Region.
 - BTECH Mechanical / or 10 Year Experience at least 5 in each Region.
 - DAE Electrical/ Mechanical / or 5 Year experience at least 6 in each Region.

All of above must possess experience in generator maintenance.

DISQUALIFICATION

The bidder will be considered disqualified prior/during technical/financial evaluation process or after award contract if:

1. On black list of SPPRA & Sindh Bank Ltd.
2. Issued with two (2) warning letters/emails by the Sindh Bank Ltd in the past to the bidder for unsatisfactory performances.
3. Not GST/Income Tax Registered/Registration with Sindh Revenue Board
4. Alternate bid is offered.
5. Non - Attachment of Annexure “A” (With Financial Proposal) & Annexure “B” (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).
6. If the qualified bidder sublets the contract in any form/stage to any other agency.
7. The tender is deposited without Tender Fee.
8. Warranty of supplied items is less than 1 year.
9. If during verification process of the client list the response by any of the bank is unsatisfactory on account of previous performance.
10. After supply, if the specification of supplied items is found different with the items produced in front of committee at the time of technical evaluation.
11. In the past, the coy’s agreement has been prematurely been terminated after due qualification in any of the category of the tender.

2.6.6 Discussions Prior to Evaluation

If required, prior to technical evaluation the bidder may seek any clarification in writing on the eligibility criteria.

2.7 Award of Contract

2.7.1 Award Criteria

Subject to ITB Section [2.7.2], SNDB will award the contract to the successful Bidder, whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

2.7.2 SNDB's Right to Accept Any Bid and to reject any or all Bids

SNDB annul the bidding process and reject all Bids at any time prior to Contract award, without thereby incurring any liability to the Bidder(s).

2.7.3 Notification of Award

Prior to the expiration of the period of bid validity, SNDB will notify the successful Bidder in writing by letter or by facsimile, to be confirmed in writing by letter, that his/her bid has been accepted.

The notification of award will constitute the formation of the Contract.

Upon the successful Bidder's furnishing of the Performance Security pursuant to Section [2.7.5], SNDB will promptly notify each unsuccessful Bidder and will discharge his/her bid security, pursuant to ITB Section [2.4.7].

2.7.4 Signing of Contract

Within 10 Days from the date of notification of award, the successful bidder shall furnish to SNDB particulars of the person who would sign the contract on behalf of the successful bidder along with an original power of attorney executed in favour of such person. The Contract shall be signed by the parties at Central Office SNDB, Karachi, within 10 Days of letter of acceptance date and furnishing the requisite performance security.

2.7.5 Performance Security

Within 7 DAYS of receipt of the Letter of Acceptance from SNDB, the successful Bidder shall furnish to SNDB the Performance Security equals to 5 % of contract price which shall be valid for at least ninety (90) days beyond the date of completion of contract to cover defects liability period or maintenance period. The Performance Security shall be in the form of a pay order or demand draft or bank guarantee issued by a reputable commercial bank, acceptable to SNDB, located in Pakistan. [SPPRA Rule 39 (1)]

Failure of the successful Bidder to comply with the requirement of ITB Section [2.7.4] shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event SNDB may make the award to the next lowest evaluated Bidder or call for new bids.

The Performance Security forms at Annexure "C" shall not be completed by the bidders at the time of their bid submission. Only the successful Bidder will be required to provide Performance Security.

The Performance Security will be discharged by SNDB and returned to the Supplier not later than thirty (30) days following the date of successful completion of the Supplier's performance obligation under the Contract.

2.7.6 General Conditions of Contract

For detailed General Condition of Contract refer to Section [5.1] of this TD.

2.7.7 Special Conditions of Contract

For detailed Special Condition of Contract refer to Section [5.2] of this TD.

2.7.8 Integrity Pact

The successful bidder shall upon the award of the contract execute an Integrity Pact with SNDB. [Specimen is attached in Annexure “D”] [SPPRA Rule 89]

2.7.9 Non-Disclosure Agreement

The successful bidder shall upon the award of the contract execute a Non-Disclosure Agreement with SNDB. [Specimen is attached in Annexure “F”]

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires companies specialized in maintenance of generators sets in its Head Office and Branches located in country wide region (List of branches attached as Annexure “H”). Contract Agreement is extendable upto 2 years on mutual understanding and on the same terms & conditions of tender document.

SCOPE OF WORK - BI-MONTHLY VISIT:

1. Thoroughly inspection of genset.
2. Checking of Voltages, RPM, on load and without load.
3. Setting of over load if required and per phase load.
4. Checking Leakage of oil, water and fuel.
5. Checking of fuel pump and lift pump function.
6. Radiator fins cleaning through jet wash.
7. General Servicing / cleaning of entire set.
8. Radiator descaling with removing of top and bottom.
9. Replacement of lube oil, filters if required.
10. Calibration of fuel pump, if required.
11. Checking of Fan and dynamo belt tension.
12. Coolant Level
13. Oil Level
14. Checking and cleaning of Air Filter.
15. Battery electrolyte level/battery cables/specific gravity
16. Checking of Modules and all safeties operating perfectly.
17. Foundations of engines and radiator.
18. Checking of Fuel Gauge
19. Checking of Hour Meter

During Bi-monthly visit, if any repairs, servicing or replacing parts are required, the company will submit their estimates/rates as per tender.

4. FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2021-22)

Name of Bidder _____

PART A: **OVERHAULING – LABOUR CHARGES**

S.No	Description of Job/Item		Amount in Rs.								
			15 KVA	16 KVA	20 KVA	30 KVA	40 KVA	60 KVA	100 KVA	233 KVA	Total
1	Complete overhauling of engine, including main, bigend, valves pushrods, gasket, packing, scales, necessary machining, servicing piston, sleeves, all labour charges including work mentioned in serial no.2 (Top Overhauling)										
2	Top overhauling of engine, including head gasket, packing, valve seat, grinding, Atomizer./nozzle servicing, necessary machining including all necessary required spares complete										
3	Alternator Rewinding, complete (With bearing)	ROTAR									
		STATOR									
4	Alternator exciter	ROTAR									
		STATOR									
Total Amount											

PART B:
CONSUMABLES PARTS

S.No	Description of Job/Item	Amount in Rs.								
		15 KVA	16 KVA	20 KVA	30 KVA	40 KVA	60 KVA	100 KVA	233 KVA	Total
1	Oil Filter									
2	Fuel Filter & Primary Filter									
3	Fuel Element & Secondary Filter									
4	Air Filter									
5	Engine Oil per Litre									
6	Coolant per Litre									
7	Radiator New Core Assembly with Fitting									
8	Radiator Top & Bottom cover replacement									
9	Radiator De Scaling									
10	Radiator washing after dismantling, without descaling									
11	Water Body Repairing, including bearing and machining , propeller									
12	Charging Alternator Repairing (without rewinding)									
13	Self-Starter Repairing, (without rewinding)									
14	Genset & Control Panel Re Wiring allied Fitting									
15	AVR replacement									
16	Relay Timer,									
17	Hour Meter									
18	Battery AGS & Exide 85 Amp									
19	Battery AGS & Exide 100 Amp									
20	Battery AGS & Exide 120 Amp									

21	Auto Battery trickle Charger 12 V									
22	Auto Battery Charger 24 V									
23	Fuel Pump Calibration									
24	Atomizer Servicing with nozzle replacement									
25	Replacement fuel Lift Pump									
26	Replacement of Engine Control Module (DSE)									
27	Replacement of Diode Assembly (Alternator)									
28	Self-starter									
29	Radiator cap									
30	Self-Rewinding									
31	Radiator hose									
32	Battery leads to Engine									
33	Gasket replacement									
34	Crane charges for de loading or loading									
35	Radiator foundation mounts									
36	Transporting generator, per KM									
37	Oil sending unit, new									
38	Fuel control solenoid switch									
39	Fuel gauge									

40	Alternator coupling plate							
Amount in Rs. `								

PART C
VISIT CHARGES

S.No	Regions	Description of Job/Item	Amount in Rs. (Per Branch Per Year)	No. of Branches	Total in Rs.	Remarks
01	Karachi City	Maintenance charges per Branch per year for Bi-monthly visits to carryout mentioned in scope of work including six additional emergency visits.		93		(List of Branches attached as Annexure “H”) List of KVA wise Generator s attached as Annexure “J”
02	Interior Sindh	Maintenance charges per Branch per year for Bi-monthly visits to carryout mentioned in scope of work including six additional emergency visits.		97		
03	Balochistan	Maintenance charges per Branch per year for Bi-monthly visits to carryout mentioned in scope of work including six additional emergency visits.		16		
04	KPK & Mirpur	Maintenance charges per Branch per year for Bi-monthly visits to carryout mentioned in scope of work including six additional emergency visits.		23		
05	Punjab	Maintenance charges per Branch per year for Bi-monthly visits to carryout mentioned in scope of work including six additional emergency visits.		101		
Total Amount						

FINAL BID

1. **TOTAL AMOUNT PART A** _____

+

2. **TOTAL AMOUNT PART B** _____

+

3. **TOTAL AMOUNT PART C** _____

=

***GRAND TOTAL**

***Grand Total:**

This amount will be considered as only the “Bid Offered”. Whereas be apprised that the successful bidder will be the one whose “Evaluated Bid” is the lowest. (For further clarification refer Note 6. below)

Note:

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.

2. If the service is not provided/installed after 5 days of issuance of Purchase Order, a fine of Rs.5,000/-per day will be deducted from the bill.
3. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
5. Calculation of bid security. 5% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd
6. Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 working days) on SPPRA website.
8. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
9. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
10. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
11. All terms & conditions of the Contract Agreement (Annexure “G”) are part of tender document.
12. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
13. Warranty 1 year mandatory for replacement of parts.
14. Supplier will depute a representative at our Head Office to pursue the repair & maintenance issues/complaints on daily basis with proper logging system within specified response time. Accommodation in this regard will be provided by SNDB and PC extra will be provided by successful bidder.
15. Payment of overhauling work will be made on satisfactorily completion of 50 hours running of engine or on one month whichever comes earlier.
16. Payment will only be processed on submission of completed Annexure “K” i.e. BIMONTHLY GENERATOR MAINTENANCE BRANCH VERIFICATION PERFORMA along with the invoice of the concern Branch/Head Office.

We, hereby accept all the terms and conditions as given above.

(Signature of bidder with name, Designation and Company Seal)

5 Contract

5.1 Conditions of Contract

5.1.1 Definitions

In this contract, the following terms shall be interpreted as indicated:

“Applicable Law” means the Sindh Public Procurement Act 2009 and the Sindh Public Procurement Rules 2010(Amended 2019).

“Procuring Agency” or “PA” means SNDB Contractor.

“Contract” means the Contract signed by the Parties and all the attached documents listed in its Clause 1 that is General Conditions (GC), and the Special Conditions (SC).

“Contract Price” means the price to be paid for the performance of the Services. “Effective Date” means the date on which this Contract comes into force.

“GC” mean these General Conditions of Contract.

“Government” means the Government of Sindh.

“Currency” means Pak Rupees.

“Member” means any of the entities that make up the joint venture/consortium/association, and “Members” means all these entities.

“Party” means the PA or the Contractor, as the case may be, and “Parties” means both of them.

“Personnel” means persons hired by the Contractor or by any Sub- Contractors and assigned to the performance of the Services or any part thereof.

“SC” means the Special Conditions of Contract by which the GC may be amended or supplemented.

“Services” means the services to be performed by the Contractor pursuant to this Contract, as described in the scope of services.

“In writing” means communicated in written form with proof of receipt.

5.1.2 Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the laws of the Islamic Republic of Pakistan.

5.1.3 Notice

- Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SC.

- A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.

5.1.4 Authorized Representative

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the SNDB or the Supplier may be taken or executed by the officials.

5.1.5 Taxes and Duties

The Supplier, Sub-Suppliers, and their Personnel shall pay such direct or indirect taxes, duties, fees, and other impositions levied under the Applicable Law as specified in the SC, the amount of which is deemed to have been included in the Contract Price.

5.1.6 Effectiveness of Contract

This Contract shall come into effect on the date the Contract is signed by both Parties. The date the Contract comes into effect is defined as the Effective Date.

5.1.7 Expiration of Contract

Unless terminated earlier pursuant to Clause GC 5.1.7 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SC.

5.1.8 Modifications or Variations

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

5.1.9 Force Majeure

The failure on the part of the parties to perform their obligation under the contract will not be considered a default if such failure is the result of natural calamities, disasters and circumstances beyond the control of the parties.

5.1.9.1 No Breach of Contract

The failure of a Party to fulfil any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in

order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

5.1.9.2 Extension of Time

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

5.1.10 Termination

5.1.10.1 Termination by SNDB

The SNDB may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause GC 5.1.10.1. In such an occurrence the SNDB shall give a not less than thirty (30) days' written notice of termination to the Supplier, and sixty (60) days' in the case of the event referred to in (e).

