SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
3) TITLE OF CONTRACT Supply & Printing of Printed Stationery
4) TENDER NUMBER SNDB/COK/ADMIN/TD/1157/2020
5) BRIEF DESCRIPTION OF CONTRACT Same as Above
6) FORUM THAT APPROVED THE SCHEME Competent Authority
7) TENDER ESTIMATED VALUE Rs. 9,240,000/-
8) ENGINEER'S ESTIMATE (For civil works only) -
9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 01 Year
10) TENDER OPENED ON (DATE & TIME) 04/03/2020 At 1130 Hours
11) NUMBER OF TENDER DOCUMENTS SOLD 01 (Attach list of buyers)
12) NUMBER OF BIDS RECEIVED 01
13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 00
14) BID EVALUATION REPORT (Enclose a copy) 28/07/2020 Attached
15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Print Link W-9 A-2, Block-18, F.B. Area, Karachi.
16) CONTRACT AWARD PRICE Rs.7,056,223/-
17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID). 1) M/s Print Link
18) METHOD OF PROCUREMENT USED - (Tick one)

a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ✓ Domestic/Local
b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
c) TWO STAGE BIDDING PROCEDURE
d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS

SPPRA

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT COMPETENT AUTHORITY

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	✓	No	

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: T00531-19-0043
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Ibrat, 14th February 2020
No	

22) NATURE OF CONTRACT

Domestic/ Local	✓	Int.	

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	✓	No	

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	✓	No	

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes		No	✓

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	✓	No	

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	✓	No	

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	✓	No	

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	✓	No	

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	✓	No	

SPPRA

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	✓	No	

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes		No	✓

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes		No	✓

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 05/08/2010

Signature & Official Stamp of
Authorized Officer

Lt Col (R) Shahzad Beg
EVP/Head of Administration
SINDH BANK LIMITED

FOR OFFICE USE ONLY

SPPRA

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO

SINDH BANK
سندھ بینک
POWER TO THE PEOPLE
بااختیار عوام

SNDB/COK/ADMIN/TD/1157/2020
05/04/2020

M/s. Print Link
W.S.A-2, Block 18,
F.B Area
Karachi

Subject: **Contract Award – Supply & Printing of Printed Stationery**

The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Print Link in accordance with terms and conditions mentioned in our tender dated 14/02/2020.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

Lt. Col. (R) Shahzad Begg
Head of Administration Division

SINDH BANK LIMITED
HEAD OFFICE
3RD FLOOR, FEDERATION HOUSE
ABDULLAH SHAH GHAZI ROAD
CLIFTON KARACHI- 75600

UAN +92-111-333-225
PHONE +92-21-35829320
+92-21-35829394
FAX +92-21-35870343
WEB www.sindhbankltd.com

سندھ بینک لمیٹڈ
ہیڈ آفس، فیڈریشن ہاؤس،
عبداللہ شاہ غازی روڈ، کلفٹن، کراچی-۷۵۶۰۰ پاکستان

SINDH BANK

Supply of Printed Stationery Bid Evaluation Report		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TO/1157/2020
3	Tender Description	Supply of Printed Stationery
4	Method of Procurement	Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No	TD0531-19-0043, Express Tribune, Daily Express, Sindh Express (14/02/2020).
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical / Financial Bid Opening Date & Time	04/03/2020 at 1130 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected	-

Details on the above as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Total Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.9,240,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
01.	M/s. Print Link.	Qualified in Evaluation Process	Rs.7,056,223/-	Only Lowest Bidder	Rs.2,183,777 /- below the estimated cost	Accepted: Only Qualified Evaluated Bidder	Rule 48 has been complied with

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, M/s. Print Link is the only lowest evaluated bidder and their bid is also below the estimated cost, hence recommended for Supply of Printed Stationery to Sindh Bank Limited.

*Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Chairperson-Head of Administration

Saeed Jamal
Member-Chief Financial Officer

Syed Muhammad Aqeel
Member- Chief Manager, IOBL Karachi

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL.

Date:

The Manager
Sindh Bank Limited
Head office
Karachi

Printlink

FINANCIAL PROPOSAL
PRICE SCHEDULE
(Applicable for the year 2020-2021)
Name of Bidder M/S Printlink

S. No	Item	Tentative Monthly Quantity	No of Items	Quantity	Color	Size	Units Per Item	Amount (Unit Rate x Quantity)
1	Voucher Register-100 Pages (Offset Paper of 70 gram)	10	no. of Register	10	1 + 1	8.25x13.25	125	1250-
2	Security Stationery Register-100 Pages (Offset Paper of 70 gram)	10	no. of Register	10	1 + 1	8.25x13.25	125	1250-
3	Account Opening Forms (Individual A/c. & Company A/c.) (Art Paper of 120 gram)	1,000	no. of Forms	1,000	3 + 3	8.25 x 11.5	14.50	14,500-
4	Terms & Conditions for Account Opening (Art Paper of 120 gram with 03 fold) in urdu	1,000	no. of Forms	1,000	3 + 3	24.5 x 12	15.20	15,200-
5	Cash Book Register-100 Pages (Offset Paper of 70 gram)	20	no. of Register	20	1 + 1	8.25 x 9	125	2,500-
6	Credit Vouchers (Offset Paper of 70 gram)	50	no. of Pad of 100 Sheets	50	1	4.25 x 8	65	3,250-
7	Debit Vouchers (Offset Paper of 70 gram)	50	no. of Pad of 100 Sheets	50	1	4.25 x 8	65	3,250-
8	Key Register-100 Pages (Offset Paper of 70 gram)	10	no. of Register	10	1 + 1	8.25 x 13.25	125	1,250-
9	A/c Opening Register-100 Pages (Offset Paper of 70 gram)	10	no. of Register	10	1 + 1	8.25 x 13.25	125	1,250-
10	A/c Closing Register-100 Pages (Offset Paper of 70 gram)	10	no. of Register	10	1 + 1	8.25 x 13.25	125	1,250-
11	Cheque Return Memo (Offset Paper of 70 gram)	25	no. of Pad of 100 Sheets	25	1	8.25 x 11.5	65	1,625-
12	Pay Order/DD/TT/Remittance Request Forms (Offset Paper of 70 gram)	25	no. of Pad of 100 Sheets	25	1	8.25 x 11.5	65	1,625-
13	Deposit Slips NCR Sheet (1+1) -White & Blue	2000	no. of Pad of 25 Sets	2000	1+1	5.5 x 7.75	47.50	95,000-

W.S.A.2, Block-18, F.B. Area Karachi Pakistan
Printlink

SIGNATURE MEMBERS BC-A

Head - Fin Div.

Head - Admin Div.

Member-IDBL

Date:

14	Locker Application Form	50	no. of Leaves	50	1	10.5 x 11.5	7.20	360
15	Specimen Signature Card for A/c (Cards of 310 gram)	1,000	nos	1,000	1	5 x 7.25	7.20	7,200
16	Specimen Signature Card for Locker Operation (Cards of 310 gram)	100	nos	100	1	5x 7.25	6	600
17	Cash Debit Vouchers (Mandyali Paper of 55 gram)	50	no. of Pad of 100 Sheets	50	1	4.25 x 7	65	3250
18	Voucher Covers	1000	no. of Leaves	1000	1	8.5 x 11	3.20	3200
19	Misplaced Cheque Book Requisition Form (Offset Paper of 60 gram)	10	no. of Pad of 100 Sheets	10	1+1	8.25 x 11.5	75	750
20	Sindh Bank Files – 350 gram	500	no. of Files	500	1	13.25 x 22	23.75	11875
21	Locker Visit Register-100 Pages (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250
22	Sindh Bank Personal Files – 700 gram	300	no. of Files	300	3	13.25 x 22	90	27,000
23	Visiting Cards	1000	no. of Card	1000	3	Standard size	4.25	4,250
24	Envelopes A-4 (Offset Paper of 70-75 gram)	2,500	no. of nos	2,500	3	10 x 12	9.90	24,750
25	Envelopes Legal (Offset Paper of70-75 gram)	1000	nos	1000	3	11 x 15	12.95	12,950
26	Envelopes Smal) (Offset Paper of70-.75 gram)	2000	nos	2000	3	9 x 4	7.25	14,500
27	Letter Head-A4 (Offset Paper of 100 gram)	2000	nos	2000	3	8.25 x 11.75	6.55	13,100
28	ATM Application Register-100 Pages (Offset Paper of 70 gram)	10	no. of Registor	10	1+1	8.25 x 13.25	125	1,250
29	Zakat Exemption Register-100 Pages (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250
30	Prize Bond Register-100 Pages (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250

Printlink

SIGNATURE MEMBERS ROOM

Head - Fin Div.

Head - Admin Div.

