

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

1) NAME OF THE ORGANIZATION / DEPTT.	SINDH BANK LIMITED/ADMINISTRATION
2) PROVINCIAL / LOCAL GOVT/ OTHER	SCHEDULED BANK
3) TITLE OF CONTRACT	Supply of Conventional Split Air Conditioners for Existing Branches
4) TENDER NUMBER	SNDB/GOK/ADMIN/TD/1170/2020
5) BRIEF DESCRIPTION OF CONTRACT	Same as Above
6) FORUM THAT APPROVED THE SCHEME	Competent Authority
7) TENDER ESTIMATED VALUE	Rs 14,908,400/-
8) ENGINEER'S ESTIMATE (For civil works only)	
9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT)	01 Year
10) TENDER OPENED ON (DATE & TIME)	19/06/2020 At 1130 Hours
11) NUMBER OF TENDER DOCUMENTS SOLD (Attach list of buyers)	02
12) NUMBER OF BIDS RECEIVED	02
13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS	0
14) BID EVALUATION REPORT (Enclose a copy)	23/06/2020 Attached
15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER	M/S Arshad Amjad Eshad (Pvt) Ltd 11 MCHT, Mansajpur Sultan Road Karachi
16) CONTRACT AWARD PRICE	Rs 14,247,000/-
17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1 st , 2 nd , 3 rd EVALUATION BID)	1) M/s. Arshad Amjad & Co (Pvt) Ltd
18) METHOD OF PROCUREMENT USED . - (Tick one)	
a) SINGLE STAGE - ONE ENVELOPE PROCEDURE	<input checked="" type="checkbox"/> Domestic/ Local
b) SINGLE STAGE - TWO ENVELOPE PROCEDURE	<input type="checkbox"/>
c) TWO STAGE BIDDING PROCEDURE	<input type="checkbox"/>
d) TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE	<input type="checkbox"/>

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____ COMPETENT AUTHORITY

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: T00531-19-0066
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune Daily Express & Ibrat 2nd June, 2020
No	

22) NATURE OF CONTRACT

Domestic Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
-------------------	-------------------------------------	------	--------------------------

23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 06/08/2020

Signature & Official Stamp of
Authorized Officer

Lt Col (R) Shahzad Begg
EYP/Head of Administration
SINDH BANK LIMITED

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

SNDB/COK/ADMIN/TD/1170/2020

06/08/2020

M/s. Arshad, Amjad & Abid (Pvt) Ltd
Office No.11, MCHS
Main Tipu Sultan Road
Karachi


Subject: Contract Award – Supply of Conventional Split Air Conditioners for Existing Branches

The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Arshad, Amjad & Abid (Pvt) Ltd in accordance with terms and conditions mentioned in our tender dated 02/06/2020.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited.


Lt. Col. (R) Shahzad Begg
Head of Administration Division

Supply of Conventional Split Air Conditioners Units for Existing Branches	
Bid Evaluation Report	
1	Name of Procuring Agency Sindh Bank Ltd.
2	Tender Reference No. SNDB/COX/ADMIN/TD/1170/2020
3	Tender Description Supply of Conventional Split Air Conditioners Units for Existing Branches
4	Method of Procurement Single Stage One Envelop Bidding Procedure
5	Tender Published & SPPRA S.No. T00531-19-0056: Express Tribune, Daily Express, Sindh Express (02/06/2020).
6	Total Bid Documents Sold 02
7	Total Bids Received 02
8	Technical / Financial Bid Opening Date & Time 19/06/2020 at 1130 Hrs.
9	No. of bids qualified 01
10	Bid(s) Rejected -