- a. If the Supplier does not remedy the failure in the performance of their obligations under the Contract, within thirty (30) days after being notified or within any further period as the SNDB may have subsequently approved in writing;
- b. If the Supplier becomes insolvent or bankrupt;
- c. If the Supplier, in the judgment of the SNDB has engaged corrupt or fraudulent practices in competing for or in executing the Contract;
- d. If, as the result of Force Majeure, the Supplier(s) are unable to perform a material portion of the Services for a period of not less than sixty (60) days; and
- e. If the SNDB, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

5.1.10.2 Termination by the Supplier

The Suppliers may terminate this Contract, by not less than thirty (30) days' written notice to the SNDB, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (c) of this Clause GC 5.1.10.2

- a. If the SNDB fails to pay any money due to the Supplier pursuant to this Contract without Suppliers fault.
- b. If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

5.1.10.3 Payment upon Termination

Upon termination of this Contract pursuant to Clauses GC 5.1.10.1 or GC 5.1.10.2, the SNDB shall make the following payments to the Supplier:

- a. Payment for Services satisfactorily performed prior to the effective date of termination;
- b. except in the case of termination pursuant to paragraphs (a) through (c) of Clause GC 5.1.10.1, reimbursement of any reasonable cost incident to the prompt and orderly termination of the Contract, including the cost of the return travel of the Personnel and their eligible dependents.

5.1.11 Good Faith

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

5.1.12 Settlement of Disputes

5.1.12.1 Amicable Settlement

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.

5.1.12.2 Arbitration

If the SNDB and the Supplier fail to amicably settle any dispute arising out of or in connection with the Contract within ten (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

5.1.13 Data Ownership

The data in the implemented Computer System shall at all times remain the exclusive property of SNDB. The Supplier is hereby required to transfer all necessary passwords, access codes or other information required for full access to the data to SNDB upon successful commissioning of the Computer System and should not be available to any other party including the employees of the supplier.

5.1.14 Obligations of the Supplier

The Supplier shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Supplier shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the SNDB, and shall at all times support and safeguard the SNDB legitimate interests in any dealings with Sub-Suppliers or third Parties.

5.1.14.1 Conflict of Interest

The Supplier shall hold the SNDB's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

5.1.14.2 Confidentiality

Except with the prior written consent of the SNDB, the Supplier and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

5.2 Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

5.2.1 Performance Security

Service provider shall provide a performance security of 5% of the tender amount.

5.2.2 Payment

The payment to be made to the Supplier under this Contract shall be made in accordance with the payment schedule as shall be agreed between SNDB and the Supplier.

5.2.3 Price

Schedule of prices shall be as fixed in the Contract.

Annexure “A”

6. BID FORM [IT SHOULD BE SPECIFIC TO EACH CONTRACT AND WILL HAVE TO BE TAILORED SEPARTELY FOR EACH TENDER DOCUMENT]

Dated: _____, 2021

To,

Head of Administration Division
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600

Gentleman,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer, in conformity with the said bidding documents for the sum of currency _____ [total bid amount in words and figures].

We undertake, if our Bid is accepted, [to provide goods/work/related service], that will be in accordance with the terms defined in the proposal and /or contract.

Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from the following eligible countries _____.

If our Bid is accepted, we will obtain the Bank Guarantee in a sum equivalent to five percent (5%) of the Contract Price for the due performance of the Contract, in the form prescribed by SNDB.

We agree to abide by this Bid for a period of ninety (90) days from the date fixed for Bid Opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid and to contract execution if we are awarded the contract, are listed below:

Name & Address of Agent

Amount and Currency

(If none, State none)

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 2021.

[Signature]

[In the Capacity of]

Duly authorized to sign Bid for and on behalf of _____

Annexure “B”

BID SECURITY FORM

Whereas [name of the Bidder] has submitted its bid dated [date of submission of bid] for _____.

KNOW ALL PEOPLE by these presents that WE [name of bank] of [name of country], having our registered office at [address of bank] (hereinafter called “the Bank”), are bound unto SNDB (hereinafter called “the Purchaser”) in the sum of for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of ____ 2014.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraw its Bid during the period of bid validity specified by the Bidder on the Bid Form;
or
2. If the Bidder, having been notified of the acceptance of its Bid by the SNDB during the period of bid validity:
 - a. fails or refuses to execute the Contract, if required; or
 - b. fails or refuses to furnish the performance security, in accordance with the Instructions to Bidders;

We undertake to pay to the Purchaser up to the above amount upon receipt of its written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including twenty eight (28) days after the period of bid validity and any demand in respect thereof shall reach the Bank not later than the above date.

[Signature and Seal of the Bank]

Annexure “C”

PERFORMANCE SECURITY FORM

To,

Head of Administration Division
SINDH BANK LIMITED
HEAD OFFICE
Basement-2 Floor, Federation House,
Abdullah Shah Ghazi Road,
Clifton,
Karachi 75600

WHEREAS [name of Supplier] (hereinafter called “Supplier” or “Contractor”) has undertaken, in pursuance of Contract No. _____ [reference number of the contract] dated ____ 2021 to _____ [details of task to be inserted here] (hereinafter called “the Contract”).

AND WHEREAS we have agreed to give the Supplier / Contractor guarantee as required pursuant to the bidding document and the contract:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier / Contractor, up to a total of [amount of the guarantee in words and figures], and we undertake to pay you, upon your first written demand declaring the Supplier / Contractor to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ____ day of _____ 2021

Signature and Seal of the Guarantors

Name of Bank

Address

Date

Annexure “D”

INTERGRITY PACT

Declaration of Fees, Commissions and Brokerage etc Payable by the Suppliers of Services Pursuant To Rule 89 Sindh Public Procurement Rules Act, 2010

_____ [the Supplier] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, [the Supplier] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[The Supplier] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [The Supplier] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [the Supplier] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

For and On Behalf Of

Signature: _____

Name: _____

NIC No: _____

Annexure “E”

Schedule of Availability, Submission & Opening of Bids

Please refer to Notification Advertisement on the subject matter.

Annexure “F”

Form of Contract

This Mutual Non-Disclosure Agreement (“Agreement”) is made and entered into between Sindh Bank Limited, and [Supplier Name], individually referred to as a ‘Party’ and collectively referred to as the ‘Parties’. The Parties wish to exchange Confidential Information (as defined below in Section 2) for the following purpose(s): a) to evaluate whether to enter into a contemplated business transaction; and b) if the Parties enter into an agreement related to such business transaction, to fulfill each Party’s confidentiality obligations to the extent the terms set forth below are incorporated therein (the “Purpose”).

The Parties have entered into this Agreement to protect the confidentiality of information in accordance with the following terms:

1. The Effective Date of this Agreement is _____ 2021.
2. In connection with the Purpose, a Party may disclose certain information it considers confidential and/or proprietary (“Confidential Information”) to the other Party including, but not limited to, tangible, intangible, visual, electronic, present, or future information such as:
 - a. Trade secrets;
 - b. Financial information, including pricing;
 - c. Technical information, including research, development, procedures, algorithms, data, designs, and know-how;
 - d. Business information, including operations, planning, marketing interests, and products;
 - e. The terms of any agreement entered into between the Parties and the discussions, negotiations and proposals related thereto; and
 - f. Information acquired during any facilities tours.
3. The Party receiving Confidential Information (a “Recipient”) will only have a duty to protect Confidential Information disclosed to it by the other Party (“Discloser”):
 - g. If it is clearly and conspicuously marked as “confidential” or with a similar designation;
 - h. If it is identified by the Discloser as confidential and/or proprietary before, during, or promptly after presentation or communication; or
 - i. If it is disclosed in a manner in which the Discloser reasonably communicated, or the Recipient should reasonably have understood under the circumstances, including without limitation those described in Section 2 above, that the disclosure should be treated as confidential, whether or not the specific designation “confidential” or any similar designation is used.
4. A Recipient will use the Confidential Information only for the Purpose described above. A Recipient will use the same degree of care, but no less than a reasonable degree of care, as the Recipient uses with respect to its own information of a similar nature to protect the Confidential Information and to prevent:
 - j. Any use of Confidential Information in violation of this agreement; and/or
 - k. Communication of Confidential Information to any unauthorized third parties. Confidential Information may only be disseminated to employees, directors, agents or third party contractors of

Recipient with a need to know and who have first signed an agreement with either of the Parties containing confidentiality provisions substantially similar to those set forth herein.

5. Each Party agrees that it shall not do the following, except with the advanced review and written approval of the other Party:

l. Issue or release any articles, advertising, publicity or other matter relating to this Agreement (including the fact that a meeting or discussion has taken place between the Parties) or mentioning or implying the name of the other Party; or

m. Make copies of documents containing Confidential Information.

6. This Agreement imposes no obligation upon a Recipient with respect to Confidential Information that:

n. Was known to the Recipient before receipt from the Discloser;

o. Is or becomes publicly available through no fault of the Recipient;

p. Is independently developed by the Recipient without a breach of this Agreement;

q. Is disclosed by the Recipient with the Discloser's prior written approval; or

r. Is required to be disclosed by operation of law, court order or other governmental demand ("Process"); provided that (i) the Recipient shall immediately notify the Discloser of such Process; and (ii) the Recipient shall not produce or disclose Confidential Information in response to the Process unless the Discloser has: (a) requested protection from the legal or governmental authority requiring the Process and such request has been denied, (b) consented in writing to the production or disclosure of the Confidential Information in response to the Process, or (c) taken no action to protect its interest in the Confidential Information within 14 business days after receipt of notice from the Recipient of its obligation to produce or disclose Confidential Information in response to the Process.

7. EACH DISCLOSER WARRANTS THAT IT HAS THE RIGHT TO DISCLOSE ITS CONFIDENTIAL INFORMATION. NO OTHER WARRANTIES ARE MADE. ALL CONFIDENTIAL INFORMATION DISCLOSED HEREUNDER IS PROVIDED "AS IS".

8. Unless the Parties otherwise agree in writing, a Recipient's duty to protect Confidential Information expires [YEARS] from the date of disclosure. A Recipient, upon Discloser's written request, will promptly return all Confidential Information received from the Discloser, together with all copies, or certify in writing that all such Confidential Information and copies thereof have been destroyed. Regardless of whether the Confidential Information is returned or destroyed, the Recipient may retain an archival copy of the Discloser's Confidential Information in the possession of outside counsel of its own choosing for use solely in the event a dispute arises hereunder and only in connection with such dispute.

9. This Agreement imposes no obligation on a Party to exchange Confidential Information, proceed with any business opportunity, or purchase, sell, license and transfer or otherwise make use of any technology, services or products.

10. Each Party acknowledges that damages for improper disclosure of Confidential Information may be irreparable; therefore, the injured Party is entitled to seek equitable relief, including injunction and preliminary injunction, in addition to all other remedies available to it.

11. This Agreement does not create any agency or partnership relationship. This Agreement will not be assignable or transferable by Participant without the prior written consent of the other party.

12. This Agreement may be executed in two or more identical counterparts, each of which shall be deemed to be an original including original signature versions and any version transmitted via facsimile and all of which taken together shall be deemed to constitute the agreement when a duly authorized representative of each party has signed the counterpart.

13. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes any prior oral or written agreements, and all contemporaneous oral communications. All additions or modifications to this Agreement must be made in writing and must be signed by the Parties. Any failure to enforce a provision of this Agreement shall not constitute a waiver thereof or of any other provision.

Sindh Bank Limited

Company Name:

Registered Address:

Registered Address:

Name: _____

Name: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Date: _____

Date: _____

Annexure “G”

12. Contract Agreement

Maintenance Contract

This service contract is made between _____ hereinafter referred to as _____ and **M/s. Sindh Bank Ltd**, Head office, federation house Abdullah Shah Ghazi Road, Clifton Karachi Hereinafter referred to as “PARTY” for the maintenance of following diesel generating set.

A Service Contract Total fee of Genset per site for **ONE year is on the basis on bi monthly visit on** mutually agreed dates. The D.G. Set Make / Model and location of sets covered under this contract are mentioned above. The make and capacity of set will be communicated separately.

SCOPE OF WORK - BI-MONTHLY VISIT:

20. Thoroughly inspection of genset.
21. Checking of Voltages, RPM, on load and without load.
22. Setting of over load if required and per phase load.
23. Checking Leakage of oil, water and fuel.
24. Checking of fuel pump and lift pump function.
25. Radiator fins cleaning through jet wash.
26. General Servicing / cleaning of entire set.
27. Radiator descaling with removing of top and bottom.
28. Replacement of lube oil, filters if required.
29. Calibration of fuel pump, if required.
30. Checking of Fan and dynamo belt tension.
31. Coolant Level
32. Oil Level
33. Checking and cleaning of Air Filter.
34. Battery electrolyte level/battery cables/specific gravity
35. Checking of Modules and all safeties operating perfectly.
36. Foundations of engines and radiator.
37. Checking of Fuel Gauge
38. Checking of Hour Meter

During Bi-monthly visit, if any repairs, servicing or replacing parts are required, the company will submit their estimates/rates as per tender.

SPECIAL WORK / REPAIRS:

For repairs where engine/alternator or other assemblies have to be dismantled or repairs/ any alteration in allied equipment is involved, all consumables, spare parts, cables, labour and lifting arrangements will be provided by ____ and additional charges for this type of job shall be chargeable to **PARTY** and a separate quotation will be submitted accordingly as per nature of job.

FAULT INTIMATION FOR EMERGENCY CALLS:

Report with regard to any failure/fault that occurs in any area of generator shall be communicated to immediately on telephone first and then written report as per "Fault Intimation Report" through email or fax with complete description of the fault will be forwarded (however, our service team will be activated on telephonic complaint). This is required to fulfil our official formality and will certainly help us to depute suitable engineers/technicians for early rectification of the job.

LOCAL REPAIRS/MACHINING/CONSUMABLE MATERIAL:

All charges for repairs, machining, and expenses carried out through market sources will be paid by **PARTY**. Any use of Diesel, Lube Oil & Filters etc. will be on account.