Member-(OH)

Date:

31	TDR/ COR Application Form (Offset Paper of 70 gram)	10	no. of Pad of 100 Sheets	10	1+1	8.25 x 11.25	125	1,250 -
32	Inward/Outward Mail Register-100 Pages (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250 -
33	Attendance Register (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250 -
34	Envelopes A-4 (Security Thread Envelop)	300	nos	300	3	10 x 12	3.10	930 -
35	Envelopes Legal (Security Thread Envelop)	300	nos	300	3	11 x 15	3.10	930 -
36	Small Window Envelopes 70-75 gms	2500	nos	2500	3	5 x 4	7.25	18,125 -
37	E-Forms – 1+3 copies with machine numbering	10	no. of Pad of 25 Sheets	10	1+1	8.25 x 13.25	175	1,750 -
38	M- Forms – 1+1 copy with machine numbering (Local Paper of 68 gram)	10	no. of Pad of 50 Sets	10	1+1	8.25 x 13.25	140	1,400 -
39	I-Forms - 1+3 copy with machine numbering (Local Paper of 68 gram)	10	10 pads of 50 Sets	10	1+1	8.25 x 13.25	140	1,400 -
40	LC Application & Agreement Form with numbering (Offset Paper of 70 gram)	350	no. of Leaves	300	3+1	16.5 x 13.25	5.75	1,725 -
41	LC Opening Register with numbering (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250 -
42	E-FORM Stock / Issue Register with numbering (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250 -
43	FDBC/FBP Register with numbering (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250 -
44	Inward Foreign Bills Register with numbering (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250 -
45	Leave Record Book (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250 -
46	Locker Account Ledger (Offset Paper of 70 gram)	10	no. of Register	10	1+1	8.25 x 13.25	125	1,250 -
47	Atm window envelope (100 gram offset paper)	2000	nos	2000	3		1.75	9,500 -

Printlink

48	Atm brochure (115 gram matt paper)	[illegible]	nos	2000	6+3	8.25x12	4.50	13,500 -
49	Atm welcome letter	2000	nos	2000	3	8.25 x 11.5	5	10,000 -
50	Voucher envelope (craft paper 115 gm) without Branch address	1000	nos	1000	1	11 x 15	9.90	9,900 -
51	Cad file (700 gm imported blue board)	100	nos	100	1	13.25 x 22	83	8,300 -
52	Cheque Book Issue Register (Offset Paper of 70 gram)	10	10 Register	10	1+1	8.25 x 13.25	125	1,250 -
53	Safe in Safe Out Register (Offset Paper of 70gram)	10	10 Register	10	1+1	8.25 x 13.25	125	1,250 -
54	Stock Register for Security Stationery (Offset Paper of 70 gram)	10	10 Register	10	1+1	8.25 x 13.25	125	1,250 -
55	Inward - Outward Clearing/Cash Cheque Return Register (Offset Paper of 70 gram)	10	10 Register	10	1+1	8.25 x 13.25	125	1,250 -
56	Envelope (Half of A-4 size & Offset Paper of 70-75 gram)	1000	nos	1000	3	8.4 x 5.9	6.95	6,950 -
57	Voucher Envelope Draft Paper(120gm CRAFT paper)	1000	nos	1000	1	11 x 15	9.95	9,950 -
58	ENVELOPES WINDOW (BROWN CRAFT PAPER 70 GRAM)	1000	nos	1000	3	10 x 12	3.90	3,900 -
59	ENVELOPES SMALL (BROWN CRAFT PAPER 70 GRAM)	1000	nos	1000	3	11 X 15	4.90	4,900 -
60	ENVELOPES A-4 HALF (BROWN CRAFT PAPER 70 GRAM)	2000	nos	2000	3	9X4	2.25	4,500 -
61	ENVELOPES A-4 (BROWN CRAFT PAPER 70 GRAM)	500	nos	500	1	-	4.50	2,250 -
62	ENVELOPES LEGAL (BROWN CRAFT PAPER 70 GRAM)	1000	nos	1000	1	-	5.50	5,500 -
63	Sindh Tender File (700 gm. imported)	50	200 Files	50	1	13.25 x 22	83	4,150 -
64	Prize Bond Register (100 Pages)	10	nos	10	3+3		9.50	95

SIGNATURE MEMBER SPC-
Head - Fin Div.
Head - Admin Div.
Member-IDBL.
Dated

W.S.A.2, Block-18, PBS Area Karachi-Pakistan
Printlink

SIGNATURE MEMBERS BO-ADMI

Head - Fin Div.

Head - Admin Div.

Member-IDBL

Date:

65	Terms & Conditions for Account Opening (Art Paper of 120 gram with 03 fold) English EEEnglish rdu	2,000	nos	2000	3 + 3	8.25 x 11.5	18	36,000 -
66	Asan Account Opening Form with Terms & Conditions Hart Paper of 120 Gram (English)	1,000	no. of Forms	1,000	3 + 3	24.5 x 12	13.90	13,900 -
67	Asan Account Opening Form with Terms & Conditions Hart Paper of 120 Gram (Urdu)	1,000	no. of Forms	1,000	4	16 x 11.75	15	15,000 -
68	KYC Form for individual (Offset Paper of 70 gram)	10	no of Forms	10	4	16 x 11.75	3.50	35 -
69	KYC Form for Companies (Offset Paper of 70 gram)	10	no. of pad	10	4	8.25 x 11.75	5.50	55 -
70	ATM Application Form 1 i 5 Hart Paper	1000	no. of pad	1000	4	8.25 x 11.75	5.50	5,500 -
71	Cheque Book Requisition Pad	25	no. of pad	25	4	8.25 x 11.75	85	2,125 -
72	Undertaking From Pad 70 Gram Art Paper	10	no. of pad	10	1	8.5 x 11.75	100	1,000 -
73	Pay Order Issuance Register 100 Pages Offset Paper 70 grams	10	no. of pad	10	1	8.5 x 11.75	125	1,250 -
74	TDR/CDR Register 100 Pages	10	no. of Register	10	1	8.5 x 14	125	1,250 -
75	Inward/Outward Mail Register 100 Pages	10	no. of Register	10	1	14 X 8.5	125	1,250 -
76	Petty Cash Register 100 Pages	10	no. of Register	10	1	14 X 8.5	125	1,250 -
77	OBC Register 100 Pages	10	no. of Register	10	1	14 X 8.5	125	1,250 -
78	Dispatch Book 100 Pages	10	no. of Register	10	1	14 x 8.5	125	1,250 -
79	Inter City Clearing Register 100 Pages	10	no. of Register	10	1	14 x 8.5	125	1,250 -
80	Letter Head Continuation Sheet (A-4 Offset Paper 70 Gram)	500	no. of Register	500	1	8.5 x 14	3.55	1,775 -
81	Loan Application Form upto Rs. 1 Million (English)	25	no. of Leaves	25	3	8.5 x 11.75	18.50	463 -

Printlink

82	Loan Application Form upto Rs. 1 Million (Urdu)	25	no. of Leaves	25	3	17.5 X 11.75 (5000)	18.50	463 -
83	Loan Application Form above Rs. 1 Million (English)	50	no. of Leaves	50	3	17.5 X 11.75 (5000)	18.50	925 -
84	Loan Application Form above Rs. 1 Million (Urdu)	50	no. of Leaves	50	3	17.5 X 11.75 (5000)	20	1,000 -
85	Schedule of Bank Charges Islamic Bank 4 Color Printing	25	no. of Leaves	25	3	17.5 X 11.75 (5000)	45	1,125 -
86	Schedule of Bank Charges Conventional Banking 4 Color Printing	25	no. of Books	25	4	11.75 x 8.5 (1000)	45	1,125 -
87	Authority to 3rd Party Pad	10	no. of Books	10	4	11.75 x 8.5 (1000)	95	950 -
88	ATM Cash Register Book	10	no. of pad	10	1	A4	125	1,250 -
89	Stop Payment Caution Memo	10	no. of Register	10	1	8.5 x 14	100	1,000 -
90	Prize Bond Pad	10	no. of pad	10	1	A4	125	1,250 -
91	Prize Bond Pad 70 gms Inlp	10	no. of Register	10	1	A4	100	1,000 -
						TOTAL AMOUNT Total		508,580 -
						Add GST 17% GST 17%		85439 -
						Grand total for Month		588,019 -
						*GRAND TOTAL = (TOTAL Amount x 12		7,056,223 -

(12 months)

Printlink

SIGNATURE MEMBERS PC-ADM.

Head - Fin Div.

Head - Admin Div.

Member-IDBL.

Date:

SINDH BANK
سندھ بینک

TENDER No: SNDB/COK/ADMIN/TD/1157/2020
Date: 20/07/2020

Supply & Printing of Printed Stationery
Certificate in Compliance of Rule 48 of SPPRA

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows:

S.No	Market Price.	Estimated Price	Current Tender Price
01	Rs.7,409,364/-	Rs. 9,240,000/-	Rs.7,056,223/-

Member Procurement Committee

Head of Finance Division

Head of Admin Division

Member of IDBL

08-07-2020

Constellation

Dear Sir,
We are security and general stationery printers. Currently we are providing printing to Bank Alfalah, BankIslami, JSBank, Khushhali Bank, Summit Bank, Telenor Microfinance Bank, SME Bank, UMicrofinance Bank, Mobilink Microfinance Bank and ICBC.