Details on the above as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified In Technical/ Eligibility Inspection	Total Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.14,906,400/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
01.	M/s. Arshad Amjad & Abid (Pvt) Ltd	Qualified Obtained 75% in Evaluation Process	Rs.14,247,000/- (1 Ton ACs 50 x 61,284/- = 3,064,200/-) (1.5 Ton ACs 150 x 74,552/- = 11,182,800/-)	2 nd Lowest Bidder	Rs.659,400/- below the estimated cost	Accepted Qualified Evaluated Bidder	Accepted-Award of Contract
02	M/s. A & B Electronics	Disqualified Obtained 3% in Evaluation Process	Rs.13,455,000/-	1 st Lowest Bidder	Rs.1,451,400/- below the estimated cost	Disqualified in Evaluation Process	—

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, M/s. Arshad, Amjad & Abid (Pvt) is the lowest evaluated bidder and their bid is also below the estimated cost, hence recommended for Supply of Conventional Split Air Conditioners Units for Existing Branches to Sindh Bank Limited.

Members Signature- Procurement Committee

Lt. Col. (R) Shahzad Begg
Chairperson-Head of Administration

Saeed Jamal
Member-Chief Financial Officer

Syed Muhammad Aqeel
Member- Chief Manager, IDBL Karachi

QUALIFICATION / DISQUALIFICATION PERFORMANCE

S.No	Contractors	History of Blacklisted by SPPRA & SMOB in the past (Year/No)	2 Warning Letters Issued by SMOB for unsatisfactory Performances (Year/No)	Company Registered with Income Tax & Provincial Revenue Board (Yes/No)	Alternates bid is offered (Year/No)	Document attached for confirmation of warranty period of one year (Year/No)	Supplied item is in the market for the last three years (Bank's Evidence Only) (Yes / No)	Teacher Fee Submitted in the form of Cheque / Pay Order / Cash (Year/No)	History of Premature cancellation of tender in the past with both Bank (Year/No)	Documentation evidence for imports of air conditioners units (Year/No)	Bill of entries of last three years (Year/No)	Qualified / Dis- Qualified
1	Axona Ampal & Associates (Pvt) Ltd	No	No	Yes	No	Yes	Yes	Pay Order	No	Yes	Yes	Qualified
2	M. A & B Electronics	No	No	Yes	No	Yes	No	Pay Order	No	No	No	Disqualified

Members Signature- Evaluation Team


 M. Athar Iqbal
 Admin Division


 Fouzia Sharmim
 Operation Division


 Taimoor Ghajusi
 Finance Division

Members Signature- Procurement Committee


 Lt Col (R) Shahzad Beggs
 HEAD OF ADMINISTRATION


 Mr. Saeed Jamel
 Chief Financial Officer


 Mr. Syed Muhammad Aqeel
 Chief Manager, DBL

SUMMARY OF EVALUATION FOR SUPPLY OF SPLIT AIR CONDITIONERS FOR EXISTING BRANCHES

Sl. No.	Status of Firm	Points Obtained	Years in Business (Only Dealing with Financial Institution/Banks)			Points Obtained	Banks Presently on client list (For counting of each bank services to at least 25 branches)			Points Obtained	Average Yearly Turnover in last Three Years			Points Obtained	Number of Sales and Services offices in Pakistan			Points Obtained	Number of ware houses in Pakistan			Points Obtained	Grand Total	Qualified (70%) marks / Disqualified
			Total Points				Total Points				Total Points				Total Points				Total Points					
			10 years & above	5 years & above	3 years & above		5 Banks & Above	3 Banks & Above	10 Million & Above		70 Million & Above	20	10		10	20	6 and Above		4 and Above	2 and Above	5 and Above			
1	Private Limited	10	5	3	20	10	5	3	20	10	20	70	10	20	10	10	10	20	10	5	5	75	Qualified	
2	& Abid	10			20				10		20											75	Qualified	
3	Partnership	5	5	3	20																	3	Disqualified	


 M. Shaukat Khan
 Director General
 Finance Division
 Islamabad


 M. Shaukat Khan
 Director General
 Finance Division
 Islamabad

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2020-21)

Name of Bidder

A & B ELECTRONICS

SIGNATURE MEMBERS PC-ADW 1

Head - Fin Div.