The materiel required for service and maintenance of the generator shall be at the cost of the contractor. The Contractor shall provide a list of spare parts to be kept in stock within seven days (local or imported) from taking over the maintenance contract of generator. He will also ensure that the spare part etc. is replaced only when it is considered essential. Since these are imported items, maximum care should be taken to repair the old parts for its re-use. New parts should only be substituted when the old parts cannot be satisfactorily repaired. All old damaged and replaced spares will be returned back to PIC, store and receive the N.O.C. for further payment

PARTS:

Parts required to be replaced in D.G Sets or in allied panels will be on your account.

LIMITATIONS:

____ shall not be responsible for breakdowns of the D.G Set resulting from:

- Damage caused by any tampering to the set by any person other than the personnel of "____".
- Damage caused by riot and strike, explosion or any other natural acts.
- Damage caused by use of consumables spare parts or any other material other that provided by
- "____" shall not be responsible for loss from failure of the set to operate for any period of time or any other direct/indirect consequential business loss.

The _____ shall ensure that the generator will operate satisfactorily throughout the contract period generally in accordance with the specifications of the generator as laid down by the manufacturer. In case of any part or parts of the generator, are damaged or destroyed as a result of negligence on the part of the contractor his agent or employees, the contractor shall be liable to pay for rectification and making good of all such damages of loses

VISIT DAY:

The date of the visit of service engineers to the site shall be as per mutual agreement of both the parties during normal working days and hours.

After receiving the emergency call on any day, the _____ will attend the problem within 2 hours in urban areas & 4 hours in rural areas as depending upon the distance and situation.

FORCE MAJEURE:

Offer is subject to usual force majeure clause.

Terms & Conditions:

All terms and conditions of the tender document will remain part of this agreement.

A fine of Rs 5,000/- per day will be fined in case of failure to address the Generators issue after 10 days of the issuance of the contract/letter award.

In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the generators even after a lapse of 15 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.

Supplier agrees to maintain adequate inventory of the parts so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to the Bank.

The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.

The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.

Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.

Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.

A party may change its address for notice by giving a notice to the other Party in writing of such change.

Payment Schedule:

100 % of the total amount for the Maintenance of Generators will be paid within one month of invoice submission along with filled performa attached as Annexure K by the supplier.

Performance Guarantee:

5% of the total tender amount of will be retained by the Bank as “Performance Security” and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier

Authorized Representative:

Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.

If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.

If issued with two warning letters/email for unsatisfactory current performance by the bank to the bidder.

Goods Faith:

The Parties undertake to act in goods faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.

If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	
First complain if the call is not resolved "within specified response time" (05 days)	Landline Phone	
	Email	
	Cell	
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	
Second complain, if the call is attended within "Specified Response Time" and not attended / or the problem still unresolved even after complaining at Level-1 (10 days)	Landline Phone	
	Email	
	Cell	
LEVEL-3	Name/Designation (CEO of the firm)	
Third complain, if the call is attended within "Specified Response Time" and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	
	Email	
	Cell	
Note: Ensure that no column above is left blank		

SPECIMEN

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature _____

Witness:

Name _____

Signature _____

Designation _____

Name _____

Company Name _____

Designation _____

Address _____

Address _____

Stamp

Customer Signature _____

Signature _____

Name

Name

Designation

Designation

Company Name **Sindh Bank Limited**

Company Name **Sindh Bank Limited**

Address **Federation House, Sindh Bank
Ltd. Head Office, Karachi**

Address **Federation House, Sindh Bank
Ltd. Head Office Karachi**

Stamp

Witness:

Signature _____

Name _____

Designation _____

Address _____

13. LIST OF BRANCHES

ANNEXURE “H”

<u>KARACHI BRANCHES</u>		
	-	<u>GROUP BUSINESS HEAD SOUTH OFFICE</u>
-	-	Plot # Misc.-2, Bahria Complex-II
-	-	M.T. Khan Road, Karachi
-	-	
1	5303	ALLAMA SHABBIR AHMED USMANI ROAD (ISLAMIC)
-	-	Shop No.2,3, & 4, Shaheen Heights, Block-7,
-	-	KDA Scheme No.24, Gulshan-e-Iqbal,
-	-	Karachi
-	-	
2	0390	ABUL HASAN ISPHAHANI ROAD BRANCH
-	-	Plot No.A-1/10, Block No.4,
-	-	Gulshan-e-Iqbal, Karachi
-	-	
3	0341	BAHADURSHAH ZAFAR MARKET BRANCH
-	-	Property No.G-3 of R.B. 11/22, III-A-239-B,
-	-	Rambagh Quarters, Gwali Lane No.1,
-	-	Karachi
-	-	
4	0329	BUFFERZONE NAGAN CHOWRANGI BRANCH
-	-	Plot No. 32, Sector 11-H,
-	-	North Karachi Township Scheme, Karachi
-	-	
5	0360	BAHADURABAD BRANCH
-	-	Plot No.111, Shop No.4, The City Towers,
-	-	Bahadur Yar Jang Co-operative Housing Society
-	-	Alamgir Road, Karachi
-	-	
6	0364	BHAINS COLONY BRANCH
-	-	Plot No. 217, Block-A, Cattle (Bhains) Colony
-	-	Landhi, Karachi
-	-	
7	0366	BAHRIA COMPLEX-II BRANCH
-	-	Plot # Misc.-2, Bahria Complex-II
-	-	M.T. Khan Road, Karachi
-	-	
8	0375	BOHRAPIR BRANCH
-	-	Shop No.3 & 4, Plot Survey No.88, RC.12
-	-	Ranchore Line Quarter, Karachi

9	0391	BALDIA TOWN BRANCH
		Plot No.667, Anjam Colony,
		Badia Town, Karachi
10	0302	CLIFTON BRANCH
		Ground Floor, St-28, Block-5, Federation House,
		Clifton, Karachi
11	0303	COURT ROAD BRANCH
		Ground floor, G-5-A, Court View Apartments,
		Opposite Sindh Assembly, Karachi
12	0318	CLOTH MARKET BRANCH
		Shop No.28, Ground Floor, Cochinwala Market,
		Bunder Road Quarters, Karachi
-	-	-
13	0369	CIVIC CENTER BRANCH
-	-	Ground Floor, Civic Center,
-	-	Gulshan-e-Iqbal, Karachi
-	-	-
14	0325	DHORAJEE BRANCH
		Plot # 35/243, Block 7&8,
		C.P. Berar Cooperative Housing Society,
		Dhorajee Colony, Karachi
-	-	-
15	0357	DHA PHASE-II BRANCH
		Plot No. 13-C, Commercial Area “A”,
		DHA Phase-II, Karachi
-	-	-
16	0338	DHA Phase-IV
		Shop # 1,2,3, and 4, Plot No.III
		9 th Commercial Street, Phase-IV,
		DHA, Clifton Cantonment, Karachi
17	0304	DHA 26th STREET BRANCH
		Plot No.14-E, 26 th Street Phase 5 Ext. D.H.A,
		Karachi
18	0380	DHA PHASE-VIII BRANCH
		Ground Floor, Plot No.75-C,
		Al-Murtaza, Lane-3, DHA, Phase-VIII,

		Karachi
19	0372	DR. ZIAUDDIN AHMED ROAD Plot No.2/1, Sheet No. C 11-9, Imperial Court, Dr. Ziauddin Ahmed Road, Karachi
20	0349	GARDEN EAST BRANCH Plot No. GRE-491/2-B, Shop No.2 & 3, Seven Star Residency, Garden East Quarters, Karachi
21	0321	GOLE MARKET BRANCH Plot # 16, Row # 18, Sub-Block-F in Block-III, Gole Market, Karachi
22	0335	GULISTAN-E-JOHAR BRANCH Shop # 7 & 8, Casim Paradise, Block-18, Scheme 33, Gulistan-e-Johar, Karachi
23	0343	GULSHAN-E-HADEED BRANCH Plot No.C-53, Phase-I, Gulshan-e-Hadeed, Karachi
24	0305	GULSHAN-E-IQBAL BRANCH FI : 1/13, block 5, KDA Scheme No.24, Main Rashid Minhas Road, Gulshan-e-Iqbal Karachi
25	0337	GULSHAN-E-MAYMAR BRANCH Plot No.SB-016, Sector-7, Sub-Sector IV, Gulshan-e-Maymar , Karachi
26	0311	GIZRI BRANCH Commercial Plot No.G-1/2 & 23 Lower Gizri Bazar Area, Clifton Cantonment, Karachi
-		
27	0387	GADAP TOWN BRANCH Plot No.345, Haji Zakaria Jokhio Goth, Distt. Malir, Karachi
-		
28	0392	GULSHAN-E-IQBAL BLOCK 13D-2 BRANCH Plot No.SB-04, Shop No.1 & 2,
-		

-		Block 13D-2, Scheme 24, Gulshan-e-Iqbal, Karachi
-		
29	0306	HYDERI BRANCH
		Plot No. SD-27, Block-G, Scheme No.2.
		Hyderi Market, North Nazimabad, Karachi
30	0301	I.I. CHUNDRIGAR ROAD BRANCH
		Ground Floor, P & O Plaza, Opposite
		I.I. Chundrigar Road, Karachi
31	0381	IBRAHIM HYDERI BRANCH
		Commercial Plot, Situated in Naiclass 25,
		Deh Ibrahim Hyderi,
		Karachi
32	0323	JAMSHED QUARTER BRANCH
		House # 13/B, Plot # 710/6,
		Survey Sheet # J.M. Quarters,
		Karachi
33	0307	JODIA BAZAR BRANCH
		Shop No. 1 Ground Floor,
		Soomro Center, Jodia Bazar, Napier Quarter, Karachi
34	0377	JINNAH AVENUE BRANCH
		Shop No.G-08, Plot o.02/18, Sector-40,
		Mahran M.M. Allam Road, Malir Cantt.
		Karachi
35	0332	KARACHI ADMINISTRATION SOCIETY BRANCH
		Plot # SA/90, Block-8, KAECHS Society,
		Opposite Shaheed-e-Millat Road,
		Karachi
36	0348	KHAYABAN-E-ITTEHAD BRANCH
		Plot No.128-N, Muslim Commercial Area,
		Khayaban-e-Ittehad, DHA, Phase-VI,
		Karachi
37	5301	KHAYABAN-E-ITTEHAD ISLAMIC BANKING BRANCH
		Ground Floor, Plot No. 13-C,
		Khayaban-e-Ittehad, Phase-II Ext. DHA. Karachi

38	0354	KHAYABAN-E-SHAHBAZ BRANCH
		Plot No.11-C, Shop No.1 & 2, Ground Floor,
		Shahbaz Lane-2, Phase-VI,
		Pakistan Defence Housing Authority, Karachi
39	0308	KORANGI INDUSTRIAL AREA BRANCH
		Plot No.27/28, Showroom No.5,
		Korangi Industrial Area, Sector-16, Karachi
40	0359	KEHKASHAN CLIFTON BRANCH
		Plot No. F/101, Block # 7,
		Scheme No.5, Kehkashan, Clifton, Karachi
41	0368	KARIMABAD BRANCH
		C-23, Al-Habib Blessing, Block-4,
		Federal B Area, Meena Bazar,
		Karimabad, Karachi
42	0373	KARACHI UNIVERSITY
		Main Campus,
		University of Karachi
		University Road, Karachi
43	0378	KORANGI TOWNSHIP BRANCH
		Plot No.0-13, Sector 33-A,
		Korangi, Karachi
44	0382	KEAMARI BRANCH
		Plot No.18, Locality No.11,
		Jungle Shah Keamari, Karachi
45	0383	KHADDA MARKET BRANCH
		Ground Floor, Plot No.18/2, Survey Sheet No.LY-6
		Khadda Market, Lyari,
		Karachi
46	0345	LANDHI BRANCH
		Quarter No.14/10, Block-5 D,
		Landhi Township, Karachi
47	0339	LEA MARKET BRANCH, KARACHI
		Plot Survey # 2, Lea Quarters,

		Lea Market, Karachi
48	0330	LIAQUATABAD BRANCH Plot # 2, Block-3, Machine Area Survey Sheet # 7/9, Liaquatabad, Karachi
49	0322	M.A. JINNAH ROAD BRANCH, KARACHI Plot No.28/2, Shop No. 13, 14 & 15 Amber Medical Centre, M.A. Jinnah Road, Karachi
50	0344	MALIR CANTT. BRANCH Plot No.11, Block-S, Cantt. Bazar Area, Malir Cantonment, Karachi
51	0352	MEHMOODABAD BRANCH Plot No.476 & 476A, MAC-II Mehmoodabad, Karachi
52	0316	MEMON GOTH BRANCH Plot No.232 Deh. Malh, Tapu Dersano Chano, Murad Memon Goth, Karachi
53	0347	METROVILLE BRANCH Plot No.F-5, Block-3, Category-B, KDA Scheme, Metroville No.1, S.I.T.E., Karachi
54	0333	MOHAMMAD ALI SOCIETY BRANCH Plot No.39/F, Mohammad Ali Society, Karachi
55	0370	MALIR CITY BRANCH Plot No.46, Block-A, Malir Township, Near Atia Hospital, National Highway, Karachi
56	5302	MODEL COLONY (ISLAMIC) Plot No.9-1/2-A, Model Colony, Near National Saving Centre, Karachi
57	0328	NEW CHALLI BRANCH Property Bearing # 37, Survey Sheet # SR-7, Serai Quarters New Challi, Karachi