PRINTED STATIONERY - PRICES

S. No.	Items	Tentative Monthly Quantity	2020 Unit Rate Per Item (CONSTELLATION)	Amount (Unit Rate x Quantity)
1	Voucher Register-100 Pages (Offset Paper of 70 gram)	10	132	1,320
2	Security Stationery Register-100 Pages (Offset Paper of 70 gram)	10	132	1,320
3	Account Opening Form (Individual A/c. & Company A/c.) (Art Paper of 130 gram)	1,000	17	17,000
4	Terms & Conditions for Account Opening (Art Paper of 130 gram with 01 fold)	1,000	17	17,000
5	Cash Book Register-100 Pages (Offset Paper of 70 gram)	50	132	6,600
6	Credit Vouchers (Offset Paper of 70 gram)	60	80	4,800
7	Debit Vouchers (Offset Paper of 70 gram)	50	65	3,250
8	Key Register-100 Pages (Offset Paper of 70 gram)	10	132	1,320
9	A/C Opening Register-200 Pages (Offset Paper of 70 gram)	50	132	6,600
10	A/c Freezing Register-100 Pages (Offset Paper of 70 gram)	10	132	1,320
11	Cheque Return Memo (Offset Paper of 70 gram)	50	30	1,500
12	Pay Order/DD/TT/Remittance Request Forms (Offset Paper of 70 gram)	20	80	1,560
13	Counter Slips NCB Stamp (1+1) *Size 5.5in	6000	45	30,000
14	Locker Application Form	50	7.75	388
15	Specimen Signature Card for A/c (Cards of 350 gram)	1,000	7.75	7,750
16	Specimen Signature Card for Locker Operation (Cards of 350 gram)	100	8	800
17	Cash Deposit Vouchers (Maplitho Paper of 52 gram)	30	60	3,000
18	Voucher Covers	1,000	8.5	8,500
19	Negotiable Cheque Book Requisition Form (Offset Paper of 80 gram)	10	80	800
20	Stock Book Files - 350 gram	100	70	12,600
21	Locker Visit Register-100 Pages (Offset Paper of 70 gram)	10	132	1,320
22	Stock Book Replacement Files - 200 gram	100	100	10,000
23	Visiting Cards	1000	4.5	4,500
24	Envelopes A-4 (Offset Paper of 70/75 gram)	1500	10.5	15,750
25	Envelopes Legal (Offset Paper of 70/75 gram)	1000	12.25	12,250
26	Envelopes Small (Offset Paper of 70/75 gram)	2000	7.48	14,960
27	Letter Head A4 (Offset Paper of 100 gram)	2000	6.75	13,500
28	ATM Application Register-200 Pages (Offset Paper of 70 gram)	10	132	1,320
29	Token Exemption Register-100 Pages (Offset Paper of 70 gram)	10	132	1,320
30	Profit Rate Register-200 Pages (Offset Paper of 70 gram)	10	132	1,320
31	TDR/CDR Application Form (Offset Paper of 70 gram)	10	132	1,320
32	Inward/Outward Mail Register-100 Pages (Offset Paper of 70 gram)	10	132	1,320
33	Attendance Register (Offset Paper of 70 gram)	10	132	1,320

Constellation Printing Company
S-A, Plot 37-I, Block F, North Nazimabad, Karachi-74700, Pakistan.
Telephone: 92-21 3664 8032, 92-21 3667 8032, 92-21 3667 8068
info@constellationprinting.com, www.constellationprinting.com

Constellation

34	Envelopes A-4 Security Diagal Envelop	200	9	1,800
35	Envelopes Legal Security Diagal Envelop	300	5	1,500
36	Small Window Envelopes	2500	7.45	18,625
37	6-Forms – 1+1 copies with machine numbering	50	166	8,300
38	5- Forms – 1+1 copy with machine numbering (Local Paper of 68 gram)	50	150	7,500
39	Receipt – 1+1 copy with machine numbering (Local Paper of 68 gram)	50	175	8,750
40	LC Application & Agreement Form with numbering (Offset Paper of 70 gram)	500	5.9	2,950
41	LC Opening Register with numbering (Offset Paper of 70 gram)	10	137	1,370
42	B.Export Store / Issue Register with numbering (Offset Paper of 70 gram)	10	132	1,320
43	CDFC/EEP Register with numbering (Offset Paper of 70 gram)	10	132	1,320
44	Inward Foreign Bills Register with numbering (Offset Paper of 70 gram)	10	132	1,320
45	Locker Receipt Book (Offset Paper of 70 gram)	10	132	1,320
46	Locker Application Register (Offset Paper of 70 gram)	30	132	4,320
47	Asia window envelope (106 gram offset paper)	2000	5.05	10,100
48	Asia Brochure (115 gram matt paper)	2000	6.25	12,750
49	Asia welcome letter	1000	4.5	4,500
50	Voucher envelope (craft paper 115 gm) without Branch glassine	1000	3.5	3,500
51	Cash file (200 gm imported plus board)	200	100	20,000
52	Cheque book issue Register (Offset Paper of 70 gram)	10	132	1,320
53	Safe in Safe Out Register (Offset Paper of 70gram)	10	132	1,320
54	Stock Register for Security Stationery (Offset Paper of 70 gram)	10	132	1,320
55	Inward / Outward Clearing/Cash Cheque Return Register (offset Paper of 70 gram)	10	132	1,320
56	Envelope Print of A-4 size & Offset Paper of 75 gram	1000	5.8	5,800
57	Voucher Envelope Draft Paper(115gm CRAFT paper)	1000	3.8	3,800
58	ENVELOPES WINDOW (BROWN CRAFT PAPER 70 GRAM)	1000	4.75	4,750
59	ENVELOPES SMALL (BROWN CRAFT PAPER 70 GRAM)	1000	5.75	5,750
60	ENVELOPES A-4 HALF (BROWN CRAFT PAPER 70 GRAM)	2000	2.75	5,500
61	ENVELOPES A-4 (BROWN CRAFT PAPER 70 GRAM)	600	4.79	2,875
62	ENVELOPES LEGAL (BROWN CRAFT PAPER 70 GRAM)	1000	5.75	5,750
63	Space Format File (250 gm imported)	50	105	5,250
64	PASSBOOK(A4) 100 PAGES	10	132	1,320
65	Terms & Conditions for Account Opening (A4) Paper of 320 gram with 03 fold Bangla EEE Letter size	2000	8.5	17,000
66	Asia Account Opening Form with Terms & Conditions Mat Paper of 320 Gram (Bangla)	1,000	10.9	10,900
67	Asia Account Opening Form with Terms & Conditions Mat Paper of 320 Gram (Eng)	1,000	10.5	10,500
68	KYC Form for Individual (Offset Paper of 70 gram)	40	1	40
69	KYC Form for Companies (Offset Paper of 70 gram)	10	4.75	48
70	ATM application Form 115 Mat Paper	1000	4.75	4,750
71	Cheque book Requisition Pad	25	75	1,875
72	Undertaking From Mat 70 Gram Art Paper	10	85	850
73	Pay Order Issuance Register 100 Pages Offset Paper 70grams	10	132	1,320
74	DD/CDR Register 100 Pages	10	132	1,320

Constellation

75	Inward/Outward Mail Register 100 Pages	10	132	1,320
76	Petty Cash Register 100 Pages	60	132	7,920
77	DDO Register 100 Pages	10	132	1,320
78	Dispatch Book 100 Pages	10	132	1,320
79	Bank Clearing Register 100 Pages	10	132	1,320
80	Letter Head Continuation Sheet (A4 Offset Paper 70 Gram)	500	7.5	3,750
81	Loan Application Form upto Rs. 1 Million (English)	50	16.75	838
82	Loan Application Form upto Rs. 1 Million (Urdu)	25	16.75	419
83	Loan Application Form above Rs. 1 Million (English)	50	16.75	838
84	Loan Application Form above Rs. 1 Million (Urdu)	50	16.75	838
85	Schedule of Bank Charges Islamic Bank # Color Printing	25	85	1,913
86	Schedule of Bank Charges Conventional Banking # Color Printing	25	85	1,913
87	Authority to 3rd Party Pad	10	95	950
88	ATM Cash Register Book	10	132	1,320
89	Stop Payment Charges Stamp	10	100	1,000
90	Prize Bond Pad	10	132	1,320
91	Prize Bond Pad 70 gsm inst	19	94	1790
TOTAL AMOUNT				567,733
ADD: GST 17%				97,715
Per Month				577 447
12 Months				7 469 364

Yours sincerely,

Aamir Ishaq

SINDH BANK

Power To The People

SNDB/COK/ADMIN/TD/1196 &1197/2020

Dated: May 12, 2020

OFFICE ORDER

SUBJECT: EXTENSION FOR BID VALIDITY PERIOD

As per SPPRA Rule 38 (2), approval is solicited for further Ninety (90) days extension of "Bid Validity Period" for the following tender having SPPRA NIT ID No: T00531-19-0043.

1. Photocopier on Rental Basis
2. Printed Stationery

The reason for extension is due to the procedure developed by the bank for evaluation of tender prices to ensure value for money, the bid evaluation report / award of contract could not be finalized within the stipulated time.