Head - Admin Div.

Member-IDBL

Date:

S. No.	ORIENT Description ORIENT	Rate Per Unit	Approximate quantity required	Amount
1.	Conventional Split Air - Conditioner 1 Ton	58500/-	50	2925000/-
2.	Conventional Split Air - Conditioner 1.5 Ton	70200/-	150	10530000/-
*Grand Total Amount				13455000/-

*Grand Total:

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7. below)

Note

- The cost which will valid for one year (no conditions attached) must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Delivery Period: A prior notice of 10 days will be given for the supply/installation of requisite and it will be expected within 05 days of issue of the purchase order, the said supplies/installation will be made available at the site.
- If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
- Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.

SIGNATURE MEMBERS PG-ADMIN

Head - Fin Div. _____ Tender Document-
Supply of Conventional Split Air Conditioners (AC) units for Existing Branches

Head - Admin Div. _____

4 FINANCIAL PROPOSAL Member-IDBL _____

PRICE SCHEDULE Date: _____

(Applicable for the year 2020-21)

Name of Bidder ARSHAD AMJAD & ABID PRIVATE LIMITED

S. No.	Description	Rate Per Unit	Approximate quantity required	Amount
1.	Conventional Split Air - Conditioner 1 Ton	61,284	50	3,064,200
2.	Conventional Split Air - Conditioner 1.5 Ton	74,552	150	11,182,800
*Grand Total Amount				14,247,000

*Grand Total:

This amount will be considered as the "Bid Offered". Whereas be apprised that the successful bidder will be the one who has Evaluated Bid is the lowest. (For further clarification refer Note 7. below)



Arshad Amjad & Abid (Pvt) Limited (IMPORTED)

Note

- The cost which will valid for one year (no conditions attached) must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement; installation, commissioning, transportation and labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security.** 5% of the *(Grand Total Amount) will be submitted with the tender document as bid security in shape of Pay Order / Bank Guarantee in favour of Sindh Bank Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Delivery Period:** A prior notice of 10 days will be given for the supply/installation of requisite and it will be expected within 05 days of issue of the purchase order, the said supplies/installation will be made available at the site.
- If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
- Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- In case it is revealed at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.

Arshad Amjad & Abid (Pvt) Limited

Arshad Amjad & Abid (Pvt) Limited

Arshad Amjad & Abid (Pvt) Limited



ATTENDANCE SHEET
 BID OPENING -

FOR SELECTION OF Supply of Conventional Split Air Conditioners units for
 Date: 19-06-2020 Existing Branches

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Arshad, Anjed & Ahsid (Pvt) Ltd	} By Drop Box			
2	A&B Electronics				

Signature - Procurement Committee Members:

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply of Conventional Split-Air conditioners for existing Branches

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE/TWO STAGE-TWO ENVELOPE

OPENING DATE

19-6-2020

OPENING TIME

1130 hours

ATTENDANCE (MEMBER PC)

ATTENDANCE (REPS. OF BIDDERS)

NAME

FIRM

[Handwritten signature]

- 1) Arshad, Anwar & Asif (PVT) P
- 2) H & B Electronics

TOTAL BIDS ACCEPTED FOR EVALUATION

02

TOTAL BIDS REJECTED

REMARKS

SIGNATURE MEMBERS PC-ADMIN
Head - Fin Div. *[Signature]*
Head - Admin Div. *[Signature]*
Member-IOBL *[Signature]*
Date: *[Signature]*

Supply of Conventional Air Conditioners Units for Existing Branches (1170 -A)

S.NO	COMPANY NAME	AMOUNT (Rs)	PAY ORDER NO	NAME OF BANK
01	Arshad Amjad & Abid (Pvt) Lt	300	06761260	Meezan Bank
Total			300/-	