58	0317	NEW KARACHI BRANCH
		Plot # AS-24, Street # 3, Sector # 5-H,
		North Karachi Township
59	0319	NORTH KARACHI INDUSTRIAL AREA
		1/1, Sector 12-A,
		North Karachi Industrial Area, Karachi
60	0324	NORTH NAPIER ROAD BRANCH
		Plot # 32/2, Survey # NP-10, Sheet # 10
		Napier Quarters, Napier Road,
		Karachi
61	0355	NORTH NAZIMABAD BRANCH
		Plot No.B-65, Block-L,
		Improvement Scheme # 2, North Nazimabad, Karachi
62	0371	NISHTAR ROAD BRANCH
		Shop No.1A, Ground Floor,
		Building Bearing Survey No.61/II,
		Nishtar Road, Karachi
63	0376	NAZIMABAD BRANCH
		Shop No.S-1, Plot No.26 Row-01, Sub Block-A,
		Block-1, Nazimabad, Liaquatabad Town, Karachi
64	0384	ORANGI TOWNSHIP BRANCH
		Plot No.C.1-57, Sector No.11,
		Orangi Township, Karachi
65	0389	ORANGI TOWN BRANCH
		Plot No.L-1 & Plot No.L-245, Section 1/D,
		Orangi Town, Karachi
66	0310	PAPER MARKET BRANCH
		Plot No.22/2, Sheet No.SR.18, Serai Quarters,
		Saddar Town, Karachi
67	0353	PECHS COMMERCIAL AREA BRANCH
		Plot No.187-3A, Shop No. 3 & 4,
		Ground Floor, Dawood Apartment,
		Block-2, PECHS, Karachi
68	0358	PIA EMPLOYEES CO-OPERATIVE HOUSING SOCIETY BRANCH

		Plot No.B-44, Block-9, KDA Scheme # 36,
		PIA Employees Co-Operative Housing Society,
		Gulistan-e-Jauhar, Karachi
69	0342	PIB COLONY BRANCH
		Shop No. 2, Plot No.340,
		Pir Illahi Bux Co-operative Housing Society Ltd.,
		PIB Colony, Karachi
70	0309	PREEDY STREET, SADDAR BRANCH
		Property bearing # 326/2, Artillery Maidan,
		Preedy Street, Saddar Karachi
71	0393	QUAIDABAD BRANCH
		Plot No.SV-09, Maria Center,
		Quaidabad, Landhi, Karachi
72	0367	RASHID MINHAS ROAD BRANCH
		Plot No. A-2, Shop No.S12 to S-15, Akbar Paradise,
		Block-A, National Cement Employees
		Cooperative Housing Society,
		Rashid Minhas Road, Karachi
73	0356	SAFOORA GOTH BRANCH
		Plot No.SB-23, Shop No.2, Euro Heights,
		Block-7, KDA Scheme # 36, Gulistan-e-Johar, Karachi
74	0326	SHAHEED-E-MILLAT ROAD BRANCH
		Show Room # G-01, Sagar Heights, Block-3,
		M.S.G.P. Cooperative Housing Society,
		Shaheed-d-Millat Road, Karachi
75	0314	SITE BRANCH
		B/9-B-2,
		SITE, Karachi
76	0312	SHAHRAH-E-FAISAL BRANCH
		Plot No.30-A, Ground Floor, Showroom No. 4, 5 & 6,
		Progressive Centre, Block-6, P.E.C.H.S,
		Shahrah-e-Faisal, Karachi
77	0340	SHERSHAH BRANCH
		Plot No.D/95, Shop# A-1 & A-2,
		SITE Area,

		Karachi
78	3021	SIR SYED HOSPITAL – SUB BRANCH Plot No.887, Block-A, Korangi Road, Near KPT Interchange, Qayyumabad, Opposite DHA Phase-VII Ext. Karachi
79	3031	SINDH SECRETARIAT – SUB BRANCH C.S. No.409, Sheet No. AM-1, Artillery Maidan Quarter, Karachi
80	0334	SOHRAB GOTH BRANCH Shop # 14/A & B, 15/A & B, Ground Floor, Al-Asif Square, Sohrab Goth, Karachi
81	0336	STOCK EXCHANGE BRANCH, KARACHI Property No. 142 & 143, Third Floor, Stock Exchange Building, Karachi
82	0362	SINDHI MUSLIM HOUSING SOCIETY BRANCH Plot No. 117 & 118, Shah Abdul Latif Education Trust Block-A, Sub-Block B, Sindh Muslim Cooperative Housing Society, Main Chowrangi, Karachi
83	0363	SHIREEN JINNAH COLONY BRANCH Plot No.46, Block-I, Category-B, Scheme No.05, Shireen Jinnah Colony, Clifton, Karachi
84	0374	SHAH FAISAL COLONY House No.CB-52, Ground Floor, Alfalah Co-operative Housing Society (Drigh Colony) Shah Faisal Colony, Karachi
85	0379	SINDH SOCIAL SECURITY INSTITUTION (SESSI) BRANCH Ground Floor, Sindh Employees Social Security Institute Head Office, ST/17, Block-06, Gulshan-e-Iqbal, Karachi
86	0386	SAADI TOWN BRANCH

		Plot No.C-33 (Commercial), Block-II, Saadi Town, Scheme-33, Gulzar-e-Hijri, Malir Cantt, Karachi
87	0313	TARIQ ROAD BRANCH
		Plot No.55-C, 56-C, Central Commercial Area, Block-2, PECHS, Karachi
88	0315	TIMBER MARKET BRANCH
		Plot Survey # 22 (Old Survey # E-5/3-14), Lawrence Quarter, Siddique Wahab Road, Timber Market, Karachi
89	0331	UNIVERSITY ROAD BRANCH, GULSHAN-E-IQBAL
		Shop # 2 & 3 Bearing Plot # SB-13, Ground Floor, Gulshan Centre, Block-13-C, Scheme-24, Gulshan-e-Iqbal, Karachi
90	0320	WATER PUMP BRANCH
		Plot # 9, Block-16, Scheme # 16, Federal "B" Area, Karachi
91	0346	WEST WHARF BRANCH
		Plot No. 20, Warehouse Area, West Wharf Road, Karachi

INTERIOR SINDH BRANCHS

1	0149	AHMED PUR BRANCH
-	-	Jiryan No.309, Survey No.625, Ahmed Pur, Taluka Kingri, District Khairpur
-	-	-
2	0124	BADAH BRANCH
		Juryan No.87, Main Badah Road, Badah, Tehsil Dokri, District Larkana
-	-	-
3	0409	BADIN BRANCH
		Plot / Survey No.157, Main Bus Stop, Hyderabad Badin Road, Badin
-	-	-
4	4091	BAWANI SUGAR MILLS – SUB-BRANCH
		Ahmed Nagar, Talhar Distt. Badin
5	0423	BHAN SAEEDABAD BRANCH

		Jaryan No.698, Main Bhan Saeedabad Road,
		District Jamshoro
6	0435	BERANI BRANCH
		Survey No.45(1-2-3) & 46, Deh Berani,
		Taluka Jam Nawaz Ali
		District Sanghar
7	0441	BANDHI DISTT. SHAHEED BENAZIRABAD BRANCH
		Plot No.13 & 14 Farooque Town Bandhi,
		Deh 64, Nasrat Bandhi, Taluka Daur,
		Distt. Shaheed Benazirabad
8	0148	BUXAPUR, DISTRICT KASHMORE BRANCH
		Jiryan No.06, Buxapur Town, Main Buxapur Market
		District Kashmore
9	0427	CITIZEN COLONY, HYDERABAD BRANCH
		Shop No.3-7, Royal City Project,
		Citizen Colony, Jamshoro Road, Hyderabad
10	0439	CHACHRO DISTT. THARPARKAR
		Shop Constructed on Jaryan No.285,
		Chachro, District Tharparkar
11	0146	CHUNDKO DISTRICT KHAIRPUR BRANCH
		Jiryan No.40, Main Road Chundko,
		Taluka Nara, District Khairpur
12	<u>0106</u>	DADU BRANCH
		Plot No.54, RS No.987, Opposite Degree College,
		Dadu City, District Dadu
13	<u>1061</u>	DADU SUGAR MILLS – SUB BRANCH
		Pyaro Goth, Distt. Dadu
14	<u>0115</u>	DAHARKI BRANCH
		Survey No.446, Main Daharki Road,
		Taluka Daharki, District Ghotki
15	<u>0428</u>	DIGRI BRANCH
		Plot No. 118, Deh, 178,
		Mirwah Road,
		Digri

16	0137	DOKERI, DISTT. LARKANA BRANCH
		Shop No.3&4 Dokro
		Moen-Jo-Daro Road, Dokeri
17	0121	GAMBAT BRANCH
		Plot No.2153-A, Near Sui Gas Office, Main Gambat Road,
		District Khairpur
18	0429	GHARO BRANCH
		Jaryan No.197, Main National Highway Road,
		Taluka Gharo, District Thatta
19	0110	GHOTKI BRANCH
		Plot/City Survey No.890, Ward-B,
		Main Deviri Sahib Road, Ghotki
20	0128	GHOUSPUR BRANCH
		Shop No.1 & 2, Shahi Bazar,
		Near Shah Hussain Masjid Ghouspur,
		Taluka Kandhkot, District Kashmore-Kandhkot
21	0432	GHARI KHATA BRANCH
		Shop No.CSF/C/1075,20,
		Qazi Qayoom Road,
		Hyderabad
22	0142	GARHI YASIN, DISTRICT SHIKARPUR
		City Survey No.148, Main Bazar
		Garhi Yasin , District Shikarpur
23	0402	HALA BRANCH
		Survey No. 1397/88, Ward B, Gulshan Fahim Colony,
		Hala, District Matiari
24	0401	SADDAR HYDERABAD BRANCH
		Property No.91/3-4, Main Saddar Cantt,
		Hyderabad
25	0430	ISLAMKOT BRANCH
		Plot No.17, 18 & 20, Near Jamia Masjid
		Taluka Islamkot, District Tharparkar
26	0119	JACOBABAD BRANCH

		Property No.232, Ward-6, Main Quetta Road, Jacobabad.
27	<u>0431</u>	JAMSHORO BRANCH
		Plot No.A-133, Sindh University Employees Co-operative Housing Society, Phase-I, Taluka Kotri, District Jamshoro
28	<u>0433</u>	JOURNALIST SOCIETY BRANCH
		Plot No.9, Journalist Co-operative Housing Society, Near Center Jail, Hyderabad
29	<u>0440</u>	JATI DISTT. SUJAWAL BRANCH
		Revenue No.789/766, Memon Shopping Mall Jati District Sujawal
30	<u>0442</u>	JHUDO DISTT. MIRPURKHAS
		Shop on Plot No.96, Qureshi & Qasia Mohallah Katchi Abadi, Jhudo
31	<u>0136</u>	KHANPUR MAHAR, DISTT. GHOTKI BRANCH
		Plot No.115-II, Khanpur Mahar, Taluka Khan Gharh, District Ghotki
32	<u>0104</u>	KANDHKOT BRANCH
		S.No.167, opposite Shams petroleum Services Deh Akhero Kandhkot District Kashmore Kandhkot
33	<u>0129</u>	KANDIARO BRANCH
		Jaryan No.1588, Opposite Zarai Taraqti Bank Ltd. Hospital Road, Taluka Kandiara, District Naushero Feroze
34	<u>0118</u>	KASHMORE BRANCH
		Jaryan No.874, Main Kashmore Kandhkot Road, Kashmore District Kandhkot.
35	<u>0102</u>	KHAIRPUR BRANCH
		Ground Floor, Syed Ramzan Ali Shah Trade Centre, Khairpurmirs
36	<u>0126</u>	KHAIRPUR NATHAN SHAH BRANCH
		Shop No.C/407-A, Taluka Khairpur Nathan Shah, District Dadu

37	<u>4092</u>	KHOSKI SUGAR MILLS – SUB BRANCH
		Khoski Sugar Mills Ltd. Khoski,
		District Badin
38	<u>0403</u>	KOTRI BRANCH
		City Survey No.290, Ward-A,
		Shop No.8-10, Plot No.1, River Point Kotri, District Jamshoro
39	<u>0417</u>	KUNRI BRANCH
		Plot No. 10, Survey No.263/4,
		Block-6 Deh Garaho, Main Station Road,
		Kunri, District Umerkot.
40	<u>0434</u>	KHIPRO BRANCH
		Plot No.Z-437, Khipro Town, Main Sanghar Khipro Road,
		Taluka Khipro,
		District Sanghar
41	<u>0138</u>	KOT BANGLOW DISTT. KHAIRPUR
		City Survey No.388, Deh Tando Shah,
		Tapo Kotdiji Distt Khairpur
42	<u>0107</u>	LARKANA BRANCH
		Ground Floor, City Survey No. 799,
		Raza Shah Mohalla, VIP Road, Larkana
43	<u>0418</u>	LATIFABAD HYDERABAD BRANCH
		Plot No. 06, Block-D, Unit No. VII,
		Latifabad, Hyderabad
44	<u>0426</u>	MARKET AREA, HYDERABAD BRANCH
		Shop No.A/1194, Ward-A,
		Market Road, Hyderabad
45	<u>0415</u>	MATIARI BRANCH
		Plot # 125, Situated Ward-A Town
		Opposite NADRA Office,
		Matari
46	<u>0122</u>	MEHAR BRANCH
		Shop No.1086, Ward-A, Mehar,
		District Dadu