Farhan A Siddiqui
AVP-II/Admin Division

Ather Iqbal
AVP-II/Admin Division

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Head of Administration
(Chairperson)

Signature

13/5/20

Saeed Jamal
Chief Financial Officer
(Member)

13/5/2020

Syed Muhammad Aqeel
Chief Manager, IDBL Karachi
(Member)

13/5/20

President/CEO

SINDH BANK LIMITED
HEAD OFFICE
3RD FLOOR, FEDERATION HOUSE
ABDULLAH SHAH GHAZI ROAD
CLIFTON KARACHI-75600

UAN
PHONE
FAX
WEB

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT: ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME: Printing & Supply of printed Station

TYPE OF TENDER: [illegible]

OPENING DATE: 04/03/20

OPENING TIME: 1130 Hours

ATTENDANCE (MEMBER PC)

	NAME	FIRM
ATTENDANCE (REPS. OF BIDDERS)		
	1 Print Link	

TOTAL BIDS ACCEPTED FOR EVALUATION: #01

TOTAL BIDS REJECTED: _____

REMARKS: _____

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.: [signature]

Head - Admin Div.: [signature]

Member - Dist.: [signature]

Date: _____

SINDH BANK

ATTENDANCE SHEET
BID OPENING

FOR SELECTION OF Supply of Printed Stationery

Date: 04/01/23

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Printlink	By Drop Box			

Signature –Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

COMPARISON OF PRINTED STATIONERY - PRICES

S. No.	Items	Tentative Monthly Quantity	2020 Unit Rate Per Item [LOCATELLI PRINTING]	Amount [Unit Rate x Quantity]	2020 Unit Rate Per Item [PRINTLINK]	Amount [Unit Rate x Quantity]	Difference	Percentage Increase
1	Voucher Register-100 Pages (Offset Paper of 70 gram)	10	152	1,520	135	1,350	(70)	-5%
2	Security Stationary Register-100 Pages (Offset Paper of 70 grams)	10	152	1,520	125	1,250	(270)	-5%
3	Account Opening Form (Individual A/c & Company A/c) (Art Paper @ 120 gram)	1,000	17	17,000	14.5	14,500	(2,500)	-15%
4	Terms & Conditions for Account Opening (44 Pages at 130 gram with 03 fold) in	1,000	17	17,000	15.2	15,200	(1,800)	+11%
5	Cash Book Register-100 Pages (Offset Paper of 70 gram)	10	153	2,640	132	2,520	(140)	5%
6	Credit Vouchers (Offset Paper of 70 gram)	50	97	3,000	90	3,250	250	8%
7	Debit Vouchers (Offset Paper of 70 gram)	50	80	3,000	85	3 250	250	8%
8	Key Register-200 Pages (Offset Paper @ 70 gram)	10	190	1,900	120	1,200	(700)	-37%
9	A/c Opening Register-100 Pages (Offset Paper @ 70 gram)	10	137	1,320	125	1,250	(70)	-5%
10	A/c Closing Register-200 Pages (Offset Paper of 70 gram)	10	181	1,720	175	1,650	(70)	-4%
11	Cheque Return Memo (Offset Paper @ 70 gram)	15	80	1,200	85	1,425	225	9%
12	Pay Order/DD/TT/Remittance Request Paper (Offset Paper of 70 gram)	25	60	1,500	45	1,625	125	5%
13	Deposit Slips (A4 3-Part) (1+1) -White & Blue	2500	45	61,750	47.5	65,200	3,200	5%
14	Locker Application Form	50	7.05	360	7.2	360	(20)	-3%
15	Specimen Signature Card for A/c (Cards @ 350 gram)	1,000	7.05	7,050	7.2	7,200	(150)	-2%
16	Specimen Signature Card for Locker Operation (Cards @ 350 gram)	100	6	600	6	600	-	0%
17	Cash Debit Vouchers (Individual Paper @ 70 gram)	50	80	3,000	85	3,250	250	8%
18	Voucher Cover	1000	3.5	3,500	3.7	3,700	(200)	-6%
19	Mutilated Cheque Book Requisition Form (Offset Paper of 90 gram)	10	80	800	75	750	(50)	-6%
20	Cloth dark Files – 380 gram	500	25	12,500	23.75	11,875	(625)	-5%
21	Locker Visit Register-100 Pages (Offset Paper of 70 gram)	10	182	1,820	175	1,750	(70)	-4%
22	Cloth Bank Personal Files – 700 gr/m	500	105	31,500	96	28,000	(3,500)	-11%
23	Visiting Cards	1000	85	8,500	9.25	9,250	(250)	-3%
24	Envelopes A-4 (Offset Paper of 70/75 gram)	7,500	10.8	76,250	9.8	68,750	(7,500)	-8%
25	Envelopes Legal (Offset Paper of 70/75 gram)	1000	13.25	13,250	12.95	12,950	(300)	-2%
26	Envelopes Small (Offset Paper of 70/75 gram)	1000	2.48	14,900	2.25	14,500	(400)	-3%
27	Letter Head-A4 (Offset Paper of 100 gram)	2000	6.75	13,500	6.85	13,700	200	1%
28	ATM Application Register-100 Pages (Offset Paper of 70 gram)	10	135	1,520	125	1,250	(270)	-18%
29	Zakat Exemption Register-100 Pages (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%
30	Petty Book Register-100 Pages (Offset Paper of 70 gram)	10	137	1,370	125	1,250	(70)	-5%
31	TDR/ CDR Application Form (Offset Paper of 70 gram)	10	133	1,320	125	1,250	(70)	-5%
32	Inward/Outward Mail Register-200 Pages (Offset Paper of 70 gram)	10	135	1,320	125	1,250	(70)	-5%
33	Accounts Register (Offset Paper of 70 gram)	10	134	1,420	125	1,250	(170)	-5%
34	Envelopes A-4 (Security Tinted Envelope)	500	5	1,500	1.1	550	(570)	-38%
35	Envelopes Legal (Security Tinted Envelope)	500	5	1,500	3.2	950	(550)	-37%
36	Small Window Envelopes	2500	7.45	18,625	7.25	18,125	(500)	-3%
37	E-Forms – 1+3 copies with machine numbering	10	165	1,650	175	1,750	100	6%
38	M-Forms – 1+1 copy with machine numbering (Local Paper of 58 gram)	10	190	1,900	180	1,800	(100)	-5%
39	I-Forms – 1+3 copy with machine numbering (Local Paper of 58 gram)	10	175	1,750	150	1,500	(250)	-14%
40	UC Application & Agreement Form with numbering (Offset Paper of 70 gram)	300	5.5	1,650	5.25	1,575	(75)	-5%
41	LC Opening Register with Numbering (Offset Paper of 70 gram)	10	132	1,320	127	1,270	(70)	-5%
42	E-FORM Stock / Issue Register with numbering (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%

Member-IT&T

Date:

43	TDR/STDP Register with numbering (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%
44	Inward Foreign bills Register with numbering (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%
45	Leave Record book (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%
46	Locker Account Ledger (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%
47	Atm window envelope (100 gram offset paper)	2000	5.25	10,500	4.75	9,500	(1000)	-10%
48	Atm brochure (115 gram matt paper)	2000	5.25	15,750	4.5	13,500	(2250)	-14%
49	Atm welcome letter	2000	4.5	9,000	5	10,000	1,000	11%
50	Voucher envelope (craft paper 120 gms without branch address)	1000	9.4	9,400	9.9	9,900	500	5%
51	Card file (250 gm laminated blue board)	1200	195	10,500	90	8,100	(2,400)	-23%
52	Cheque Book Issue Register (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%
53	Safe In Safe Out Register (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%
54	Stock Register for Security Stationery (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%
55	Inward / Outward Clearing/Cash Chalan Return Register (Offset Paper of 70 gram)	10	132	1,320	125	1,250	(70)	-5%
56	Envelope (Half of A-4 size & Offset Paper of 75 gram)	1000	8.5	8,500	8.75	8,750	250	3%
57	Voucher Envelope (Craft Paper) (15gm CREPE paper)	1000	9.8	9,800	9.95	9,950	150	2%
58	ENVELOPES WINDOW (BROWN CRAFT PAPER 70 GRAM)	1000	4.75	4,750	3.9	3,900	(850)	-18%
59	ENVELOPES SMALL (BROWN CRAFT PAPER 70 GRAM)	1000	5.75	5,750	4.9	4,900	(850)	-15%
60	ENVELOPES 3.4 HALF (BROWN CRAFT PAPER 70 GRAM)	2000	1.75	3,500	1.25	2,500	(1,000)	-28%
61	ENVELOPES A-4 (BROWN CRAFT PAPER 90 GRAM)	500	4.75	2,375	4.5	2,250	(125)	-5%
62	ENVELOPES LEGAL (BROWN CRAFT PAPER 70 GRAM)	1000	5.75	5,750	5.5	5,500	(250)	-4%
63	Single Tender Bid (700 gm undercoat)	50	105	5,250	83	4,150	(1,100)	-21%
64	PASSBOOK 100 PAGES	10	132	1,320	9.5	95	(1,225)	-93%
65	Terms & Conditions for Account Opening (Art Paper of 130 gram with UV Varn)	2000	18.5	37,000	18	36,000	(1,000)	-3%
66	Main Account Opening Form with Terms & Conditions (Art Paper of 130 Gram	4000	11.5	46,000	13.9	55,600	9,600	21%
67	Loan Account Opening Form with Terms & Conditions (Art Paper of 130 Gram	1,000	14.5	14,500	15	15,000	(1,500)	-9%
68	KYC Form for Individual (Offset Paper of 70 gram)	10	7	70	8.5	85	5	17%
69	KYC Form for Companies (Offset Paper of 70 gram)	10	4.75	47	5.4	54	8	16%
70	ATM Application Forms 115 Matt Paper	1000	4.75	4,750	5.5	5,500	750	16%
71	Cheque Book Requisition Pad	75	75	1,875	85	2,125	250	13%
72	Undertaking From Pad 70 Gram Art Paper	10	85	850	810	3,000	50	6%
73	Pay Order Issuance Register 100 Pages (Offset Paper 70 gram)	10	132	1,320	125	1,250	(70)	-5%
74	TDR/STR Register 200 Pages	10	132	1,320	125	1,250	(70)	-5%
75	Inward/Outward Mail Register 100 Pages	10	132	1,320	125	1,250	(70)	-5%
76	Petty Cash Register 100 Pages	10	132	1,320	125	1,250	(70)	-5%
77	CBC Register 100 Pages	10	132	1,320	125	1,250	(70)	-5%
78	Dispatch Book 100 Pages	10	132	1,320	125	1,250	(70)	-5%
79	Inter City Clearing Register 100 Pages	10	132	1,320	125	1,250	(70)	-5%
80	Letter Head Continuation Sheet (Art Offset Paper 75 Gram)	500	3.5	1,750	3.55	1,775	25	1%
81	Loan Application Form upto Rs. 1 Million (English)	25	16.75	419	18.9	463	44	10%
82	Loan Application Form upto Rs. 1 Million (Urdu)	25	16.75	419	18.9	463	44	10%
83	Loan Application Form above Rs. 1 Million (English)	50	16.75	838	18.5	925	88	10%
84	Loan Application Form above Rs. 1 Million (Urdu)	50	16.75	838	20	1,000	162	19%
85	Schedule of Bank Charges Islamic Bank 4 Color Printing	25	65	1,625	45	1,125	(500)	-31%
86	Schedule of Bank Charges Conventional Banking 4 Color Printing	25	65	1,625	45	1,125	(500)	-31%
87	Authority to 1st Petty Pad	10	90	900	95	950	50	6%
88	ATM Cash Register Book	10	132	1,320	125	1,250	(70)	-5%