47	0127	MILITARY ROAD SUKKUR BRANCH
		Survey No.717,
		Main Military Road, Sukkur
48	0116	MIRPUR MATHELO BRANCH
		Plot No.24(2-01) Deh, Tapo Mirpur,
		Main Mirpur Mathelo Road, District Ghotki
49	0404	MIRPURKHAS BRANCH
		Plot No. RCN-18, Survey No.864/6,
		Main Umerkot Road, Mirpurkhas
50	0410	MITHI BRANCH
		Plot/Jaryan No.50, Opposite Hyderi Hotel,
		Mithi
51	0421	MORO BRANCH
		Plot No.14, Main Road Moro,
		District Noshhero Feroze
52	0132	MEHRABPUR BRANCH
		PTD No.III-A-43, Ward-16,
		Thari Road, Mehrabpur,
		Taluka Mehrabpur, District Naushahrofroze
53	0437	MATLI DISTRICT BADIN
		Plot No.381/1, Unit-II, Category II,
		Noor Hamd Nodakari Colony,
		Taluka Matli, District Badin
54	0438	MIRPUR BATHORO
		Survey No.381/A, Ward-A,
		Main Road Sujawal to Mirpur Bathoro,
		Taluka Mirpur Bathoro, District Sujawal
55	0140	MUHALLA LUQMAN, KHAIRPUR
		Plot No.7,8,9,10,33,34,35 & 36 CS Nos.169,170 & 171
		Arisha Colony Opp. Mill Colony
		Ciivil Hospital Road, Distt. Khairpur.
56	0141	MIROKHAN, DISTT. QAMBER SHAHDADKOT
		Jiryan No.105, Deh Shah Ali Tunia,
		Tappo & Taluka Mero Khan,
		District Qamber Shahdadkot

57	0147	MADEJI, DISTRICT SHIKARPUR BRANCH Jiryan No.58, Survey No.104, Main Madeji Road, Madeji, District Shikarpur
58	0101	NAUDERO BRANCH Naudero Sugar Mills, Main Larkana Road, District Larkana
59	0105	NAUSHAHRO FEROZ BRANCH Property Jaryan No. 185/28-5-2005, Deh Survey No.137, Main Naushahro Feroz Road Opposite National Savings Centre Taluka Naushahro Feroz
60	0134	NASIRABAD BRANCH Shop No.1-8, Madina Shopping Center, Mohallah Kathia Bazar, Badah Road, Nasirabad, District Kambar Shahdadkot
61	0103	PANO AQIL BRANCH Property Survey No.436, Main Pano Aqil Sukkur Road, Taluka Pano Aqil, District Sukkur.
62	0125	PIR JO GOTH BRANCH Shop No.2180, Anaj Mandi, Pir Jo Goth, Taluka Kingri, District Khairpur
63	0123	QAMBAR BRANCH City Survey No.121 & 122, Ward-B, Near Shahi Bazar Station Road, Qambar, Shahdadkot
64	0405	QASIMABAD, HYDERABAD BRANCH Plot No.11, Rs No.274/1, Faraz Villas, Qasimabad, Hyderabad
65	0130	QAZI AHMED BRANCH Survey No.313, Main Qazi Ahmed Road, Taluka Qazi Ahmed, District Shaheed Benazirabad
66	0111	RATODERO BRANCH City Survey No.795/5, Ward B,

		Ratodero Bus Stand, Ratodero
		Larkana

67	<u>0120</u>	ROHRI BRANCH
		City Survey No.2181/9, Ward-B,
		Mohallah Kot Janullah Shah,
		G.T. Road, Rohri, District Sukkur

68	<u>0425</u>	SAEEDABAD BRANCH
		Shop No.53/2-36, Main Saeedabad Road,
		Taluka Saeedabad, District Matiari

69	<u>0424</u>	SAKRAND BRANCH
		Shop No.355/1-4, 356, 357, 367,
		Main Sakrand Road, Taluka Sakrand,
		District Shaheed Benazirabad

70	<u>0413</u>	SANGHAR BRANCH
		Plot No.A-B, City Survey No.124/A-B
		Cooperative Housing Society, Sanghar

71	<u>0422</u>	SAJAWAL BRANCH
		Plot No.CS-239/2 & 239/3, Mohalla Ward, Near UBL,
		Sajawal, District Thatta

72	<u>0109</u>	SEHWAN BRANCH
		Plot No./Survey No.20/49/1951,
		Alam Channa Mohalla, Sehwan, District Jamshoro

73	<u>0113</u>	SHAHDAKOT BRANCH
		Building Survey No.652, Ward C,
		Main Kotoo Motoo Chowk, Shahdadkot

74	<u>0114</u>	SHIKARPUR BRANCH
		Survey No.34/3, Ward No.23, Station Road,
		opposite Library, Shikarpur

75	<u>0108</u>	SUKKUR BRANCH
		Plot No. C-550/17, Shalimar, Minara Road,
		Sukkur

76	<u>0416</u>	SHAHDADPUR BRANCH
		City Survey No.543, 548 Muhaga Land
		Station Road, Shahdadpur

		District Sanghar
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77	<u>0411</u>	SHAHEED BENAZIRABAD BRANCH
		Plot No.2481/13, VIP Road, near Doctor's Colony,
		Nawabshah, District Shaheed Benazirabad

78	<u>1141</u>	SHIKARPUR RICE MILLS – SUB BRANCH
		Shikarpur Rice Mills, Main Jacobabad Road,
		Village Lodhra, District Shikarpur
79	<u>0436</u>	SULTANABAD BRANCH
		Sabzi Mandi, Sultanabad,
		Deh Salki Tapo Kamaro,
		Taluka & District Tando Allahyar
80	<u>0135</u>	STATION ROAD LARKANA BRANCH
		Plot No.03, Near Al-Abbas Chowk,
		Station Road, Larkana
81	<u>0143</u>	SALEHPAT DISTT. SUKKUR BRANCH
		Shop No.1,2,3 & 4 Plot No.135 to 156
		Deh Chak No.5, Salehpat, Distt. Sukkur
82	<u>0406</u>	TANDO ADAM BRANCH
		Shop No.1,2,3, Prime Tower, Hogani Colony,
		Hyderabad Road, Tando Adam, District Sanghar
83	<u>0407</u>	TANDO ALLAHYAR BRANCH
		Plot No.4-4A & 5, Survey No.272/1, Al Habib Plaza,
		Main Tando Allahyar Hyderabad Road, Tando Allahyar
84	<u>0408</u>	TANDO MUHAMMAD KHAN BRANCH
		Plot. Survey No.34, Jaryan No.13/10-7-08,
		Tando Muhammad Khan
85	<u>0412</u>	THATTA BRANCH
		Survey No.115, near Badshahi Masjid,
		Thatta Sijawal Road, Thatta
86	<u>0117</u>	THUL BRANCH
		Property No.484, Kandhkot Road,
		Thul, District Jacobabad
87	<u>4121</u>	THATTA CEMENT – SUB-BRANCH

		Thatta Cement Company Limited,
		Makli Ghulamullah Road, Thatta
88	<u>4071</u>	TANDO ALLAHYAR SUGAR MILLS – SUB BRANCH
		Tando Allahyar Sugar Mills, Deh Kanidar,
		UC Sanjar Chang, Taluke Chamber,
		District Tando Allahyar.
89	<u>0139</u>	THARI MIRWAH, DISTT. KHAIRPUR
		Near Police Station Thari Mirwah,
		Taluka Mirwah Distt. Khairpur.
90	<u>0419</u>	UMERKOT BRANCH
		Plot No.52, Survey No.111, Umerkot Nagori Society,
		Tehsil & District Umerkot
91	<u>0131</u>	UBARO BRANCH
		Survey No.714 & 722, Main Ubaro Road,
		Taluka Ubaro, District Ghotki
<u>PUNJAB BRANCHES</u>		
-	-	<u>GROUP BUSINESS HEAD – NORTH</u>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
1	<u>0658</u>	ALI PUR CHATHA BRANCH
		Khewat No.979, Khatooni No.1414, Khasra No.3620/1683,
		Gujranwala Road, Ali Pur Chatha,
		Tehsil Wazirabad, District Gujrawanwala
-	-	-
2	<u>0613</u>	ALLAMA IQBAL TOWN BRANCH, LAHORE
		503-Karim Block (Commercial)
		Allama Iqbal Town, Lahore
3	<u>0610</u>	ASHRAFABAD BRANCH, DISTRICT BAHAWALPUR
		Ashrafabad Sugar Mill, Village Ashrafabad,
		Disttict Bahawalpur
4	<u>0668</u>	ALI WALA BRANCH
		Khewat No.403, 414, 507, Village Ali Wala,
		Tehsil & District Muzaffargarh

5	0697	ADDA UTTARY MOUZA GITH BARABAR BRANCH
		Khewat No.105/105, Khatoni No.137 to 140, 165 to 167,
		Adda Uttary Mouza Gith Barabar, Tehsil & District Multan
6	0605	BAHRIA TOWN LAHORE BRANCH
		Shop No.1, 2 & 3, Ground Floor, D Plaza,
		Commercial Area, Bahria Town, Lahore
7	0601	BLUE AREA ISLAMABAD BRANCH
		Shop No. 1-5 & Mezzanine 1, Sohrab Plaza,
		Jinnah Avenue, Blue Area, Islamabad
8	0602	BANK ROAD RAWALPINDI BRANCH
		Kichlew Building,
		Bank Road, Saddar, Rawalpindi
9	0623	BURKI BRANCH
		Khasra # 1523, Khewat # 50, Khatoni # 82,
		Village Burki, Lahore
10	0682	BANK SQUARE MODEL TOWN LAHORE
		Shop No.88, Bank Square Market,
		Model Town, Lahore.
11	0686	BAND ROAD LAHORE
		Khewat No.15, Khatooni # 84, Khasra # 546/115/16,
		Mohallah Sanda, Bhatianwala, Bund Road
		Gulshan-e-Ravi, Lahore
0	0694	BHALWAL, DISTT. SARGODHA BRANCH
		Khewat # 579, Khatoni # 589, Khasra # 890/2,
		Mandi Bhalwal, Block # 3, Post Office Road, Tehsil Bhalwal,
		District Sargodha
13	0695	BAHAWALNAGAR BRANCH
		Khata No.2222, Khatoni No.2310, Al-Fazal Market,
		Oasbia Minchanabad Road, Tehsil & District Bahawalnagar
14	0607	CHAK GHANIAN, DISTRICT GUJRAT
		Village & PO Chak Ghanian, Tehsil Sarai Alamgir,
		District Gujrat
15	0650	CHICHAWATNI BRANCH

		Plot No.376,
		Main Bazar Chichawatni, District Sahiwal
16	<u>0657</u>	CHINIOT BRANCH
		Khewat No.3133/3117, Khasra No.13557/9602,
		Chah Karian Wala, Faisalabad Road, Chiniot
17	<u>0621</u>	CIRCULAR ROAD BRANCH, LAHORE
		Shop No.1, SE-38-R-55/D,
		Opposite Akbari Mandi
		Circular Road, Lahore
18	<u>0611</u>	DALWAL, CHAKWAL BRANCH
		Village & Post Office Dalwal, Tehsil Choa Saidan
		Shah, District Chakwal
19	<u>0663</u>	DAVIS ROAD BRANCH, LAHORE
		Plot No.28, Escorts House,
		Davis Road, Lahore
20	<u>0631</u>	DERA GHAZI KHAN BRANCH
		Opposite Medical Collge,
		Jampur Road, Dera Ghazi Khan
21	<u>0603</u>	DHA BRANCH, LAHORE
		Plot No.159, Sector Y, Commercial Area,
		Defence Housing Authority, Lahore Cantt
22	<u>0684</u>	DHA PHASE-IV LAHORE
		145 CCA, Sector DD,
		Phase-IV, DHA, Lahore Cantt.
23	<u>0652</u>	DHA PHASE-V, LAHORE BRANCH
		Plot No.CCA-39, Phase 5-C,
		Defence Housing Authority, Lahore
24	<u>0648</u>	DHA PHASE-VI LAHORE
		15-C, Main Boulevard
		DHA Phase-VI, Lahore
25	<u>0673</u>	DEPALPUR, DISTRICT OKARA
		Khewat No.35-36, Grains Market,
		Main Bazar Depalpur,

		District Okara
26	0680	DAROGHAWALA, LAHORE
		Khasr No.449/289, Khewat No.289, Khtoni No.639,
		Main G.T. Road, Hadbast Masoodpura
		Daroghawala, Lahore
27	0617	E-11 BRANCH, ISLAMABAD
		Plot No.1, Sector E-11/3,
		M.P.C.H.S, Islamabad
28	5607	EIDGAH ROAD, BAHAWALPUR (ISLAMIC BR)
		Khata No.62/119, Moza Bahawalpur,
		Milad Chowk, Eidgah Road, Bahawalpur
29	<u>0636</u>	FAISALABAD BRANCH
		7-D, Commercial Area,
		People Colony No.1, Faisalabad
30	<u>0654</u>	FEROZEPUR ROAD BRANCH
		Plot # S-86-R-79, 79/2, Main Ferozepur Road,
		Ichra
		Lahore
31	0671	FAISAL TOWN BRANCH
		Plot No.25, Block A,
		Near Faisal Hospital, Faisal Town,
		Lahore
32	0675	FATEH JANG, DISTT. ATTOCK
		Shop No.1-5, Ward No.6,
		Moza Fateh Jang, District Attock
33	0674	F-11 MARKAZ, ISLAMABAD BRANCH
		Plot No.39, Shops No.3, 4, 5, 18, & 19,
		Near Rahat Bakery, F-11, Markaz,
		Islamabad
34	<u>0604</u>	G.T. ROAD GUJRANWALA BRANCH
		Property No. B-XII-7S-60/A, Bhatia Nagar.
		G.T.Road, Gujranwala
35	<u>0660</u>	GAGGO MANDI BRANCH
		Khewat No.58, Chak No.187/E.B.

		Opposite Police Station, Main Multan Road,
		Gaggo Mandi, Tehsil Burewala, District Vehari
36	0903	GILGIT BRANCH
		Khasra No.104/5093-5339, Khewat No.185/185,
		Z.S. Plasa, Main Shahrah-e-Quaid-Azam, Gilgit
37	0606	GHURKI BRANCH, LAHORE
		Khewat No. 8, Khatooni No.576/568, Khata No.
		156/702, Ghurki Union Council, District Lahore
38	0662	GHARI SHAHU BRANCH
		Property No.SE-6R-107/B, Ground Floor,
		Allama Iqbal Road, Ghari Shahu, Lahore
39	5602	GHORI TOWN PHASE IV – RAWALPINDI ISLAMIC BANKING
		Plot No.MC-16, Ghor Town
		Phase 4-A, Rawalpindi
40	5606	GHALLA MANDI, SHEIKHUPURA (ISLAMIC)
		Shop No.V-4, S112, Ghalla Mandi,
		Sheikhupura
41	0634	HARAPPA BRANCH
		Main G.T. Road,
		Near Harappa Railway Station,
		Harappa, District Sahiwal
42	0672	HAROONABAD DISTRICT BAHAWALNAGAR
		Plot No.1/7, Bangla Road, Opposite Grain Market,
		Haroonabad, District Bahawalnagar.
43	0679	HAVELI LAKHA, DISTRICT OKARA BRANCH
		Khewat No.410/410, Khatoni No.526 to 542,
		Khasra No.35, Pakpatan Road,
		Haverli Lakha, Tehsil Depalpur, District Okara
44	0692	HEIR VILLAGE BRANCH BEDIAN ROAD
		Khewat # 236, Khatooni # 360-366, Khasra # 2940,
		Mouza Heir, Tehsil Cantt, Lahore
45	0693	HAFIZABAD BRANCH
		Khewat # 504, Khatoni # 1465, Khasra # 2,

		Gujranwala Road, Near Nadra Office, Tehsil & District Hafizabad
46	<u>0635</u>	JEHLUM BRANCH
		Property No. 17, Kohinoor Plaza,
		Old G.T. Road, Jehlum
47	<u>0632</u>	JANDIALA DHABWALA BRANCH
		Khewat No.216, Khatoni No.512-514,
		G.T. Road, Jandiala Dhabwala,
		Near Motorway Police Office, District Gujranwala
48	<u>0614</u>	JOHAR TOWN BRANCH, LAHORE
		Plot No. 7, Block-B, Near Allah Hoo Chowk
		Johar Town, Lahore
49	<u>0678</u>	ADDA JANPUR, DISTT. RAHIM YAR KHAN
		KLP Road, Adda Janpur,
		Tehsil Liaqatpur, Distt. Rahim Yar Khan
50	<u>0639</u>	KALRA KHASA BRANCH
		Khewat No.91, Khatoni No.140, Khasra No.648,
		G.T. Road, Near Vita Fan, Shabnum Colony,
		Kalra Khasa, Tehsil & District Gujrat
51	<u>0640</u>	KUNJAH BRANCH
		Plot No. 5-A/15, Ward No.3, Kunjah,
		Tehsil & District Gujrat.
52	<u>0665</u>	KASUR BRANCH
		B-2/13, R-1/D, Haji Farid Road,
		Kasur
53	<u>0664</u>	KHANEWAL BRANCH
		Plot No.1743, Ground Floor,
		Sir Syed Road, Khanewal
54	<u>5605</u>	KACHEHRI ROAD, GUJRAT (ISLAMIC)
		Khewat No.562-565, Khatooni No.651-654,
		Khasra No.2199/490, 2205/492, 2201/490,
		Nanwan Shah Pur, Kacheheri Road, Gujrat
55	<u>0688</u>	KHUDDIAN BRANCH KASUR
		Khewat # 3218, Khasra # 6671,

		Khuddian, District Kasur
56	<u>0616</u>	LALAMUSA BRANCH Plot No.1/123 Tehsil Kharian, Lalamusa, District Gujrat
57	<u>0622</u>	LIDHAR BRANCH Village Lidhar, Wagha Town, Lahore
58	<u>0608</u>	LILA BRANCH, DISTRICT JEHLUM Post Office Lilla Town, Tehsil Pind Daden Khan, District Jehlum
59	<u>5603</u>	LIAQUAT ROAD SAHIWAL – ISLAMIC BANKING BR Khewat No.142, Khatoni No.161, Liaquat Road, Sahiwal
60	<u>0638</u>	MULTAN BRANCH 64-Abdali Road, Multan
61	<u>0643</u>	MANAWALA BRANCH DISTRICT SHEIKHUPURA Main Bazar Village Manawala, Sheikhupura
62	<u>0647</u>	MIAN CHANNU BRANCH Khewat No.635, Khatooni No.647, Khasra No.1671 & 1672, Lakar Mandi, Mian Channu, District Khanewal
63	<u>0669</u>	MAIN BOULEVARD DHA LAHORE BRANCH Shop No. 4, Mujtaba Plaza, Main Boulevard, DHA, Lahore Cantt.
64	<u>0620</u>	MUREE ROAD BRANCH, RAWALPINDI K-583, Ch. Mouladad Khan Road, Main Murree Road, Rawalpindi
65	<u>0612</u>	MAIN BOULEVARD GULBERG BRANCH, LAHORE 61-Main Boulevard, Gulberg Lahore
66	<u>0645</u>	MOHLANWAL BRANCH

		Khewat No.126, Khatoni No.524 to 527, Main Defence Road, Village Mohlanwal, Lahore
67	<u>0642</u>	MORR AIMANABAD BRANCH Khasra No.1215/1 & 2, Khewat No.968, Khatoni No.1126 Main G.T. Road, Morr Aminabad, District Gujranwala
68	<u>0653</u>	MUGHAL PURA BRANCH Plot No.13, Street No.17, Near Lalpul, Mughal Pura, Lahore
69	5601	MALL ROAD LAHORE – ISLAMIC BANKING BRANCH Plot No.S.19-R-30, Shop # 30, 30/A, 1 st and 2 nd Floor, Commercial Building Shahrah-e-Quaid-e-Azam, Mall Road, Lahore.
70	0666	MOUZA GOJRA BRANCH Khasra No.237, Khewat No.64/65, Khatoni No.435 to 452, Mouza Gojra, Tehsil Malakwal, District Mandi Bahauddin
71	0677	VILLAGE MINHALLA LAHORE Village Minhalla, Main Road, Near Govt. Higher Secondary School, Tehsil Shalamar, District Lahore
72	0687	MUSTAFAABAD (LALYANI) BRANCH Khewat No.39 & 40, Khatooni # 44 & 45, Transfer # 6753, Khasra # 1177/3, Main Ferozepur Road Lalyani (Mustafaabad) Kasur
73	0810	MINGORA DISTRICT SWAT Khata # 1495, Khatooni # 1688, Khasra # 809, Shahdra, Watkey, Opposite Sabzi Mandi, Mingora, Tehsil Babuzai, District Swat.
74	0696	MURREE BRANCH Property No.161-A/1, Rich Villah, Cart Road, Murree, Tehsil Murree, District Rawalpindi
75	<u>0649</u>	NANKANA SAHIB BRANCH Khewat No.309, Khatoni No.521 Khasra No.1503 & 1504, Ghala Mandi,

		Tehsil & District Nankana Sahib
76	<u>0644</u>	OKARA BRANCH
		Khasra # 52/12/1, Khewat # 428, Khatoni No.1085,
		Mian Colony, M.A. Jinnah Road,
		Okara
77	<u>0641</u>	PECO ROAD BRANCH LAHORE
		Plot No.1-C/P-II, Phase-III,
		Main Peco Road, Lahore
78	<u>0646</u>	PESHAWAR ROAD RAWLPINDI
		Plot No.1211, Chur Harpal,
		Near Govt. College for Women,
		Peshawar Road, Rawalpindi
79	<u>0609</u>	PINDI BAHAUDDIN BRANCH
		Village Pindi Bahauddin, Rasool Road,
		Tehsil & District Mandi Bahauddin
80	<u>0627</u>	PWD HOUSING SOCIETY ISLAMABAD
		3-Civic Center, Block-A
		PWD Employees Cooperative Housing Society
		Islamabad
81	<u>0811</u>	PABBI DISTT. NOWSHEHRA
		Sr. No.9015, Khasra # 1244 & 1245,
		Main G.T. Road, Pabbi,
		District Nowshehra
82	<u>0698</u>	PEER FATEH DARYA BRANCH
		Khewat No.368/355, Khatoni No.160, Kela No.16,
		Mouza Pir Fateh Darya, Jamaldin Wali Road,
		Tehsil Sadiqabad, District Rahim Yar Khan
83	<u>0630</u>	RAHIM YAR KHAN BRANCH
		24 Model Town
		Rahim Yar Khan
84	<u>0655</u>	RAIWIND BRANCH LAHORE
		Plot 4-A, Mouza Niaz Baig,
		Main Raiwind Road, Lahore
85	<u>0619</u>	RAJA BAZAR BRANCH, RAWALPINDI

		Shop No.U/1328, Dingi Khuee,
		Raja Bazar, Rawalpindi
86	0809	RING ROAD PESHAWAR BRANCH
		Shop No.1-7, Block-C, Noor Decoration Plaza,
		Main Ring Road, Near Namkeen Restaurant,
		Mouza Achesni Yaban, Had Bast # 228, Distt. Peshawar
87	0615	SARGODHA BRANCH
		Prince Cinema Market,
		Railway Road, Sargodha
88	0633	SATGARAH DISTRICT OKARA
		Adda Chow, Sat Garah,
		Tehsil and District Okara
89	0637	SIALKOT BRANCH
		Khasra No.834/2, Khatooni # 39, Khewat No.29,
		Shahab Pura Road, Near Masjid Tajdar-e-Madina
		Sialkot
90	0628	SHAHRAH-E-FATIMA JINNAH BRANCH
		G-4, G-12 & 13, Queens Center,
		33-Shahrah-e-Fatima Jinnah (Queens Road), Lahore
91	5604	SAMANABAD, LAHORE (ISLAMIC BRANCH)
		Plot No.91, Main Road Samanabad,
		Lahore
92	0681	SHAHDARA LAHORE
		Shop No. 1 & 2, Malik Market,
		Bus Stop Yousaf Park, Sheikhpura Road,
		Shahdara Lahore.
93	0685	SABZAZAR SCHEME BRANCH LAHORE
		Plot No. 308, Block-B,
		Sabzazar Scheme, Lahore
94	0689	SHEIKHUPURA ROAD GUJRANWALA
		Sr. No.11273, Khata # 122 \$ 128, 754/183,
		Had # 76, Tehsil Khiali,
		Shahpur Town, Gujranwala
95	0812	SHAHKAS BRANCH, KHYBER AGENCY

		Muqaddas Market, Wazir Dhand,
		Shahkas, Khyber Agency
96	0625	TARAMARI BRANCH ISLAMABAD
		Khewat No.18, Khatoni No.19, Khasra No.197/139,
		Taramari, Tehsil & District Islamabad

97	0659	TOBA TEK SINGH BRANCH
		Khewat No.7/7, Khatoni No.7,
		Allama Iqbal Road, Mohalla Janj Ghar,
		Toba Tek Singh
98	0676	TALAGANG ROAD, CHAKWAL
		Khasra No.6150/2284, Khewat No.68,
		Khatooni No.143, Talagang Road, Chakwal
99	0691	TARA GARH BRANCH DISTT. KASUR
		Khewat # 155, Khatooni No.499 & 505,
		tara Garh Chowk, Tara Garh
		District Kasur
100	0629	VILLAGE KAHNA BRANCH
		Hakim Ghulam Hussain Colony,
		Mozoa Gajomata, Kahna
		Distt. Lahore
101	0683	VILLAGE HUJRA SHAH MUQEEM
		Khasra No.362/354, Khewat No.859,
		Hujra Road, Near Gillani Marriage Hall,
		Hujra Shah Mugeem, Tehsil Depalpur, District Okara
102	0626	VILLAGE MANGA MANDI
		Near Javed High School,
		Multan Road, Manga Mandi, Tehsil & District Lahore.
103	0690	VILLAGE QILA DEEDAR SINGH
		Khewat No.459, Khatooni # 539, Khasra # 4311/2716/2437,
		Hafizabad Road, (South) Mouza Qila Deedar Singh,
		District Gujranwala
104	0651	WAH CANTT RAWALPINDI BRANCH
		82-A, Minar Road,
		Lala Rukh, Wah Cantt.