SIGNATURE REMAINED
Member-IBL
Date:

89	Stop Payment Cruise Motor	10	100	1,000	100	1,000		0%
90	Pitts Bond Pad	10	110	1,170	125	1,250	(70)	6%
91	Bitts Bond Pad 10 amt Imp	10	95	950	100	1,000		5%
TOTAL AMOUNT				527,733		502,500	(26,000)	0%
ADD: GST 17%				89,715		85,475		-5%
Per Month				617,447		588,019		-3%
12 Months				7,409,364		7,056,223		-5%

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div

Head - Admin Div

Member-IDBL

Date:

Supply of Printing & Supply of PrintedStationery				
S.NO	COMPANY NAME	AMOUNT (Rs)	PAY ORDER NO	NAME OF BANK
01	Printlink	300	06261549	Meezan Bank
02	Paradise Press (Pvt) Ltd	300	16252817	UBL
03	Sher Wali Enterprises	300	06661383	Meezan Bank
Total		**900/-**		

3 SCOPE OF WORK

Sindh Bank Limited (SNDB) requires Printed Stationery for its Head Office & Branches i.e. 330 online branches on countrywide regions as per the given detail on need basis: (Same as financial proposal)
List of Branches attached as Annexure H.

Printlink
YOUR LINK WITH BETTER PRINTING

Brochures, Folders, Calenders, Diaries, Packaging
Bank Stationery & Cheque Printing Since 1960.

Head Office & Press:
W.5 A-2, Block-18, Federal 'B' Area,
Karachi - Pakistan
Tel: 021-36829497
36829643 36829513
Fax: 021-36829614
E-mail: printlink1960@hotmail.com

INTEGRITY PACT

Contract Number: SNDB/COK/Admin/TD/1157/2020 **Dated:** 05/8/2020

Contract Value: Rs 7,056,223/-

Contract Title: Printing & Supply of Printed Stationery

Declaration of Fees, Commissions and Brokerage etc. Payable by the Suppliers of Services Pursuant To Rule 89 Sindh Public Procurement Rules Act, 2010

M/s. Print Link hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (Gos) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Gos) through any corrupt business practice.

Without limiting the generality of the foregoing, **M/s.** Print Link represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Gos, except that which has been expressly declared pursuant hereto.

M/s. Print Link certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Gos and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. **M/s.** Print Link accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Gos under any law, contract or other instrument, be voidable at the option of Gos.

Notwithstandingany rights and remedies exercised by Gos in this regard, **M/s.** Print Link agrees to indemnify Gos for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Gos in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by , as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from Gos.

For and On Behalf of

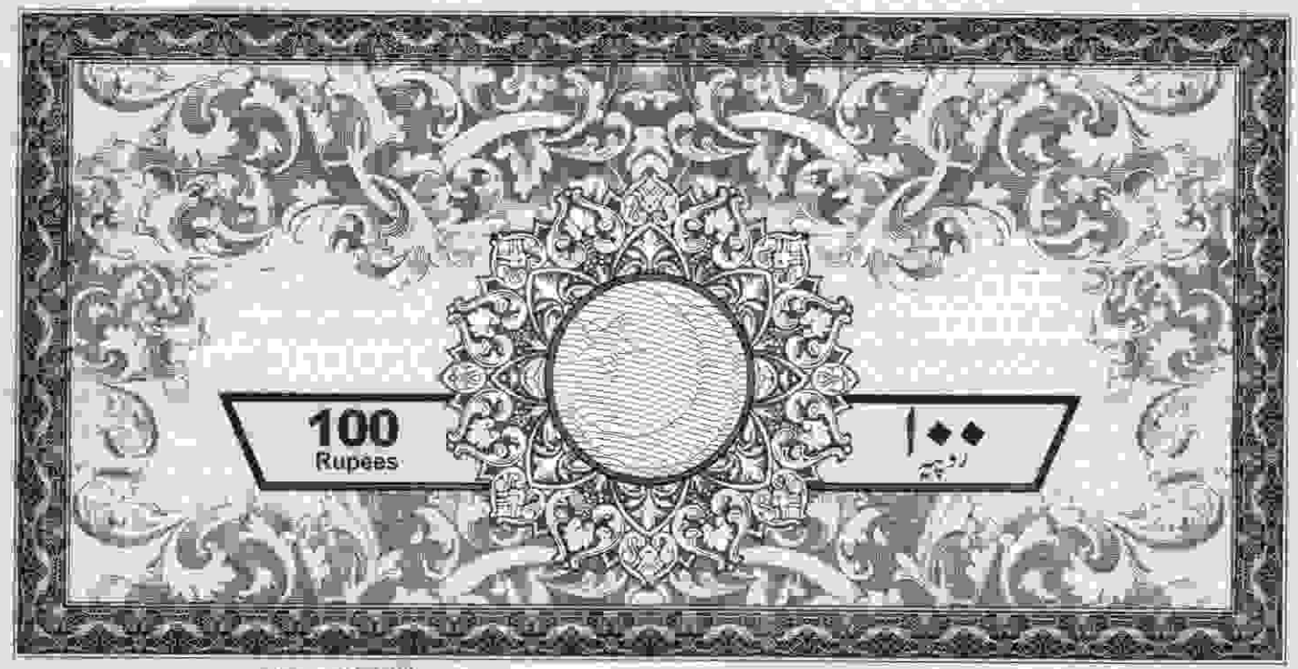
M/S Printlink

Signature: _____

Name: Muhammad Shoaib Ishaq

Printlink

AD876565



04 JUN 2020

73613

AGREEMENT FOR SUPPLY & PRINTING OF PRINTED STATIONERY – SINDH BANK LTD

THIS **AGREEMENT** is entered into at Karachi
on this the 05 day of August, 2020

BETWEEN

M/S. PRINT LINK, a sole proprietorship concernhaving its principal place of business at **W.S.A-2, Block 18. F.B Area,Karachi** (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (here in after referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE BANK" intends to acquire the services of "Supplier" for Printing & Supply of Printed Stationery(goods) for its Head Office and countrywide branches and Supplier agrees to provide the following services to the bank, as per tender opening date **04-03-2020,** along with Price Schedule mentioned in Financial Proposal at a total tender amount of **Rs.7,056,223/-.**

SINDH BANK LTD ADMIN DIVISION

The terms and conditions are as follows:

Terms & Conditions:

1) All terms and conditions of the tender document will remain part of this agreement.

2) A prior notice of 10 days will be given for the supply of requisite supplies and it will be expected within 05 days of issue of the purchase order, the said supplies will be made available at the site.

3) A fine of Rs 1,000/- per day will be charged, if the demanded items has not been supplied after 5 days of issuance of purchase order.

W.S.A-2, Block-18, F.B. Area Karachi Printlink PAKISTAN

4) In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 15 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.

5) Supplier agrees to maintain adequate inventory of the goods so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same item or better till the resolution of the fault is met, without any extra cost to the Bank.

6) The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.

7) The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.

8) Delivery will be made by the Supplier as prescribed by the Bank.

9) Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.

10) Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.

11) A party may change its address for notice by giving a notice to the other Party in writing of such change.

12) The contractor will not assign their job to anyone, except prior written permission of the bank.

13) agreement is valid for a period of one year commencing from 5/8/2024 to 4/8/2025

Payment Schedule:
100 % of the total amount for the Printing & Supply of Printed Stationery will be paid within one month of invoice submission by the supplier.
if the obligation of warranty period / conditions of the tender are not met or delayed, the supply etc. requiremen on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the Printing & Supply of Printed Stationery will also be borne by the supplier

Performance Guarantee:
5% of the total tender amount will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Before release of performance security a technical team of the Bank will check to confirm the specifications of the supplied items as provided in offered items by the supplier. Any variation if found will disqualify the supplier along with forfeiting of the performance security and will ultimate recommendations to SPPRA authority for blacklisting of the firm.

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SINDH BANK LTD. ADMN DIVISION

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

a) If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
b) If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
c) If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
d) If two (2) unsatisfactory letters/emails are issued by the Bank for unsatisfactory performance to the supplier.

Goods Faith:

a) The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

a) The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best

b) efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
c) If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall first complaint redressal committee of the bank and if parties could not reach at amicable situation, then the matter will be referred to the grievance committee of Bank and if matter could not be resolved the matter will be referred for arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

a) The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

CONFIDENTIALITY

a) Confidential Information. For the purposes of the Agreement, the term "Confidential Information" shall mean any information comes in possession of Print Link and its personnel during normal course of business / Services shall be the property of the BANK at all times and / or any of the BANK's communications, whether in oral, written, graphic, magnetic, electronic, or other form, that is either conspicuously marked "confidential" or "proprietary," or is known to be confidential or proprietary, or is of a confidential or proprietary nature, and that is made in the course of discussions, studies, or other work undertaken shall be kept confidential by Print Link .

Print Link acknowledges that BANK is under strict confidentiality obligations with regard to all the information and affairs of its Customers. Therefore, Print Link shall not disclose any data, information or other affairs of BANK's customers which may come to the knowledge of Print Link

c) in providing the above services. Print Link undertakes to obtain from its employees involved in the Services written undertakings to maintain the confidentiality obligations of Print Link under this Agreement.

d) In the event of breach of aforesaid clauses. Print Link shall be liable to pay damages to the BANK
hereby indemnifies BANK against any loss arising out of any breach of this clause by the BANK.

e) This clause shall survive termination of the Agreement.
f) For the purpose of clarity, such information does not need confidently if the same

i) Has been lawfully obtained by the, Print Link free of any duty of confidentially, other than directly or indirectly from disclosing party
ii) Was already in the TCS's possession other than as a result of a breach of this clause 7.
iii) Is in the public domain other than as a result of a breach of this clause 7.
iv) Is necessary disclosed pursuant to a statutory and legal obligation or the order of any court of competent jurisdiction or official body including SBP having authority to require disclose.

Indemnity

a) Print Link (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the BANK and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).

b) This Article shall survive after termination of this Agreement.

c) **Ensuring Access to SBP**

Print Link and BANK agree to provide to State Bank of Pakistan necessary access to the documentation and accounting records in relation to the activities and right to conduct on-site to Print Link, if required.

Support Escalation Matrix:
For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	Aleem
First complain if the call is not resolved **"within specified response time"** (12 hours)	Landline Phone	021-36829497
	Email	Printlink1760@hotmail.com
	Cell	0345-2614573
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	Maqsood Ali Khan (GM)
Second complain, if the call is attended within **"Specified Response Time" and not attended / or** the problem still unresolved even after complaining at Level-1 (24 hours)	Landline Phone	021-36829497
	Email	Shoaib@printlink.com
	Cell	0321-2775813
LEVEL-3	Name/Designation (CEO of the firm)	Muhammad Shoaib (Manager CEO)
Third complain, if the call is attended within **"Specified Response Time" and not attended /or** the problem still unresolved even after complaining at Level-2	Landline Phone	021-36829497/643/51
	Email	CEO@printlink.org
	Cell	0345-2114949
Note: Ensure that no column above is left blank		

0In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature _____

Name Muhammad Shoaib Ishaq

Designation C.E.O

Company Name M/s Printlink

Address W S A-2 Block-18 Federal 'B' Industrial Area Karachi

Stamp

Witness:

Signature _____

Name SHAHRUKH IMTIAZ

Designation _____

Address SHAH FAISAL COLONY CA-9 AL-FALAH SOCIETY #01

Customer Signature _____

Name Lt. Col (R) Shahzad Begs

Designation EVP / Head of Admin

Company Name **Sindh Bank Limited**

Address **Federation House, Sindh Bank Ltd. Head Office Karachi**

Stamp

Signature _____

Name Mohsin Ali Rahu

Designation AVP-I / Chief Engineer

Company Name **Sindh Bank Limited**

Address **Federation House, Sindh Bank Ltd. Head Office, Karachi**

Witness:

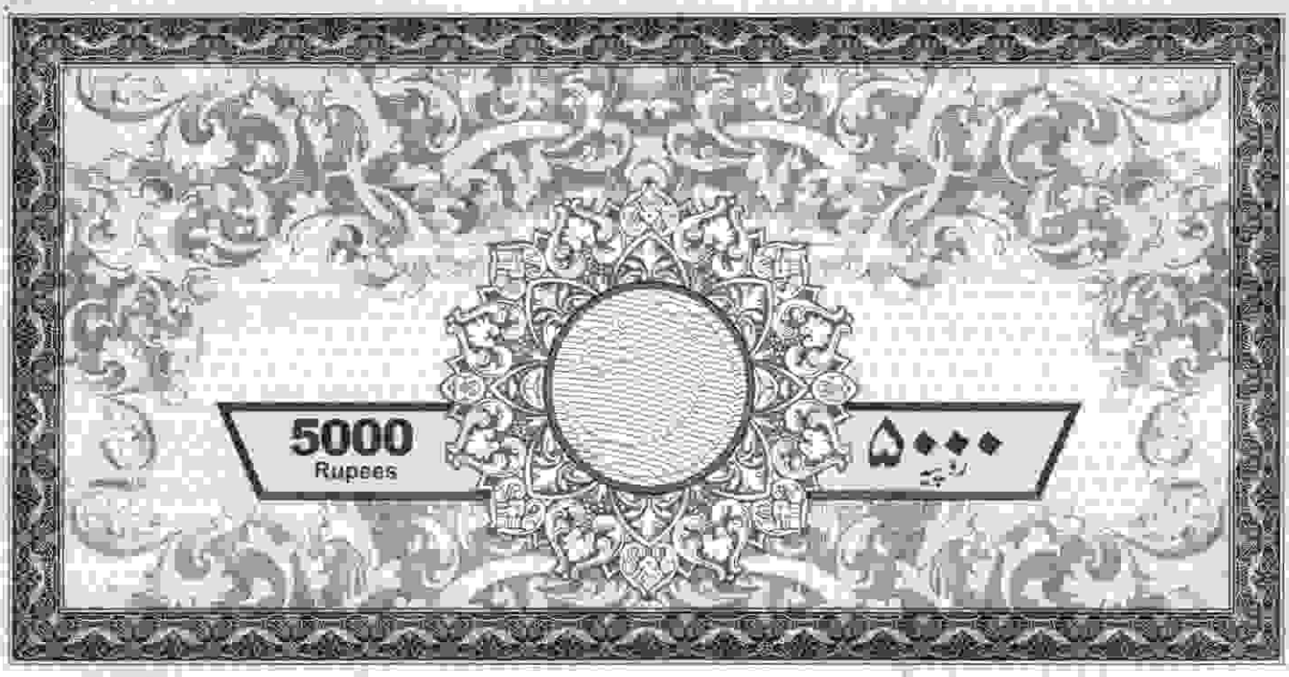
Signature _____

Name Muhammad Athar Iqbal

Designation AVP-II

Address Federation House

475451



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Issued to Zalia Mehmood Ach

Challan No. 4494

Vide DTR No. 3 Dt 30-7-2020

On behalf of Obtain No. 24 Dt 30-7-2020

For the purpose of SD

Entry No. 3 Dt 30-7-2020

30 JUL 2020

RUPEES FIVE THOUSAND ONLY

W.S.&.Z. Block-18, F.B. Area Karachi-Pakistan
Printlink

SINDH BANK LTD.
ADMIN DIVISION

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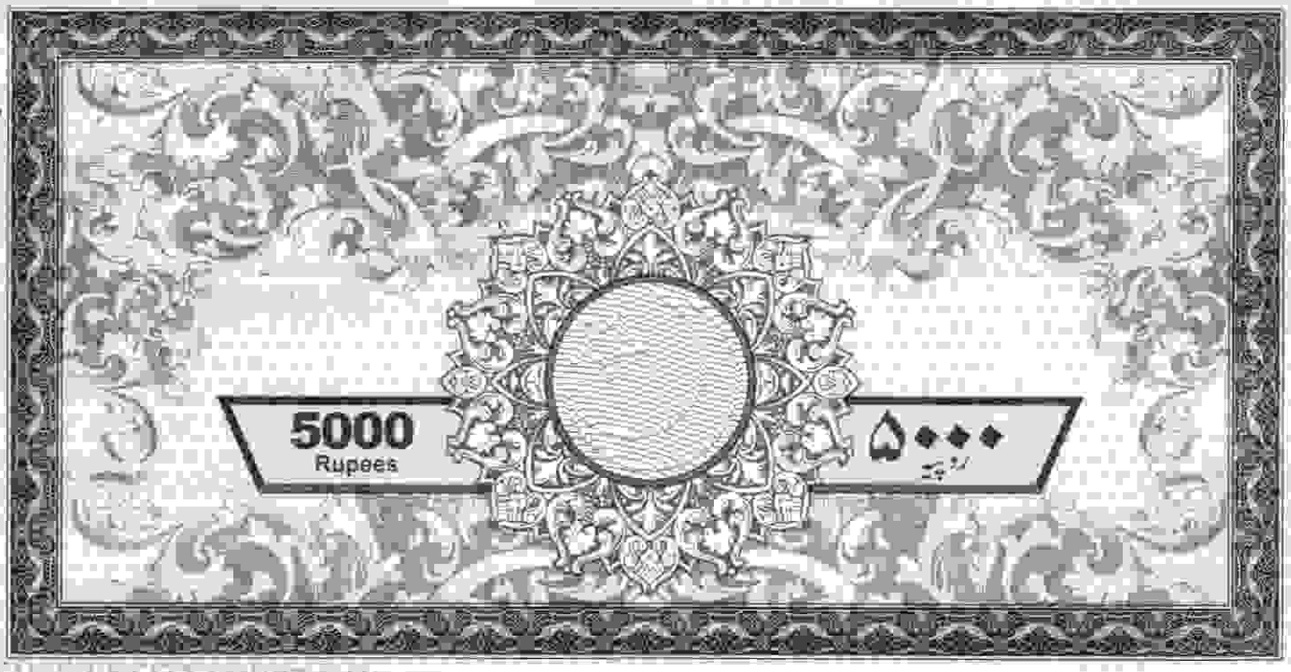

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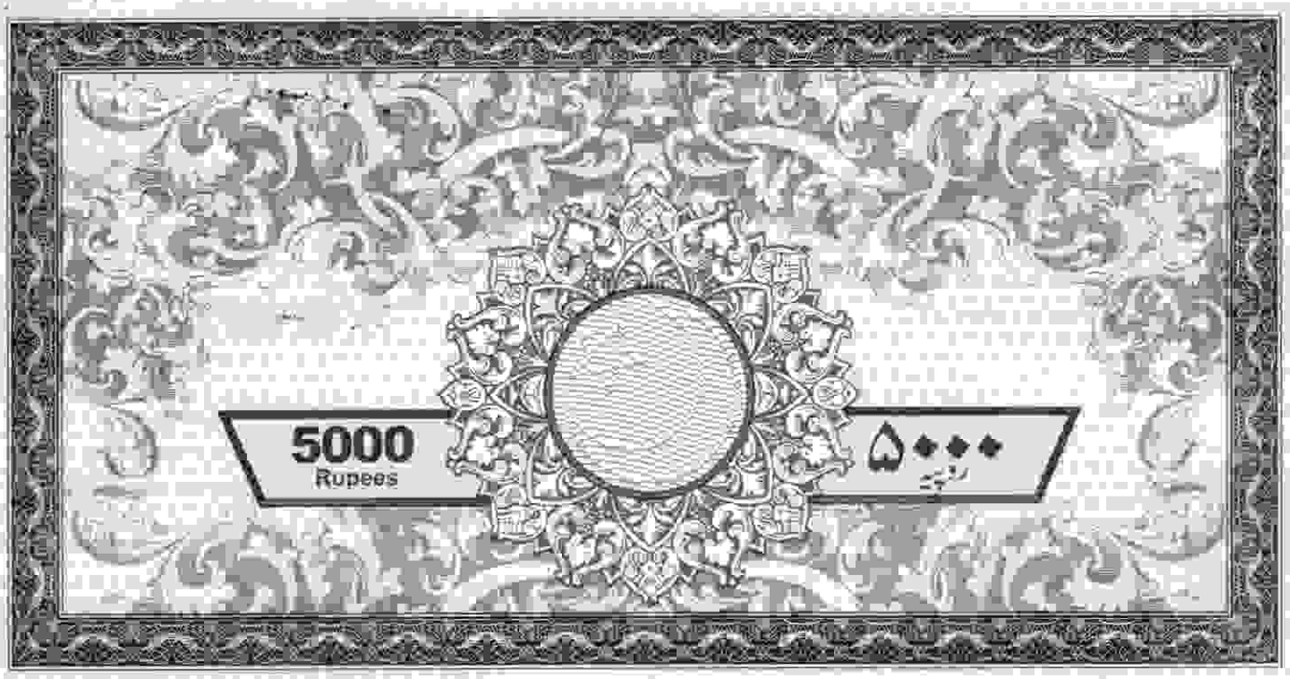

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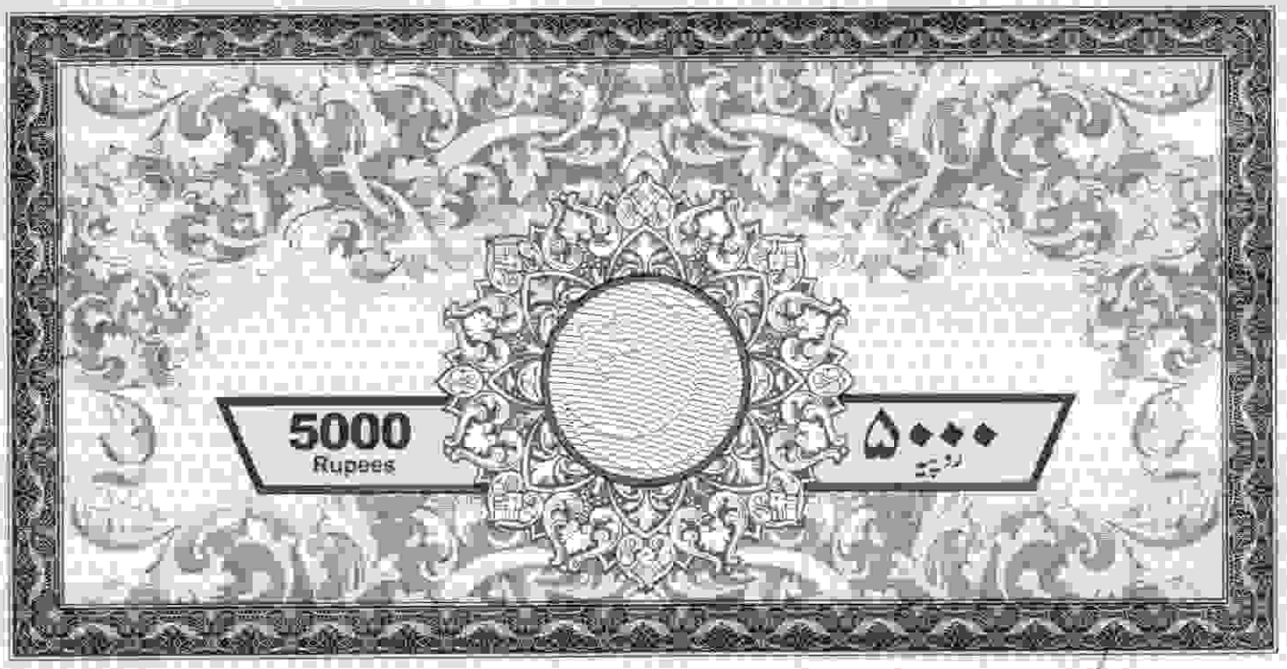

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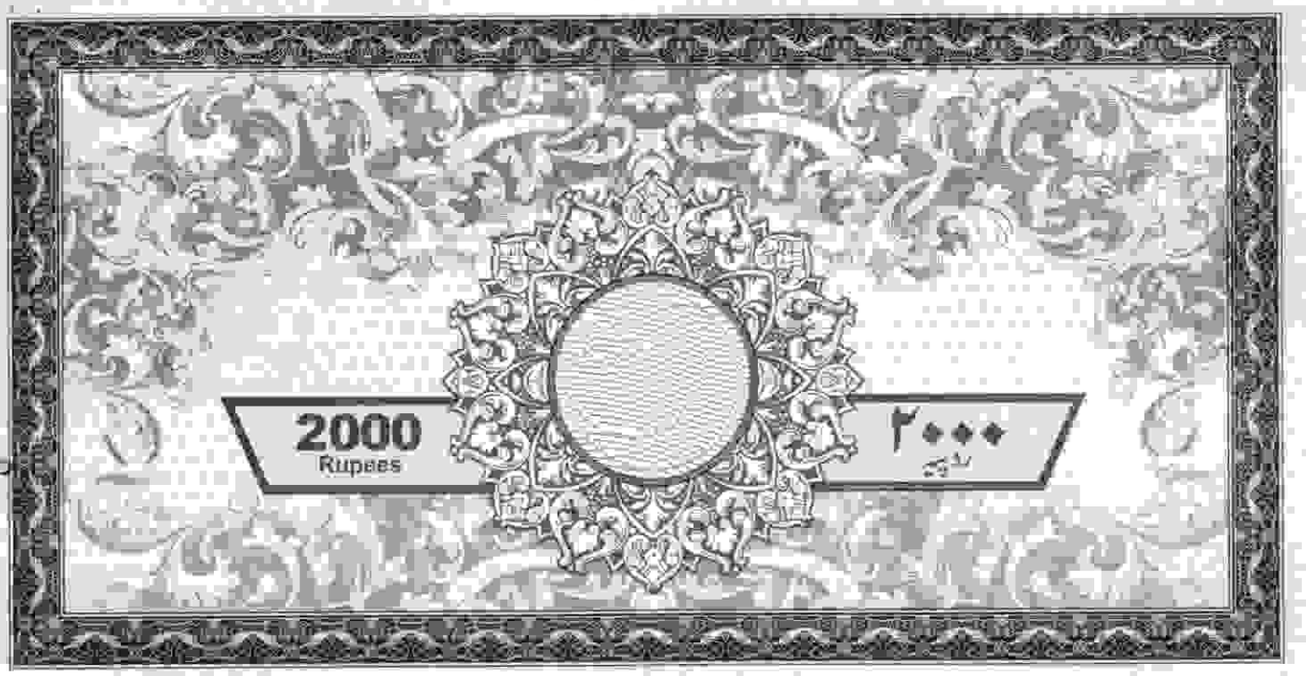