105	<u>0624</u>	WALTON ROAD LAHORE
		House No.E/48, Khasra No.2328/280, Kheot No.1,
		Khatoni No.537, Super Town, Walton Road, Lahore
106	<u>0670</u>	WAPDA TOWN LAHORE BRANCH
		Plaza No.12, Block-A-1, PECHS,
		Valencia (Commercial Area),
		Wapda Town, Lahore
<u>KPK & MIRPUR AJK</u>		
1	<u>0804</u>	ABBOTTABAD BRANCH
		Opposite Radio Pakistan, Mansehra Road,
		Abbottabad
2	5801	ASHRAF ROAD PESHAWAR – ISLAMIC BANKING BR
		Haji Darwesh Plaza,
		New Rampura Gate,
		Ashraf Road, Peshawar
3	0814	BATKHELA, DISTRICT MALAKAND BRANCH
		Shops No.1 to 4, Bahadur Khan Plaza,
		Main Bazar, Batkhela, Tehsil Batkhela, District Malakand
4	5901	DADYAL, AJK BRANCH (ISLAMIC BR)
		Commercial Plots No.108 & 109, Dadyal Hamlet,
		District Mirpur Azad Kashmir.
5	0813	DERA ISMAIL KHAN BRANCH
		Shop No.1 & 2, Sharjah Market, North Circular Road,
		Dera Ismail Khan Tehsil & District Dera Ismail Khan
6	0815	DARRA-E-ADAM KHAIL BRANCH
		Shop No.1 to 7, Nawab Shah Plaza, Darra Bazar
		Muhammad Khel, Gargan Khel, Darra Adam Khel,
		Tehsil Darra Adam Khel, Distt. F.R. Kohat
7	0905	DANYORE, GILGIT BRANCH
		Khasra No.959, Village Shanot, Tehsil Danyore,
		District Gilgit
8	<u>0802</u>	G.T. ROAD PESHAWAR BRANCH
		Shop No.1 & 2 Jibran Adeel Plaza

		Bilal Town, G.T. Road,
		Peshawar
9	<u>0806</u>	HAYATABAD, PESHAWAR BRANCH
		Unit No.13, Sector D-1, Phase-1,
		Bilal Commercial Market, Hayatabad, Peshawar
10	<u>0805</u>	KARKHANO MARKET BRANCH, PESHAWAR
		C-Block, Palace Plaza,
		Karkhano Market, Regi Lalma,
		Peshawar
11	<u>0808</u>	KOHAT BRANCH
		Shop No.889 to 896, Syed Saadullah Shah Building
		Kacher Chowk, Bank Square,
		Hangu Road, Kohat
12	<u>0901</u>	MIRPUR AZAD KASHMIR BRANCH
		Ground Floor, Portion No.2, Younus Plaza,
		Allama Iqbal Road, Mirpur, Azad Jammu & Kashmir
13	<u>0902</u>	MUZAFFARABAD BRANCH
		Khasra No.1845/1314,
		Bank Road, Muzaffarabad
14	<u>0807</u>	MERAN BRANCH
		Village Mehran Tehsil Parva (Tandianwala Sugar Mills Ltd)
		Dera Ismail Khan
15	<u>5802</u>	MARDAN BRANCH (ISLAMIC BR)
		Shop No. C-959/C, Survey No.127/4,
		Bank Road, Mardan Cantt.
16	<u>0801</u>	PESHAWAR BRANCH
		Shop No. 4, Ground floor, Jasmine Arcade,
		1-Bashir lane, Fakhar-e-Alam Road, Peshawar
17	<u>0904</u>	RAWALAKOT, AJK BRANCH
		Plot No.D-20, Housing Scheme,
		Rawalakot, AJK.
18	<u>0803</u>	UNIVERSITY ROAD PESHAWAR BRANCH
		Khata No.179/661 & 662 New Khata
		Jamabandi No.193/738, University Road,

	Peshawar

BALUCHISTAN		
1	5701	AIRPORT ROAD QUETTA (ISLAMIC)
-	-	Khasra No.1246/140, Ground Floor,
-	-	Pak Red Crescent Baluchistan Almo Chowk,
-	-	Airport Road, Quetta
2	0703	CHAMAN BRANCH
-	-	Khasra No.1311 & 1312,
-	-	Dularam Road, Chaman
3	0705	DERA MURAD JAMALI BRANCH
-	-	Khatoni # 3014, Block # 84,
-	-	National Highway Main Bazar,
-	-	Dera Murad Jamali, District Naseerabad
4	0714	DERA ALLAHYAR BRANCH
-	-	Shop No.36 & 37, Near Sohbat Pur Chowk,
-	-	Quetta Road, Dera Allah Yar, Baluchistan
5	0706	GAWADAR BRANCH
-	-	The Coast Medical Building
-	-	Airport Road, Moza Thani Ward, Gawadar.
6	0707	HUB BRANCH
-	-	Shop No.1 & 2,
-	-	International Shopping Mall 7 Hotel Mouza Baroot,
-	-	Tehsil Hub, District Lasbella
7	0701	JINNAH ROAD QUETTA BRANCH
-	-	Shop# 20-21, Ward # 18, Main M.A. Jinnah Road,
-	-	Quetta
8	0711	KHUZDAR BRANCH
-	-	Shop No.B-39, to B-42, Agha Abdul Zahir Market
-	-	Rabia Khudari Road,
-	-	Khuzdar, Baluchistan
9	0702	LIAQAT BAZAR QUETTA
-	-	Property Bearing Khasra No.75, 76, 77 & 79,
-	-	Ward-22, Halqa Arban No.1,

		Tehsil City Quetta
10	0710	LORALAI BRANCH
		Shop No.1011-995, Bhagi Bazar
		Loralai, Balochistan
11	<u>0708</u>	SIRKI ROAD QUETTA BRANCH
		Commercial Plot # C-48-A,
		Small Industrial Estate, Sirki Road, Quetta
12	0713	SIBI BRANCH
		shop No.3-1/1, 3-1/2 & 3-1/2-1, Jinnah Road,
		Saqi Chowk, Sibi, Balochistan
13	0712	SARANAN BRANCH
		shop No.3/3, Qita-2, Sikni Bazar, Battay Zai,
		Shabo Kanal, Tehsil Saranan, Distt. Pishin, Balochistan
14	0709	USTA MUHAMMAD BRANCH
		Shop No.494/14-3-1 & Shop No.494/14-4,
		Jinnah Road, Usta Muhammad, Balochistan
15	<u>0704</u>	ZHOB BRANCH
		House # H/176-A, Shop # H/148,
		Tehsil Road, Zhob

AFFIDAVIT/DECLARATION

ANNEXURE “I”

(Ann “A”)

To be typed on Rs.50/- Stamp Paper

AFFIDAVIT / DECLARATION

**(AS REQUIRED BY THE STATE BANK OF PAKISTAN THROUGH
BPRD CIRCULAR NO.13, DATED DECEMBER, 11, 2014)**

I, _____ S/o _____, Proprietor/Authorized
Representative/Partner/Director of M/s _____, having NTN #
_____, holding CNIC # _____, do hereby state on solemn affirmation
as under:-

1. That the above named firm/company has not been adjudged an insolvent from any Court of law.
2. That no execution of decree or order of any Court remains unsatisfied against the firm/company.
3. That the above named firm/company has not been compounded with its creditors.
4. That my/our firm/company has not been convicted of a financial crime.

That whatever stated above is true and correct as to the best of my knowledge and belief.

City: _____

Dated. _____

DEPONENT

(PROPRIETOR / REPRESENTATIVE)/DIRECTOR

Solemnly affirmed and stated by the above named deponent, personally, before me, on
this _____ day of _____ 201 , who has been identified as per his CNIC.

COMMISSIONER FOR TAKING AFFIDAVIT

LIST OF BRANCHES GENSET KVA WISE ANNEXURE “J”

Generator List – 260 Branches

S.No	Name of Branch	KVA	Supplied by
2011			
1	Naudero	30	Greaves
2	Dadu	60	Greaves
3	Kandhkot	30	Greaves
4	Khairpur	30	Orient Automotive
5	Noshero feroz	30	Greaves
6	Shahdadt	30	Greaves
7	Shaheed Benazirabad	60	Greaves
8	Shikarpur	60	Greaves
9	26th Street DHA	40	Greaves
10	Badin	60	Greaves
11	Gulshan-e-Iqbal	60	Greaves
12	Hyderi	60	Greaves
13	Thatta	20	S M Jaffer
14	Hyderabad Cantt	30	S M Jaffer
15	Court Road	30	Greaves
16	Jodia Bazar	30	Greaves
17	Memon Goth	30	Greaves
18	Paper Market	30	Greaves
19	Sehwan	30	Greaves
20	Mithi	30	Greaves
21	Mirpur Khas	60	Greaves
22	Clifton Federation House	-	-
23	Shahrah-e-Faisal	30	S M Jaffer
24	Korangi Industrial Area	60	Greaves
25	Tariq Road	60	Greaves
26	Ghotki	30	Greaves
27	Hala	16	S M Jaffer
28	Larkana	60	Greaves
29	Qasimabad	30	Greaves
30	Sukkur	60	Greaves
31	Tando Adam	30	Greaves
32	Tando Allah Yar	30	Greaves
33	Tando M.Khan	60	Greaves
34	Quetta Saddar	100	Greaves

35	I.I Chundrigar Road	60	Greaves
36	Cloth Market	30	Greaves
37	Bahria Town	-	-
38	Ashrafabad Bahawalpur	30	Greaves
39	DHA-Y Lahore	100	S M Jaffer
40	G.T Road Gujranwala	40	Greaves
41	Blue Area Islamabad	60	Greaves
42	Bank Road Rawalpindi	30	S M Jaffer (Shifted from M.A Society Br)
43	Lilla	30	Greaves
44	Chak Ghania	30	Greaves
45	Mandi Bahaddin	30	Greaves
46	Dalwal	30	Greaves
47	Mirpur AJK	30	Greaves (Acquired from Summit/Atlas)
48	Peshawar Cantt	30	Greaves (Acquired from Summit/Atlas)
49	Ghurki	16	S M Jaffer
50	Kotri	20	S M Jaffer
	2012		Supplied by
51	G.T Road Peshawar	20	S M Jaffer
52	Murree Road Rawalpindi	20	S M Jaffer
53	Allama Iqbal Town Lahore	20	S M Jaffer
54	Johar Town Lahore	20	S M Jaffer
55	Gulberg Lahore	20	Greaves
56	Walton Road Lahore	20	S M Jaffer
57	Bara Market Peshawar	30	S M Jaffer
58	Abbotabad	20	S M Jaffer
59	Muzafarabad AJK	16	S M Jaffer
60	Wapda Town Lahore	16	S M Jaffer
61	Chungh Lahore	16	S M Jaffer
62	PWD Rawalpindi	30	S M Jaffer
63	Lala Musa	20	S M Jaffer
64	Sargoda	20	S M Jaffer
65	Peco Road Lahore	20	S M Jaffer
66	E-11 Islamabad	20	S M Jaffer
67	Raja Bazar Rawalpindi	20	S M Jaffer
68	Trameri Road Islamabad	20	S M Jaffer
69	University Road Peshawar	20	S M Jaffer
70	Circular Road Lahore	20	S M Jaffer
71	Barki Lahore	16	S M Jaffer
72	Lidhar Lahore	16	S M Jaffer
73	Rahim yar Khan	30	S M Jaffer
74	Dera Ghazi Khan	30	S M Jaffer

75	Jhandiala Dhabwala	16	S M Jaffer
76	Sat Garah	16	S M Jaffer
77	Kahna	16	S M Jaffer
78	Sharah-e-Fatima	16	S M Jaffer
79	Sialkot	30	S M Jaffer
80	Mainbuleward DHA Lahore	16	S M Jaffer
81	Mian Channu	20	S M Jaffer
82	Manawala	16	S M Jaffer
83	Kunjah	16	S M Jaffer
84	Peshawar Road Rawalpindi	30	S M Jaffer
85	Okara	20	S M Jaffer
86	Faisalabad	30	S M Jaffer
87	Multan	20	S M Jaffer
88	Mohlanwal	16	S M Jaffer
89	Harrapa	16	S M Jaffer
90	Jhelum	30	S M Jaffer
91	More Aimanabad	16	S M Jaffer
92	Kalra Khasa	20	S M Jaffer
93	Water Pump Karachi	20	S M Jaffer
94	Garden East Karachi	20	S M Jaffer
95	Gole Market Karachi	20	S M Jaffer
96	North Karachi Industrial Area	20	S M Jaffer
97	Dadu Sugar Mill Sub-Branch	16	S M Jaffer
98	Bhawani Sugar Mill Sub-Branch	20	S M Jaffer
99	Matiori	30	S M Jaffer
100	M.A Jinnah Road Karachi	20	S M Jaffer
101	Shaheed-e-Millat Road Karachi	30	S M Jaffer
102	Kunri	20	S M Jaffer
103	Khoski	16	S M Jaffer
104	Preedy Street Saddar	20	S M Jaffer
105	Gizri Clifton Karachi	20	S M Jaffer
106	Thul Branch	16	S M Jaffer
107	Kashmore	30	S M Jaffer
108	Nagan Chowrangi	30	S M Jaffer
109	Liaqatabad	30	S M Jaffer
110	New Karachi	16	S M Jaffer
111	Sohrab Goth	16	S M Jaffer
112	M.A Society Karachi	60	Greaves (Shifted from Bank Road Rwp Br)
113	Liaqat Bazar Quetta	30	S M Jaffer
114	Shershah	16	S M Jaffer
115	Umer Kot	20	S M Jaffer
116	Gulshan-e-Maymar	30	S M Jaffer
117	Sir Syed Hospital Karachi	16	S M Jaffer