S. Zargham Abbas Zaidi Stamp Vendor
Shop No 2 D.C. Office Compond East, Karachi
Lic No 146
S NO 001462
DATE

ISSUED TO WITH ADDRESS
THROUGH WITH ADDRESS Khawar Pasha
PURPOSE Not For Use Divorce Deed Advocate
VALUE RS. Attested
STAMP VENDOR'S SIGNATURE

22 JUL 2020

W.S.A.Z. Block-18, F.B. Area Karachi-Pakistan
Printlink

SINDH BANK LTD

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S. WAQAR ZAIDI STAMP VENDOR
Shade No.1, D.C Office East Compound Karachi
Lic. No. 170
S.NO. 470
DATE 15 JUL 2020
ISSUED TO With ADDRESS .....
THROUGH WITH ADDRESS ..... MOOSA BALOCH
PURPOSE ..... Advocate
VALID FOR ..... DAYS ONLY
STAMP VENDOR'S SIGNATURE .....

M/S A-1 Block-14, F.B. Area Karachi Pakistan Printlink

SINDH BANK LTD. ADMIN DIVISION

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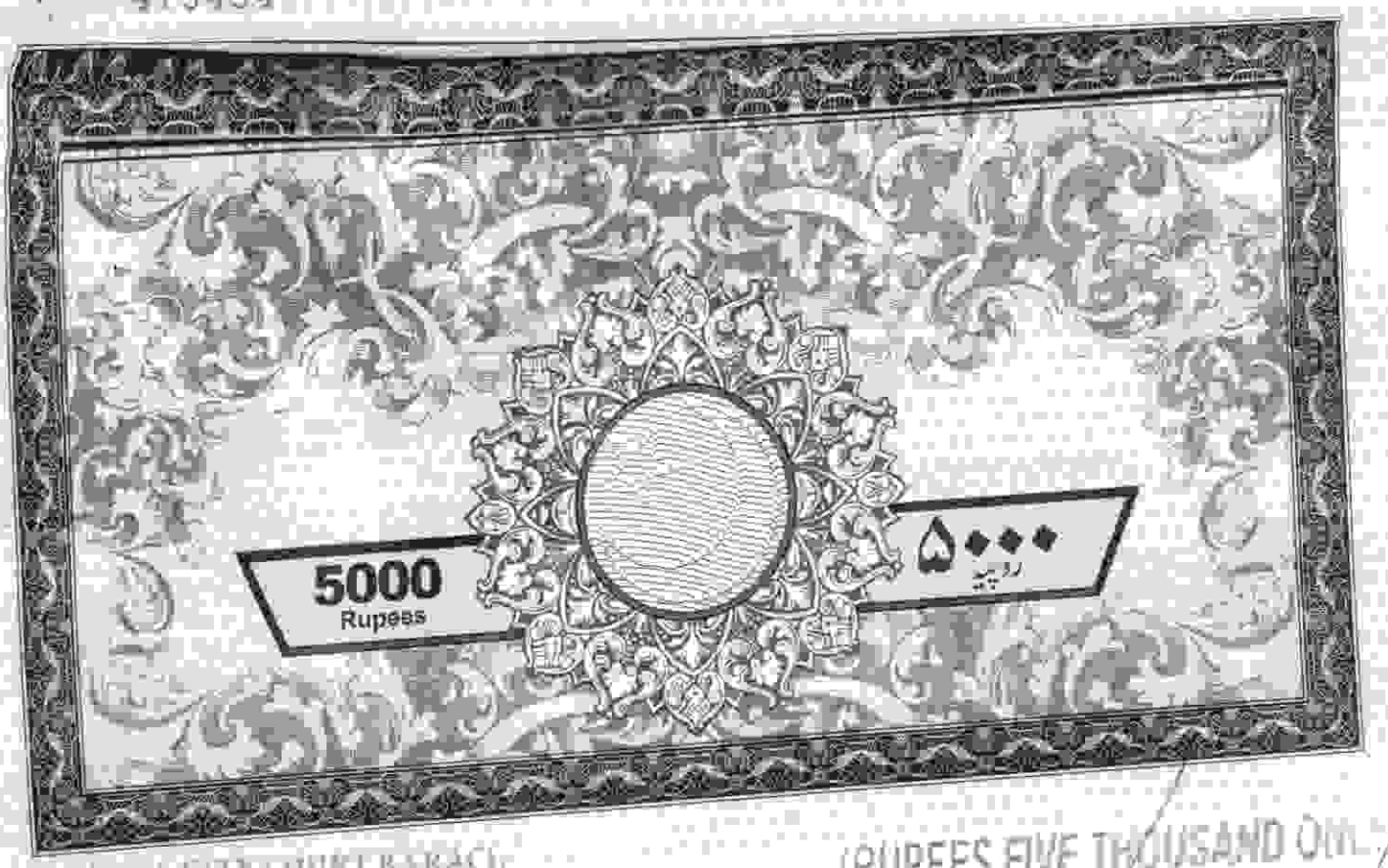

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SINDH BANK LTD. ADMIN DIVISION

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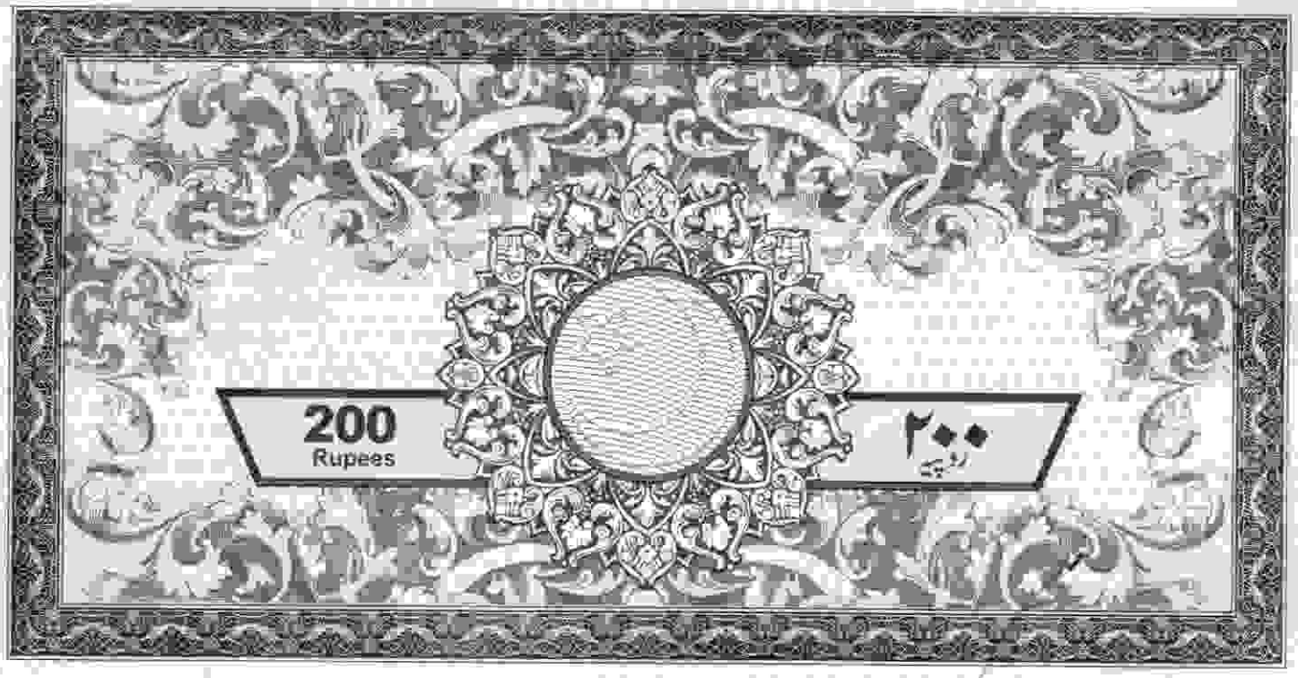

S. MOHSIN ZAIDI STAMP VENDOR
Shop No.63-A, Block-5, F.E.C.H.S. Karachi
Lic. No. 31
S.NO
DATE 27 JUL 2020
ISSUED TO ..... Millennium
THROUGH ..... Advocate
PURPOSE ..... Bank Guarantee
VALUE ..... Rupees
STAMP VENDOR'S SIGNATURE .....

001711

W.S.A.2, Block-18, F.B. Area Karachi, Pakistan
Printlink

SINDH BANK LTD.
ADMIN DIVISION