118	Sindh Seretratre Karachi	20	S M Jaffer
119	Gawadar	16	S M Jaffer
120	Tando Ala Yar Sub-Branch	16	S M Jaffer
121	Landhi	20	S M Jaffer
122	University Road Gulshan	30	S M Jaffer
123	Jamshed Road	20	S M Jaffer
124	Lea Market	30	S M Jaffer
125	Dharki	16	S M Jaffer
126	Pano Aqil	30	S M Jaffer
127	Gulshan-e-Hadeed	20	S M Jaffer
128	Sujawal	20	S M Jaffer
129	Meher	20	S M Jaffer
130	Thatta Cement Sub-Branch	-	Shifted to Hala Branch
131	Malir Cantt Karachi	20	S M Jaffer
132	Bhane Saeedabad	20	S M Jaffer
133	North Napier Road	20	S M Jaffer
134	Dhorajee	20	S M Jaffer
135	New Challi	30	S M Jaffer
136	Rato Dero Larkana	20	S M Jaffer
137	Timber Market	30	S M Jaffer
138	Shahdadpur	20	S M Jaffer
139	Gulistan-e-Jauhar	16	S M Jaffer
140	Karachi Administration	16	S M Jaffer
141	SITE Branch Karachi	20	S M Jaffer
142	Sanghar	30	S M Jaffer
143	Latifabad Hyderabad	16	S M Jaffer
144	Mirpur Mathelo	16	S M Jaffer
145	Jacobabad	16	S M Jaffer
146	Chaman	16	S M Jaffer
147	PIB Colony	15	Orient Automotive
148	Shikarpur Rice Mill	16	S M Jaffer
149	Gambat	20	S M Jaffer
150	Rohri	20	S M Jaffer
151	Moro	16	S M Jaffer
152	Metroville	16	S M Jaffer
153	Stock Exchange Karachi	-	Building arrangement
154	Dera Murad Jamali	16	S M Jaffer
155	Zohb	16	S M Jaffer
156	DHA-IV Karachi	16	S M Jaffer
157	West Wharf	20	S M Jaffer
158	Qamber	16	S M Jaffer
159	Bahadur Shah Zafar	20	S M Jaffer
160	Khayaban-e-Ittehad	30	S M Jaffer
2013			Supplied by

161	Kandiario	20	Orient Automotive
162	Digri	15	Orient Automotive
163	Saeedabad	16	S M Jaffer
164	Hyderabad Market Area	20	S M Jaffer
165	Jamshoro	20	S M Jaffer
166	Khairpur Nathan Shah	16	S M Jaffer
167	Ghouspur	20	Orient Automotive
168	Qazi Ahmed	16	S M Jaffer
169	Badrah	16	S M Jaffer
170	Ubauro	16	S M Jaffer
171	Gharo	15	Orient Automotive
172	Islamkot	16	S M Jaffer
173	Sukkur Millitary Road	20	S M Jaffer
174	Hyderabad Citizen Colony	20	S M Jaffer
175	Pir Jo Goth	16	S M Jaffer
176	Sakrand	16	S M Jaffer
177	North Nazimabad	20	S M Jaffer
178	Safoora Goth	16	S M Jaffer
179	Mehmoodabad	20	S M Jaffer
180	PECHS Commercial Area	20	S M Jaffer
181	DHA Phase-II Khi	20	S M Jaffer
182	Khayaban-e-Shahbaz	20	S M Jaffer
183	Kehkashan Clifton	60	Greaves (Shifted from Hala Branch)
184	PIA Employees Society Khi	16	S M Jaffer
185	Hub Chowki	16	S M Jaffer
186	Sirki Road Quetta	16	S M Jaffer
187	Mughalpura	16	S M Jaffer
188	Ferozpur Road Lhr	20	S M Jaffer
189	DHA Phase-5 Lhr	20	S M Jaffer
190	DHA Phase-6 Lhr	30	S M Jaffer
191	Chiniot	20	S M Jaffer
192	Toba Tek Singh	16	S M Jaffer
193	Chichawatni	16	S M Jaffer
194	Wah Cantt	16	S M Jaffer
195	Raiwind Road Lhr	16	S M Jaffer
196	Alipur Chatha	16	S M Jaffer
197	Village Gaggo Mandi	16	S M Jaffer
198	Nankana Saahib	16	S M Jaffer
199	Hayatabad Peshawar	20	S M Jaffer
200	Gilgit Baltistan	16	S M Jaffer
	2014		Supplied by
201	Hyderabad Gari Khata	-	Temporary Branch
202	Hyderabad Journalist Society	20	Orient Automotive

203	Khipro	15	Orient Automotive
204	Berani	15	Orient Automotive
205	Mehrabbpur	15	Orient Automotive
206	Sultanabad	15	Orient Automotive
207	Nasirabad	15	Orient Automotive
208	Bahadurabad	15	Orient Automotive
209	Sindhi Muslim Society Khi	20	S M Jaffer
210	Shirin Jinnah Colony Khi	15	Orient Automotive
211	Bhens Colony	20	Orient Automotive
212	Bahria Complex-II Khi	60	Orient Automotive
213	Gari Shahu Lhr	20	Orient Automotive
214	Davis Road Lhr	-	Generator Line provided by Building Union
215	Khanewal	15	Orient Automotive
216	Kasur	20	Orient Automotive
217	Mouza Gojra	15	Orient Automotive
218	Kohat	15	Orient Automotive
219	Ali Wala distt Muzafargarh	15	Orient Automotive
220	Village Meran Distt D.I Khan	15	Orient Automotive
221	Mall Road Lahore (Islamic)	30	Orient Automotive
222	Khayaban-e-Ittehad (Islamic)	60	Greaves
223	Ghouri Town Rwp (Islamic)	20	Orient Automotive
224	Ashraf Road Peshawar (Islamic)	20	Orient Automotive
225	Sahiwal (Islamic)	20	Orient Automotive
	2015		Supplied by
226	Faisal Town Lhr	20	Orient Automotive
227	Haroonabad	15	Orient Automotive
228	Depalpur	15	Orient Automotive
229	F-11 Islamabad	20	Orient Automotive
230	Rawalakot AJK	15	Orient Automotive
231	Fateh Jhang	15	Orient Automotive
232	Chakwal	15	Orient Automotive
233	Village Minhala	15	Orient Automotive
234	Janpur	15	Orient Automotive
235	Haveli Lakha	15	Orient Automotive
236	Rashid Minhas Road Khi	20	Orient Automotive
237	Karimabad Khi	20	Orient Automotive
238	Civic Center	15	Orient Automotive
239	Malir City	20	Orient Automotive
240	Station Road Larkana	20	Orient Automotive
241	Khanpur Mehar	15	Orient Automotive
242	Matli	15	Orient Automotive
243	Model Colony (Islamic)	20	Orient Automotive
244	Allama Shabbir Ahmed Usmani (Islamic)	20	Orient Automotive

245	Samanabad (Islamic)	20	Orient Automotive
246	Gujrat (Islamic)	15	Orient Automotive
247	Sheikhupura (Islamic)	20	Orient Automotive
248	Mardan (Islamic)	20	Orient Automotive
249	Dadyal (Islamic)	15	Orient Automotive
250	Bahawalpur (Islamic)	20	Orient Automotive
	2016		Supplied by
251	Mirpur Bathoro	-	Still not installed
252	Nishtar Road Khi	20	Orient Automotive
253	Dr. Ziauddin Ahmed Road Khi	20	Orient Automotive
254	Shah Faisal	20	Orient Automotive
255	Karachi University	-	Temporary Branch
256	Daroghawala Lhr	20	Orient Automotive
257	Model Town Lahore	-	Temporary Branch
258	Shahdara Lhr	-	Temporary Branch
259	Village Hujra Shah Muqem	15	Orient Automotive
260	Airport Road Quetta (Islamic)	-	Temporary Branch
261	Head Office	60	Greaves (Transferred from Thatta)
262	Head Office	233	Greaves (Acquired from Summit/Atlas)
263	Tariq Road (Call Center)	20	Orient Automotive

ANNEXURE “K”

BIMONTHLY GENERATOR MAINTENANCE **BRANCH VERIFICATION PERFORMA**

1. NAME OF BRANCH: _____

2. DATE & TIME OF INSPECTION: _____

S.No	Services	Job Executed		Any further action required
		Yes	No	
01	Thoroughly inspection of genset			
02	Checking of Voltages, RPM, on load and without load			
03	Setting of over load if require and per phase load			
04	Checking leakage of oil, water and fuel			
05	Checking of fuel pump and lift pump function			
06	Radiator fins cleaning through jet wash			

07	General Servicing / cleaning of entire set			
S.No	Services	Job Executed		Any further action required
		Yes	No	
08	Radiator descaling with removing of top and bottom			
09	Replacement of lube oil, filters if required			
10	Calibration of fuel pump, if require			
11	Checking of Fan and dynamo belt tension			
12	Coolant Level			
13	Oil Level			
14	Checking and cleaning of air filter			
15	Battery electrolyte level/battery cables/specific gravity			

S.No	Services	Job Executed		Any further action required
		Yes	No	
16	Checking of Modules and all safeties operating perfectly			
17	Foundations of engines and radiator			
18	Checking of Fuel Gauge			
19	Checking of Hour Meter			

Note: Acquiring of ‘Yes’ & ‘No’ status in all serials of above checklist is mandatory for process of payment.

Remarks- Service Report:

Names & Signatures:

1 _____
(Name of Company Representative)

(Signature & Date)

2 _____
(Name of BM/OM)

(Signature & Date)

ANNEXURE “L”

Mandatory Performa
(To be filled by Procurement Committee of the Bank)

S.No: _____

Bidder: _____

S.No	Description	Remarks -Complied with or not
01	Attachment of Affidavit (specimen attached as Annexure “I”) on stamp paper from the owner of the company.	
02	Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee at the time of opening of bids.	
03	The bidders are required to submit bids only in prescribed financial proforma given in Tender Document	
04	Attachment of Annexure “A” Financial Proposal & Annexure “B”, if Bank Guarantee is going to be submitted as Bid Security.	
05	The representative present at the time of opening of tender shall be in possession of authority letter on the company’s letter head, duly signed by the CEO of the company	
06	<p>The bidder must provide affidavit / documentary proof that.</p> <ul style="list-style-type: none"> It has a workshop and repair facility with necessary tools and machines. It is maintaining own warehouse with spare parts inventory. 	
07	<p>The bidder must submit CV of the following staff to provide uninterrupted service to bank along with documentary evidence such as bank statement in which salary is being transferred / salary slip etc.</p> <ul style="list-style-type: none"> BE Mechanical with three-year experience at least 3. BE electrical with three-year experience at least 3. BTECH electrical / or 10 Year Experience at least 5 in each Region. BTECH Mechanical / or 10 Year Experience at least 5 in each Region. DAE Electrical/ Mechanical / or 5 Year experience at least 6 in each Region 	

Members - Procurement Committee

Signature

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

ANNEXURE “M”

Disqualification Performa

(To be filled by Procurement Committee of the Bank)

S.No: _____

Bidder: _____

S.No	Description	Remarks/Evidence attached	Qualified	Disqualified
01	History of Blacklisted by SPPRA & Sindh Bank Ltd in the past.			
02	Issued with two (2) warning letters/emails by the Sindh Bank Ltd in past to the bidder for unsatisfactory performance.			
03	The company is registered with GST/Income Tax/Sindh Revenue Board.			
04	Alternate Bid is offered.			
05	Document attached for confirmation of warranty period of one year.			
06	If the qualified bidder sublets the contract in any form/stage to any other agency.			
07	The tender is deposited without Tender Fee.			
08	History of Premature cancellation of tender in the past with Sindh Bank Ltd.			
OVERALL ASSESSED : QUALIFIED / DISQUALIFIED				

Members - Procurement Committee

Signature

1 HEAD OF ADMIN

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

ANNEXURE “N”

VISIT REPORT

1	Date of Visit	
2	Name of Visiting Official from the Bank	
3		
4	Designation	
5	Department	
6	Name of Business /Shop	

8	Owner's Name & Designation	
9	Name of CEO	
10	Nature of Business	
11	Business Inception Date	
12	Business / Shop Address	

1 3	Phone PTCL	
1 4	Email address	
1 5	Details of Business	<div></div> <div></div> <div></div> <div></div> <div></div>
1 6	Number of Employees in country wide region.	<div>Head Office+</div> <div>City-1</div>

		City-2
		City-3
17	Details of Business	
18	Addresses of Offices in countrywide region.	Office.1.
		Address:
		Email:
		Telephone No:
		Office.2.

	Address:
	Email:
	Telephone No:
	Office 3:
Address:	
Email:	
Telephone No:	

	Office.4.
	Address:
	Email:
	Telephone No:
	Office.5.
	Address:
	Email:

		Telephone No:
1 9	Detail of Machinery / Equipment installed	1
		2
		3
		4
		5
2 0	Name / Designation of the Representative with whom the meeting was held.	
	(Visiting Card Attached)	

2 1	Assessment of visiting officer	
2 2	It is confirmed that I have personally met with the person named above at the above mentioned business running address.	
2 3	<u>Signature of Bank's visiting officials</u>	<u>Signature of vendor / representative of</u>

<p>Date: _____ Stamp: _____</p>	<p>Date: _____ Stamp: _____</p>
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